The Coordinating Committee was called to order by Chair Newcomer on January 9, 2012 at 2:05 p.m. in room S 30. A quorum was present.

The Minutes from November 7, 2011 were approved.

Chair’s Report – Robert Newcomer

UC Systemwide Academic Council

- Proposed new APM 668 (Negotiated Salary Plan) and proposed revisions to APM 670 (Health Sciences Compensation Plan) were reviewed by the Council and their response was transmitted to the Office of the President. Academic Council generally supported the proposed changes for the Health Sciences Compensation Plan and opposed the proposed Negotiated Salary Plan.
- The Rebenching process (determining a new structure to allocate funds to campuses) continues to be discussed at the UC Systemwide level, although a formal proposal has not yet been received by the Council for response. Academic Council continues to advocate for a student-
based funding structure in which 1= undergraduate student; 3=graduate student; 5 = health sciences student.

UCSF Chancellor’s Executive Committee
The Chancellor plans to make a presentation to the UC Regents on January 19, 2012 at which she will propose to create a working group to plan for UCSF’s future.

Governor’s Budget
The $100 million cut to the UC budget will be absorbed by the UC Office of the President (UCOP) in 2011-12. It will be a permanent cut to the UC budget starting in 2012-13.

Director’s Update – Heather Alden, Executive Director
The next Faculty Research Lecture in Basic Science will be held on February 15, 2012, 3:30-5:00 pm, in Rock Hall at the Mission Bay Campus. Video simulcast will be available on the web and at the major UCSF campus locations. Louis Ptacek, MD and Ying-Hui Fu, PhD will present their work in the field of neurodegenerative disorders focusing on identifying genes for fragile X mental retardation and familial advanced sleep phase syndrome. Human Genetics and Systems Neuroscience: Genes and Molecules to Human Sleep Behaviors

Academic Senate Participation in Education at UCSF – Farid Chehab
Division Vice Chair F. Chehab is leading an effort by the Chairs of the Committee on Courses of Instruction (COCOI), Committee on Educational Policy (CEP) and Graduate Council (Grad Council) to review and improve the role of the Academic Senate in education at UCSF.

First, the UCSF Academic Senate needs to return to compliance with the Universitywide Review Processes for Academic Programs, Academic Units & Research Units by again including the Committee on Educational Policy and the Committee on Academic Planning & Budget in the review of proposed new graduate programs conducted by Graduate Council and existing graduate programs conducted by Graduate Council and the Graduate Division. These committees are also discussing whether and how to be included in the cyclic review process for existing programs.

Committee members recommended that the Educational Effort group review how the Academic Senate handle reviews of existing in-person programs that convert to online programs.

CEP Chair Abbey Alkon also noted that she will discuss with Vice Chancellor for Student Academic Affairs Joseph Castro about how CEP can help with Faculty Development workshops for educational technology.

UCSF Academic Senate Membership Task Force Update – Paul Garcia, Task Force Chair and Committee on Academic Personnel Chair
The UCSF Academic Senate Membership Task Force has prepared a recommendation that faculty members appointed 100% time to UCSF or an affiliate as Associate or Full in the Adjunct or Health Sciences Clinical series should be included in the Academic Senate. The recommendation is being reviewed by campus leadership. The Task Force requested Coordinating Committee support of the recommendation.

MOTION: Endorse the recommendation that faculty members appointed 100% time to UCSF or an affiliate at the Associate or Full rank in the Adjunct or Health Sciences Clinical Series should be included in the Academic Senate.

ACTION: Unanimously approved with no abstentions

Reports from Standing Committees, Faculty Councils and UC Systemwide Committees
Committee on Equal Opportunity (EQOP) – Eliseo Perez-Stable, Chair

APM 210

The Academic Personnel Manual (APM) section 210 provides for the incorporation of “contributions to diversity and reducing disparities” into the faculty advancement and promotion process. EQOP would like to ensure that contributions to diversity are effectively incorporated into the new advancement and promotion system, Advance. EQOP proposes including diversity in the faculty member’s CV rather than in the Department Chair’s letter, as is the current process.

Vice Provost for Academic Affairs Sally Marshall replied that they would be willing to work with the Academic Senate to consider implementing changes to Advance provided that the system receives funding for its next cycle of revisions and updates. Until that occurs, Vice Provost Marshall recommended including a statement about incorporating contributions to diversity in the Academic Affairs Annual Call for packets.

MOTION: Endorse changing the CV format and/or facilitate faculty inclusion of diversity in the advancement and promotion process and to modify instructions for faculty to include diversity in their advancement and promotion packets, with examples.

ACTION: Unanimously approved with no abstentions

Status of Race/Ethnic Minority Faculty at UCSF

E. Perez-Stable informed the committee that at UCSF faculty diversity does not mirror the population of California and has not significantly changed in the last few decades. However, student diversity has made progress in the last few decades. EQOP Analyst Shilpa Patel noted that the most important change at UCSF needs to be a change in campus climate to make it welcoming to diverse faculty.

Committee on Research (COR) – Judith Moskowitz, Chair

Patent Acknowledgement Amendment

J. Moskowitz reviewed the process to date of the request for all UC employees to sign an amendment to the patent acknowledgement they signed when they joined UC. Response rate data will be available in a few months from the company responsible for the process.

One committee member asked whether the University Committee on Privilege & Tenure could implement disciplinary action. Could a faculty member grieve discipline based on not signing the amendment?

Research Advisory Board Update

J. Moskowitz serves as a member of the Research Advisory Board. At their last meeting, she learned that an online research Portfolio application is expected, and that the burden for administering the change for the reduced salary cap from NIH funding will be distributed to the departments.

RAP Reviews and COR Funding Update

In the current cycle, the Academic Senate Committee on Research funded 14 grants ($400,000). For the next cycle, COR will fund seven to nine grants for eye and vision research, up to $50,000 each, including three faculty-student grants up to $27,000 each.

School of Medicine Faculty Council – Joseph Sullivan, Vice Chair

Faculty Series

J. Sullivan reported that the School of Medicine Faculty Council (SOM FC) wanted to take a stand that all faculty series should be treated equally. SOM FC members support the recommendation to include a greater number of UCSF faculty members in the Academic Senate. SOM FC members were concerned that faculty should be in the correct series for their work and that faculty members new to UCSF should be better informed about the differences between the series.
Paul Garcia, Chair of the Committee on Academic Personnel (CAP) noted that CAP reviews and makes recommendations about changes in series when appropriate. CAP’s recommendations are now visible by individual faculty members via the Advance system.

**Recruiting Clinicians to UCSF**

SOM FC members recently discussed what kind of clinicians should UCSF be recruiting. School of Medicine Dean Sam Hawgood projected that the School of Medicine needs to recruit approximately 2,000 faculty in the next ten years due to turnover and growth. Coordinating Committee members noted that this could be an opportunity for diversity in recruitment.

**Impact of the move to Mission Bay on faculty**

SOM FC members are very concerned about the impact of the move to the Mission Bay Hospital on faculty.

**Old Business**

None

**New Business**

None

**Adjournment**

Chair Newcomer adjourned the meeting at 4:00 pm.

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