The Committee on Educational Policy was called to order by Chair Alkon on September 12 at 3:40 p.m. in room S-616D. A quorum was present.

The minutes from June 8, 2011 were approved.

Chair's Report
Chair Alkon welcomed committee members to the 2011-12 academic year. She described a number of issues for the Committee to consider in the coming months. They included:

- Discussion of the current use and planned implementation of the eValue course evaluation system across the schools.
- Continued discussion of Interprofessional Education, including participation in the new Center for Interprofessional Education, as appropriate. Susan Hyde is the School of Dentistry Champion for the Center for Interprofessional Education and will keep CEP informed.

The Role of the Committee on Educational Policy (CEP) at UCSF
Chair Alkon led a discussion among the group regarding CEP’s role at UCSF and how they could make the most of the 2011-12 year. CEP’s duties are described in its bylaw:

Duties
1. To consider and report upon such matters as may be referred to it by the President of the University, the Chancellor, the Division or by any Faculty, Council, or other committee of the Division.
2. To initiate such studies and make such reports to the Chancellor, the Division, or both, upon local matters involving questions of educational policy. This may include such items as it deems appropriate as establishment or disestablishment of curricula, colleges, schools, institutes, departments, bureaus, and the like, and upon legislative or administrative policies of a fundamental character involving questions of educational policy. It may present its findings to the President, regarding the initiation, abolition, or consolidation of curricula, or of academic and administrative organizations, and regarding basic legislation or administrative policies involving educational policy.

These duties are further clarified in the Compendium of Universitywide Review Processes, summarized for UCSF here.
How does CEP want to interpret the duty to “… initiate such studies and make such reports … upon local matters involving questions of educational policy.”? Committee members discussed the following topics for further action in 2011-12.

- Online Education both at UCSF and the UC Online Education project.
  - Faculty need to participate in planning processes that seek to balance the cost of education with its quality.
  - Will online education provide the same quality experience that is currently provided?
  - How can CEP play a role in evaluating online education efforts at UCSF?
  - Should UCSF faculty focus on providing online education and tools in existing curricula?
  - Could CEP start participating in the online education strategic planning process?

- How should CEP respond to requests from the UC Systemwide Academic Senate regarding policies that focus on undergraduate education?
  - CEP may review each request for comment to determine its relevance for graduate and professional education. If CEP finds that it cannot offer constructive feedback for the discussion, it may decline to comment.
  - For all requests for comment, CEP members asked for more information regarding the context and background of the report or policy change under review. The Academic Senate Analyst can provide this information for the Committee.

- Interprofessional Education
  - Could CEP help foster a more uniform environment for education at UCSF?
  - Could CEP help faculty be better trained on educational technology?
  - Could CEP help UCSF get all of the schools to use the same educational technology? If schools are on different interfaces then students from different schools cannot participate in interprofessional education.

- Closer collaboration with other Academic Senate committees
  - CEP has logical connections with the work of the Committee on Courses of Instruction, Graduate Council and the Committee on Library and Scholarly Communication. Chair Alkon will seek to improve the links between CEP and these committees in the coming year on issues such as the need for library space at Mission Bay, online education, educational technology (including the Collaborative Learning Environment or CLE) and the UCSF Learning Commons.

- UCSF education in the community
  - UCSF education also happens in the community in San Francisco and elsewhere in California. CEP could help coordinate existing educational guidelines for educational activities and help establish them where needed.
    - For example, the School of Medicine does not currently have uniform policies or guidelines for education in the community, while the School of Dentistry requires that all trainings and extracurricular events must be attended by a Dentistry faculty member.

- Improve communication technologies for education across all UCSF locations
  - CEP could advocate for improved communication technologies for educational activities for faculty and students including video conference and audio conference capabilities for teaching and faculty development.

- Greater involvement in education and curriculum oversight at UCSF
  - This year the Committee on Courses of Instruction is continuing a process to re-evaluate the Academic Senate’s role in oversight of curriculum at UCSF. Professional degree curricula must keep pace with standards set by accrediting bodies. However, academic graduate programs are not uniformly regulated. In 2011-12, CEP could partner with
COCOI to advocate that the Graduate Division play a greater role in ensuring a uniform high standard for academic graduate courses.

- Describe and quantify teaching at UCSF
  - With the increasing budgetary challenges for the University of California System, UCSF finds itself needing to provide more information about how it educates its students. With an educational environment significantly different than that of an undergraduate-focused campus, in 2011-12 UCSF will be called upon to provide qualitative and quantitative information about who teaches, how much time is spent teaching and the kinds of teaching they do. This effort may be coordinated among the five UC campuses with health sciences education (Davis, San Francisco, Los Angeles, Irvine and San Diego). As this issue unfolds, CEP may be able to play an important role in the process.

**Updates from the Schools**
None

**Update from the Library**
None

**Old Business**
None

**New Business**
None

**Adjournment**
Chair Alkon adjourned the meeting at 5:00 p.m.

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