School of Dentistry Faculty Council  
Torsten Wittmann, PhD, Chair

MINUTES  
Thursday, June 6, 2013

PRESENT:    Torsten Wittmann (Chair), Mehran Hossaini (Vice Chair), John Featherstone, Sunita Ho, Natalie LaRochelle, Maria Orellana, Daniel Ramos, Sophia Saeed

ABSENT:    Linda Centore, Stefan Habelitz

GUESTS:    Burton Ober, Student Records Coordinator; Dorothy Perry, Associate Dean for Education and Student Affairs

The School of Dentistry Faculty Council was called to order by Chair Torsten Wittmann on Thursday, June 6, 2013 at 8:00 a.m. in room U-506. A quorum was present.

Approval of Minutes from the April 25, 2013 Meeting  
Council Members approved the minutes.

Chair’s Report  
Chair Wittmann reported on the following issues:

- **Nomination and Election of Chair and Vice Chair:** Faculty Council members nominated and elected Vice Chair Mehran Hossaini as the Chair of the Council for the 2013-2014 academic term. Member Maria Orellana was nominated and elected as the Vice Chair of the Council for the 2013-2014 academic term.

- **Insurance:** Due to a tragic lab accident that resulted in the death of a UCLA student, the School of Dentistry has changed its policy for the allowance of volunteers seeking to study in UCSF labs. Volunteers will now be asked to sign a waiver form releasing any liability from the University and they may also be asked to show proof of insurance or be asked to purchase a form of liability insurance before being allowed in the lab. An email with the new policy was shared with the faculty.

Dean’s Report  
None

Approval of the 2013 Graduating Class  
Dorothy Perry, Associate Dean for Education and Student Affairs, and Burton Ober, Student Records Coordinator, provided with the Council members with two lists of potential graduates. The first list presented to the Council for approval includes students who have met all qualifications to graduate. The Council reviewed the list and approved. The second list included students who still have requirements remaining, but the Student Records Office is anticipating that they will complete the requirements soon. The Faculty Council reviewed and conditionally approved the list of students pending the completion of the remaining requirements.
Review of 2013-2014 Standing Committee Members

- **Admissions**
  Incoming Admissions Committee Chair, Maria Orellana, reported that 15 members are confirmed to serve on the committee in 2013-2014. She also noted that some faculty and departments chairs are concerned over the recent bylaw revision requiring faculty to serve 3 years instead of 2 years. Council members discussed the issue and agreed that a 3 year term extension was a good change, but the Council should first engage with the department chairs to determine the feasibility of the additional year.

- **Academic Planning and Budget**
  Fritz Finzen will be the Chair next year. A list of members will be gathered and sent around to the faculty for approval.

- **Education Policy**
  Former Education Policy Committee Chair Peter Loomer has left the University. Howard Pollick serves on the campus Education Policy Committee and is willing to Chair the school’s committee as well. Chair Wittmann informed the Council that the committee still needs representatives from each department. In response, member Sophia Saeed volunteered to be the representative for PRDS; Dan Ramos volunteered to be the OFS representative; and Vice Chair Hossaini stated that OMFS is short of faculty members and that no one will be available to serve on the committee at this time.

- **Scholarship Committee**
  Oanh Le will be the next Chair

**Department Representative Reports**

- Cell and Tissue Biology – None
- Oral and Maxillofacial Surgery – None
- Preventative and Restorative Dental Sciences – None
- Orofacial Science – None

**Old Business**

None.

**New Business**

None.

Chair Wittmann adjourned the meeting at 9:05 am.