Committee on Academic Planning and Budget
David Teitel, MD, Chair

January 24, 2013

DRAFT Minutes

Present: David Teitel (Chair), Chad Christine, Teresa Costatinidis*, Oi Saeng Hong*, Helene Lipton, Sharmila Majumdar*, Sally Marshall, Sneha Oberoi, Fred Schaufele, Sandra Weiss, Torsten Wittmann
*by phone

Absent: Farid Chehab, Mary Gray, Elazar Harel, Jacque Duncan, Shari Dworkin, Ruth Greenblatt, Phillip Moore, John Plotts, Ellen Weber, Lori Yamauchi

Guests: None

Chair David Teitel called the meeting to order at 1:10 pm in HSW 302. A quorum was present.

The minutes from the November 29, 2012 meeting were approved.

Chair’s Report – David Teitel
Cancel the March 28, 2013 meeting to allow time for subcommittees to work. APB will meet on February 28 and on April 25 as scheduled.

Academic Senate Staff Report – Heather Alden
Faculty Research Lecture in Basic Science – John Rubenstein, MD, PhD
“Development of the Forebrain: Exploring its Genetic Architecture
Wednesday March 13, 2012, 3:30-5:00 pm in Cole Hall

Subcommittee Reports
Operational Excellence (OE) Subcommittee (Attachment) – Helene Lipton, Fred Schaufele
The Operational Excellence Subcommittee prepared a draft communication for Division Chair Robert Newcomer to recommend a faculty-based committee to oversee all Operational Excellence initiatives at UCSF. The day prior to the meeting (January 23, 2013), R. Newcomer received a message from John Plotts, Vice Chancellor for Finance and Administration recommending adding faculty members to the existing advisory committees for the Operational Excellence efforts on campus, including Human Resources/Academic Personnel (HR/AP), Information Technology (IT) and Research Administration Pre-Award (Pre-Award).

APB members discussed the concept of creating a new Operational Excellence oversight committee and J. Plotts’ recommendation to add faculty members to existing Operational Excellence advisory committees. The discussion included the following points:

- Would the single OE advisory committee be an advisory committee or a working group?
- Recommend that the Chairs of the OE Advisory Committees serve as ex officio members on the OE Oversight Committee.
• This could be more powerful if we can link this to John Plotts’ offer.
• We should also document OE successes.
• Plusses and minuses in the letter are mixed together. What about separating the plusses and minuses in the letter? Also consider separating the issues into solutions and concerns sections.
• Ask RN to work with John Plotts on the recommended single steering committee.
• There is a view among senior campus administrators that faculty members don’t want to serve on working committees, they only want to serve on advisory committees. That may not be true for all faculty members.
• Nursing faculty feel helpless and overwhelmed and do not want to serve on additional committees.

ACTION: APB members agreed to transmit the letter drafted by the OE Subcommittee from APB to R. Newcomer for his use in discussion with J. Plotts.

Update: On February 4, 2013, R. Newcomer, D. Teitel and H. Alden met with J. Plotts to discuss faculty participation in UCSF Operational Excellence efforts. The group discussed the APB communication.

INFORMATION: APB members are encouraged to attend the next OE Finance meeting on Tuesday February 5, 1:00 in C701. It is open to all members of the campus community.

Campus Planning Subcommittee
MB Academic Building/Faculty Workspace Update - David Teitel
• R. Newcomer, D. Teitel, Alan Venook and H. Alden are preparing a communication for the all faculty regarding faculty workspaces.
• The proposed pilot and hybrid solutions are not likely to occur.
• Need to study the plan as implemented. Although they did not agree to it yet.
• Seek Dentistry and Pharmacy representatives for the MB Academic Building Work Group.

Laurel Heights
No new information – updates expected at a subsequent meeting.

Rebenching Update - D. Teitel
In the UC Systemwide “Rebenching” discussions to determine a new structure to allocate funds from the State of California, the “corridor” concept proposed for UCSF is still in place. Neither UCSF nor UC Merced are being included in the Rebenching process.

Development Subcommittee - Sandra Weiss, Sally Marshall, Oi Saeng Hong
The Development Subcommittee met on December 19 to discuss its action plan. First, the group would like to meet with John Ford, Vice Chancellor for University Development and Alumni Relations. Second, the group established three goals for the Subcommittee:
1. Increase Senate involvement in allocation of resources
2. Develop strategies for regular communication with Development Office
3. Determine how could faculty assist the Development Office, including fundraising and engaging the donors.

APB members discussed the following points:
• The Fred Hutchinson Cancer Research Center (http://www.fhcrc.org) could be an example for UCSF efforts to raise funds for faculty support.
• Could the Subcommittee work with the Development Office to bridge their overarching strategies with interesting ideas being generated by individual development staff members who work in the schools and departments?

Information Technology (IT) - David Teitel and Sneha Oberoi
Elazar Harel, Vice Chancellor and Chief Information Officer will retire from UCSF in April 2013. The Academic Senate should be involved in planning for his replacement and/or on a new Chief Information Officer search committee.

**Old Business**
None.

**New Business**
None.

**Adjournment**
Chair Teitel adjourned the meeting at 3:00 pm.

Senate Staff:
Heather Alden, Executive Director
heather.alden@ucsf.edu; 415/476-8827