Committee on Educational Policy
Abbey Alkon, RN, PhD, PNP, Chair

MINUTES
Monday, March 12, 2012

PRESENT: Abbey Alkon (Chair), Tamara Alliston, Tina Brock (phone), Susan Hyde, Nancy Nkansah (phone), Sophia Saeed

ABSENT: (permanent guests) Harry Hollander, Judy Martin-Holland, Joe Castro

EXCUSED: Beth Wilson (Vice Chair), Doug Schmucker, Vineeta Singh

GUEST: Scott Reeves, Director of the UCSF Center for Innovations in Interprofessional Healthcare Education

The Committee on Educational Policy was called to order by Chair Alkon on February 13, 2012 at 4:04 p.m. in room U-506. A quorum was present.

Approval of the Minutes of the February 13, 2012 Meeting
The minutes of the February 13, 2012 minutes were approved. (Attachment 1)

Chair’s Report

Discussion with the Graduate Division Regarding the Chancellor’s Governance Talk Force
Bob Newcomer, Chair of the UCSF Academic Senate, presented the charge of the UCSF Governance Talk Force to the Graduate Council. Graduate Council and the Committee on Educational Policy were asked to submit requests for changes they would like to see at UCSF and things they would like to see not change to the Academic Senate. This information will be submitted to the Chancellor who is scheduled to submit a report to the Regents at the end of July.

The Chancellor is asking for:
• More autonomy for UCSF in the decision-making
• Protection of Academic Freedom
• Continued Shared Governance

Issues not being discussed by the Chancellor’s Future of UCSF Working Group:
• UCSF will not privatize
• UCSF will not change the UC Constitution
• UCSF will participate in UC retirement
• UCSF will not leave UC system
• UCSF will continue its relationship with UC Regents and the Office the President
One goal is that each campus would have its own budget and one day pay the Regents tax on revenue, not an across-the-board tax. The complete document presented at the meeting is attached.

**UCEP Update – Tamara Alliston**

- For-profit degree programs need clear methods for review, approval including good standards for student admission.
- WASC has resolved the issue on use of LUMINA in favor of not using external review process.
- Keith Williams presented on the progress of online education. It was suggested that we invite Kevin to CEP.
- Proctoring services will give a webinar to learn about the three different services.
- UCEP is reviewing the Compendium for possible revision.

**UCSF Center for Innovations in Interprofessional Healthcare Education – Scott Reeves, Director**

Director Reeves was asked to come to CEP to talk about the new Center and his vision. He began his presentation by defining interprofessional education (IPE) as two or more professions learning with, from and about each other to improve collaborative practice and the quality of healthcare. Director Reeves differentiated IPE from interdisciplinary – interdisciplinary represents a broader definition than patient care while interprofessional is geared toward health care. These distinctions are important for Committee on Courses of Instruction (COCI) since the subject headings available now are interdisciplinary and not interprofessional, but the letter designated in the registrar’s course listing of “I” could apply to either.

The center is preparing to provide learning through seminars, problem solving, student placement, simulation and Internet interaction with the goal of improving interaction, reducing duplication, improving clinical outcomes and increasing effective patient care.

The Center’s goals are curricula development, faculty development, and scholarship. Its key activities are curricula design/implementation to include assessment of IPE competences and research, faculty development, IPE scholarship, and collaboration within IPE activities.

The structure and strategic plan and marketing are all in the planning and implementation stages. Chair Alkon noted that there is no current common calendar across the different schools at UCSF. This is a goal for the Center.

Chair Alkon indicated that the CEP was interested in collaborating with the center on education policy issues.

**Faculty Development – Online learning, Course Development and Courses (not technology)**

Chair Alkon presented the CEP Recommendations document regarding faculty development in online learning course development and courses at UCSF at the Educational Effort Work Group meeting. The memo received the group’s support. One major issue was the definition of an online course. Chair Alkon requested additional information on this subject from Sophia Saeed (definition from the US Department of Education) and Gail Persily (see the Babson Survey below) to assist in future discussions regarding courses.

In a survey by I.E. Allen and J. Seaman, Babson Survey Research Group, 2011, courses were defined by the proportion of online content from traditional at 0%, web-facilitated at 1-29%, blended/hybrid 30-79%, and online from 80+%. 
From the U.S. Department of Education, *online learning* is defined as learning that takes place partially or entirely over the Internet excluding purely print based correspondence, broadcast television or radio, video-conferencing or -cassettes and stand alone education software programs without a significant internet-based instructional component.

Distance learning and content capture do not fit into these categories.

Discussion on course definitions will continue.

The mode of delivery was discussed briefly and CEP will communicate this issue to COCOI.

**ACTION:** CEP will ask UCI for a copy of their course form to see how they designate mode of delivery.

Other issues included in the CEP recommendations were:

- Faculty development for technology to enhance teaching of online courses
- Provide resources for faculty regarding articles and information on online education

The Report is attached. [CEP online course recommendations](#)

**ACTION:** Analyst will obtain the course form from UCI to review their indicator of the mode of delivery.

**Student Evaluations for Online Courses**
The SON has a pilot for student evaluations which includes new questions about online components of courses. Chair Alkon shared with the committee the new questions in the evaluation evaluated on a 4-point Likert scale from strongly agree to strongly disagree:

1. Uses of strategies for web-based participation (e.g. discussion forums, videoconferencing) were engaging and purposeful.

2. Web-based materials and resources (e.g. narrated PowerPoint presentations, embedded video, links) were of high quality and complemented course content.

**Memo to COCOI**
Chair Alkon will amend the document presented to the CEP and Educational Effort Work Group for submission to the COCOI to include the definition of online courses and the mode of delivery and interprofessional replacing interdisciplinary courses.

**Recommendation to Change Meeting and Lecture Start Times**
This issue was tabled and will not be discussed at future meetings.

**Best Practices Document for the Academic Senate**
Removed from the agenda.

**Old Business**
None.

**New Business**
None.
Adjournment
There being no further business, Chair Alkon adjourned the meeting at 5:09 p.m.

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