Committee on Academic Planning and Budget  
Mary Gray, MD, Chair

DRAFT MINUTES  
Thursday November 10, 2011

PRESENT:  David Teitel (Vice Chair), Farid Chehab, Barbara Drew, OiSaeng Hong, Helene Lipton, Sharmila Majumdar, Sally Marshall, Snehlata Oberoi, Norm Oppenheimer, Michael Steinman, Sandra Weiss, Lori Yamauchi

ABSENT:  Mary Gray (Chair), Jacque Duncan, Fred Schauffele, Jonathan Strober, Ellen Weber, Elad Ziv

GUESTS:  Mary Beth Baker, Information Technology Governance Consultant  
Jane Czech, Director of Administration, Neurology  
Mark Day, Director, Network & Special Projects, Radiology & Biomedical Imaging  
Elazar Harel, Vice Chancellor, Information Technology and Chief Information Officer  
Robert Newcomer, Division Chair

The Committee on Academic Planning and Budget (APB) was called to order by Chair Gray on October 6, 2011 at 1:10 p.m. in room N 729.

The minutes of May 19, 2011 were approved with one minor revision.

Vice Chair’s Report – David Teitel
None.

Report from the University Committee on Planning and Budget (UCPB) – Mary Gray, UCPB Representative
Via email prior to the meeting, Chair Gray reported that at the November 1, 2011 meeting, UCPB members spent little time discussing the proposed revisions to APM 670. However, a lengthy discussion of APM 668 focused on member concerns about the strong roles deans and department chairs would have in determining individual compensation under the terms of the proposed negotiated salary plan.

Executive Director’s Report – Heather Alden
The next Faculty Research Lecture in Basic Science will be held on February 14, 2012, 3:30-5:00 pm in Rock Hall at Mission Bay (live and recorded video will also be available), honoring Ying Hui Fu, PhD and Louis Ptacek, MD for their work in the field of neurodegenerative disorders focusing on identifying genes for fragile X mental retardation and familial advanced sleep phase syndrome.

UCSF Information Technology Update – Elazar Harel, Vice Chancellor and Chief Information Officer; Jane Czech, Director of Administration, Neurology, Mark Day, Director, Network & Special Projects, Radiology & Biomedical Imaging (Attachment 1)
E. Harel, J. Czech and M. Day presented the attached slides to provide an overview of Operational Excellence IT accomplishments and initiatives, the desktop support consolidation recommendations and the data center consolidation recommendations.
Following their presentation, they discussed the following questions from APB members.

Q: How will IT help support online education?
A: To best support the online education efforts, we will need better IT systems and administration, as well as better integration between the schools.

Q: Is UCSF behind other institutions on online education?
A: When UCSF is compared to other large research institutions, it is not behind. Compared to small private colleges, UCSF is behind.

Q: How is UCSF IT prepared for a major disaster?
A: UCSF’s Minnesota Street facility is the most robust structure at UCSF until the new hospital is built. Furthermore all data are backed up elsewhere, so in the event of a disaster, data should not be lost and down time should be minimal. Soon, UCSF will be backing data up to the cloud.

Q: How did IT determine a per-FTE fee structure?
A: In the Medical Center, there are about 0.8 devices per FTE. On campus, researchers and others have more than one device per FTE. The average is about one device per FTE. Furthermore, IT solutions increasingly need to address connectivity between devices, not just devices, so charging per FTE is a better model for current and future needs. Furthermore, the proposed per-FTE charge will be less than the current per-device charge structure.

Q: Can IT charges come directly from contracts and grants? This would be a benefit for departments but not for individual faculty members.
A: Yes, IT charges can come directly from contracts and grants.

Q: Is the name “Desktop Support” outdated for the services that will be provided?
A: Yes, it is not sufficient to describe all the proposed services. A number of different names have been discussed, but none have been finalized.

Q: How will UCSF’s phone service be improved?
A: All new buildings will be VOIP (voice over IP). UCSF currently pays too much for phone services. All current charges go directly to AT&T. UCSF is working with Berkeley and the UC Laboratories for ideas. UCSF will likely replace the voicemail system first, then the phone system. The new phone system is expected to cost $12 per line per month rather than current $36 per line per month. UCSF currently has 12,000 phone lines in use. As a result of a recent survey of the lines, we found that 3,000-4,000 are not being used. We have asked all departments to turn off lines that are no longer needed.

E. Harel will update the Committee on the proposed IT Funding Model at the next meeting, scheduled for January 26, 2012.

Proposed Revisions to APM 670 (Health Sciences Compensation Plan) and New APM 668 (Negotiated Salary Program)
APB members discussed the proposed revisions to APM 670 and new APM 668, including concerns raised by UCPB, UC Faculty Welfare and UCSF Academic Affairs. They provided the following recommendations, to be communicated to the Division Chair.

- **Compensation Limit on Occasional Outside Professional Activities:**
  - APB supports raising the compensation limit to $40,000 per year, but does not support the alternate limit of 20% of an individual's HSCP salary scale per year.
  - APB recommends including an automatic periodic re-evaluation of the Compensation Limit so that increasing that number does not require an APM revision. The time interval
could be every four years. The increased amount could be tied to an established index such as the Consumer Price Index, or similar.

- **Categories of Income from Occasional Outside Activities Which May Be Retained**
  - APB advocates increased flexibility for schools to allow their faculty to engage in outside activities to maintain professional licensure and/or accreditation. By definition, those activities will coincide with the expertise for which they are employed at the University of California. However, not all skills may be practiced within the UC System and may need to be maintained in contexts outside the University of California.
  - For HSCP faculty who are employed at less than 100%, individual schools should be allowed to determine the types of activities those faculty may engage in outside UC.

- **Good Standing Criteria**
  - APB is concerned that faculty should not lose their Good Standing status due to circumstances beyond their control such as reduced Medicare reimbursements or declining research funding opportunities.

- **Off-Scale Salaries**
  - Off-scale salaries are inconsistent with the intention of the UC faculty salary scale. APB would like the proposed revisions to APM 670 to clarify that off-scale salaries are not allowed.

- **Academic Programmatic Units (APU)**
  - APB recommends reducing the minimum number of members of an Academic Programmatic Unit from five to three. This will help small departments with low numbers of faculty.

**Proposed New APM 668 – Negotiated Salary Program**
APB recommends that the proposed Negotiated Salary Program should be equitable with the existing Health Sciences Compensation Plan, providing no more or fewer benefits for different groups of faculty across the UC System.

**Old Business**
None.

**New Business**
None.

**Adjournment**
Vice Chair Teitel adjourned the meeting at 3:00 p.m.

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