School of Medicine Faculty Council
Joseph Sullivan, MD, Chair

MINUTES
Thursday, May 9, 2013

PRESENT: Joe Sullivan (Chair), Ellen Weber (Vice Chair), Marcelle Cedars, Teresa De Marco, Judith Ford, Ruth Goldstein, Harry Hollander, Lydia Zablotska

ABSENT: Robert Baron, Renee Binder, Cynthia Curry, Sam Hawgood, Celia Kaplan, Catherine Lucey, Alma Martinez, Robert Nissenson, Heather Nye, Phil Rosenthal

GUESTS: Maxine Papadakis, Associate Dean for Student Affairs; and David Wofsy, Associate Dean for Admissions

Chair Joe Sullivan called the Faculty Council meeting to order at 3:40 p.m. in room S - 30.

Approval of Minutes from March and April 2013 (Attachment 1)
Council members approved the minutes form the April meeting.

Chair’s Report
Chair Sullivan reported on the following items:

- Tour of the Mission Bay Academic Building Workspace:
  Chair Sullivan joined Vice Chair Ellen Weber and member Phil Rosenthal on a tour of a mock-up of an activity-based workspace. The tour was preceded by a slide presentation from Bruce Wintroub. The presentation included information on the design plans and details on the how campus leadership came to the decision to build the controversial workspace. At the meeting, faculty expressed that they were upset the decisions were made with little faculty feedback.

- Faculty Research Lecture Announcement:
  The Committee on Research is currently soliciting nominations for the 2013-2014 Faculty Research Lecture awards. The deadline for submission has been extended from May 17 to May 24.

- Dean's Response on Inquiry Regarding 19900 Funds:
  Chair Sullivan recently emailed the Dean to ask for a response to Faculty Welfare Committee letter sent to Dean Hawgood regarding the allocation of 19900 funds. In an email message, the Dean responded there have been budget cuts to funds (19900) used for faculty benefits. As benefit costs increase, the departments are coming under increased pressure to find alternative resources to make up for the gap between the 19900 funds and the cost of benefits. There doesn't seem to be an immediate solution. This is a problem for the campus and for the school as some departments might fall into deficit trying to make up for the gap.

Vice Chair’s Report
Vice Chair Ellen Weber reported on the following items:

- Clinical Chairs Meeting: The Clinical Chairs recently held a strategic planning meeting to discuss how UCSF could become an Accountability Care Organization. The group reviewed data that
showed that UCSF has only delivers 3% of primary care services in the bay area and if UCSF does not increase its market share, it will get squeezed out by competitors. Consultants provided the group with a series of recommendations for the Medical Center to grow its primary care services while still bolstering its world-renowned tertiary and quandary care. The big question now is what would an Accountability Care Organization model look like at UCSF?

Nomination and Election of a Chair and Vice Chair for the 2013-2014 Term
The Council nominated and elected Vice Chair Weber to be the next Chair of the Council. For Vice Chair, the Council nominated and unanimously elected member Marcelle Cedars. With a term expiring at the end of the year, the Council will look at options, in accordance with the bylaws, that will provide Marcelle Cedars with an opportunity to run for election again and possibly be elected as Vice Chair.

Report on the Admissions Committee
Associate Dean of Admissions, David Wofsy, reported on the work of the Admissions Committee. His report included a description of the admissions process, a preliminary profile for the next entering class, and a review of the process and policies of the Admissions Committee.

During the review of the Admissions Committees processes and procedures, the Council members questioned Associate Dean Wofsy on how members are recruited, the composition of the committee and if the members have any term limits. Associate Dean Wofsy informed the Council that admissions is a long and time consuming process and that it can take years to learn and master. Due to the nature of the work, members volunteer, rather than are recruited, to serve on the committee. In regards to composition, the Committee represents a broad range of ages, expertise and backgrounds. Finally, Wofsy does not feel term limits for admissions committee members would be a good idea. Since the process is long, difficult and specialized, he feels members should be given the freedom to decide whether or not to stay on the committee. He added that given the lack of term limits, the average rotation of a member on the Council is five to six years.

Report on Screening and Promotions Committee and Student Welfare Committees
Maxine Papadakis, Associate Dean of Student Affairs reported on the policies and procedures for the following standing committees:

- **Student Welfare:**
  This committee does not currently have any members and there is no anticipated meeting time in the immediate future. Council members asked if the Committee should continue, or if it should be removed from the bylaws. Associate Dean Papadakis informed the Council that Vice Dean Catherine Lucey has hired Liz Yap, an attorney from UC Office of General Council, to review all of the medical school's policies and documents and issue a report. The Council should wait until the report is released to make decision on what to do with the Student Welfare Committee.

- **Screening and Promotions:**
  Associate Dean Papadakis reviewed the work, processes and policies of each of the Screening and Promotions committees. She asked the Council to clarify the annual appointment of members. Council informed her that the current methods are satisfactory. After the review, Associate Dean Papadakis and the Council members discussed the recent trends in student performance and wellbeing.

Old Business
None

New Business
None

Chair Sullivan adjourned the committee at 5:10pm.

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