Committee on Research
Judith Moskowitz, PhD, MPH, Chair

MINUTES
Monday, September 19, 2011

PRESENT: J. Moskowitz (Chair), S. Nagarajan (Vice Chair), D. Apollonio, L. Dunn, D. Foster, S. Gansky, J. Hahn, R. Hendren, G. Humfleet, L. Julian, C. Kaplan, K. Lee, W. Li, M. Mankani, V. Singh, M. West

ABSENT: S. Ho, S. Kools, R. Marcucio, J. Myers, K. Sporer

The Committee on Research was called to order by Chair Moskowitz on September 19, 2011 at 10:00 a.m. in room S-30. A quorum was present at 10:10 am.

Chair’s Announcements
Introductions were made around the room. Analyst Cleaver will make nametags for the next meetings.

Approval of Minutes
The minutes of the May 16, 2011 meeting were approved. They will be posted to the Senate website by the Academic Senate office.

Charge to the Committee
Chair Moskowitz went over the charge to the committee as dictated by Senate bylaws. She also went over the regular business of the committee. Analyst Cleaver suggested COR members could review committee bylaws this upcoming academic year.

Members requested that future FRL presentations by nominators be handled by phone only and be modeled after NIH: committee discussion held first; phone call highlighting nominees successes, second. This format will be included in the Faculty Research Call for Nominees that goes out in early Spring 2012.

Important Dates & Deadlines
Chair Moskowitz went over the dates and deadlines that are important to the functioning of the committee.

Expected Workload/Contributions
Chair Moskowitz advised members that during the course of the academic year, the committee routinely is asked to review Systemwide documents pertaining to research policy. If a prolonged examination is requested, the Committee creates a subcommittee to handle that.

Separately, based on priorities or topics for discussion during the 2011-2012 academic year, COR creates subcommittees to focus on these matters in depth. These COR subcommittees provide regular updates to COR at large. Analyst Cleaver also provides support to these subcommittees.
**Topics of Discussions for the 2011-2012 Academic Year**

1. Continued review of integration of COR reviews into RAP, including:
   a. Review of some reviews, with particular eye to behavioral/social science reviews
   b. RAP’s reviews
      i. COR SUGGESTION: give applicants the scores of their grants—preferably the full spread of scores—including those that indicate the grant wasn’t reviewed. If the latter is the case, applicants should know and have the scores as feedback in addition to the reviewer written comments.
   c. RAP’s assignment process by which grants are assigned to RAP Review Committees
      i. COR SUGGESTION: add to the web application the option of allowing applicants up to three choices of which RAP Review Committees reviews their grant.
      ii. If none of those three choices field the grant application, at that point, the RAP Administrator would notify the applicant of the situation.

2. The Operational Excellence impact on research at UCSF
   a. COR members will check in with their faculty councils, departments, and other groups to see how OE implementation for Pre-award is going. If any ‘gaps’ appear, these will be discussed by COR and a communication drafted for the OE team as a whole. The goal is to be proactive and head off difficulties in advance where possible but also to have feedback for OE as the pre-award implementation progresses.
   b. Separately, COR members would like to be involved in the Post-award OE process when that is initiated. HR implementation is also of interest but less central to the concerns of faculty doing research.
   c. COR members would like to obtain the results of the Survey conducted by the Faculty Association in the Spring 2011.

3. Reviewing and opining on the Committee on Human Research
   a. COR will create a subcommittee to discuss and meet with those who oversee CHR at UCSF and encourage them to present at an upcoming meeting.
      i. Meeting with CHR leadership at UCSF will take place after the subcommittee has ironed out its intentions and plans; and following those plans being vetted by COR overall.

4. Hear continued feedback from the various School Councils as to research policy concerns for their specific faculty.

**Old Business**
None.

**New Business**
None.

Chair Moskowitz adjourned the meeting at 11:40am.

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