The School of Dentistry Faculty Council was called to order by Chair Torsten Wittmann on Thursday, February 28, 2013 at 8:00 a.m. in room U-506. A quorum was present.

Approval of Minutes from the January 31, 2013 Meeting (Attachment 1)

Council Members approved the minutes.

Chair's Report
Chair Wittmann reported on the following issues:

- The Department of Oral Maxillofacial Surgery has selected a new Chair
- Review of the Proposed Revision to the Academic Calendar: Since the last Council meeting, the Dean has collected feedback on the proposed change to the clinical calendar. To address concerns with the calendar, the additional clinical weeks will be reduced from five weeks to three weeks. The Council endorsed the revision to the calendar.
- SOD Faculty Council Nominations and Elections: The period for nominations is almost complete. Faculty members are encouraged to make final nominations before the deadline. Council member Sophia Saeed informed the Council that she will be moving from the Oral Maxillofacial Surgery department to Preventive and Restorative Sciences and, as a result, will no longer be the OMFS representative. She asked if the Council if she should resign, or continue to serve on in her role until the end of the year. Members agreed that she should continue until the end of her term.

Dean's Report
No report.

Spring Full Faculty Meeting – Scheduling and Agenda Item Discussion
Chair Wittmann proposed ideas for the Spring Full Faculty meeting. The following topics were discussed by the Council:

- Presentation from Senior Vice Chancellor John Plotts on the State of UCSF’s Budget.
  - Chair Wittmann informed the Council that the School of Nursing recently had a presentation by John Plotts and the faculty found it to be very helpful. He proposes that the SOD should do the same.
- Presentation from the SOD Academic Planning and Budget Committee
  - A presentation could be done by members of the APB committee, or by the consultants that have been developing a business plan for the school.
- Vote on the proposed SOD Credentialing and Privileging Policy
  - To prepare for this item Vice Chair Mehran Hossaini will send out a draft of the SOM Credentialing and Privileging policy for faculty members to review. Sharing the SOM version will help faculty understand the policy and goals. Then, at the May Full Faculty meeting, Richard Smith will introduce the SOD policy for a final faculty vote. If any revisions are necessary, then another vote can happen by email.

**Presentation on the UCSF Research Development Office (RDO)**
Gretchen Kiser, Director of the Research Development Office (RDO) gave an overview of the group and its responsibilities. Launched in November of 2012, RDO is a new office on campus with the goal of supporting, growing and promoting research at UCSF. The Office offers a wide variety of services to faculty, including project management of proposals, access to templates, and technical writing assistance. The Office oversees the Resource Allocation Program (RAP) which reviews and awards campus grants. Finally, the Office hopes to develop a seed grant program that will allow faculty to lay the groundwork for a research proposals. At the end of the presentation, Council members voiced concern about the representation for Dentistry faculty members on research committees such as RAP. If review committees do not have Dentistry representation, then it will be difficult for the committees to properly review a Dentistry faculty members proposal. Dr. Kiser agreed and informed the Council that every effort is made to include Dentistry faculty on committees, but faculty members are not always available. Dr. Kiser will take the Council’s feedback to the Office for future consideration.

**Bylaw Communication (Attachment 2)**
Chair Wittmann introduced a draft communication to be sent to the Rules and Jurisdiction committee regarding the Faculty Council bylaw revisions. The Council reviewed and approved the list of changes.

**Department Representative Reports**

- Cell and Tissue Biology – None
- Oral and Maxillofacial Surgery – None
- Preventative and Restorative Dental Sciences – None
- Orofacial Science – None

**Old Business**

None.

**New Business**

None.

Chair Wittmann adjourned the meeting at 9:20 am.

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