The Coordinating Committee
Robert Newcomer, PhD, Vice Chair

MINUTES
Monday March 7, 2011

PRESENT:
Robert Newcomer (Division Vice Chair)
Anne Slavotinek (Division Parliamentarian)
Mohana Amirtharajah (Acad. Freedom Vice Chair)
Russ Pieper (Academic Personnel Chair)
Steven Cheung (Acad Planning & Budget Chair)
Steven Pletcher (Clinical Affairs Chair)
Brian Dolan (Courses of Instruction Chair)
Paula Braveman (Equal Opportunity)
Grayson (Bill) Marshall (Faculty Welfare Chair)
Michael Beattie (Graduate Council Chair)
Lee Ann Baxter-Lowe (Library & Schol Com Chair)
Donna Albertson (Privilege & Tenure Chair)
Janice Lee (Dentistry Faculty Council Chair)
Heather Fullerton (Medicine Faculty Council Chair)
Meg Wallhagen (Nursing Faculty Council Chair)
Norm Oppenheimer (Pharmacy Fac Council Chair)
David Gardner (Assembly Delegate, Immediate Past Division Chair)
Deborah Greenspan (Assembly Delegate)
Peter Sargent (Assoc Dean, Acad Aff, Dentistry)
Sally Marshall (Vice Provost, Academic Affairs)
Sally Rankin (Interim Dean, Nursing)
Robert Day (Associate Dean, Pharmacy)
Patricia Calarco (Dean, Graduate Division)
Bonnie Halpern-Felsher (BOARS)
Ida Sim (UCCC)

ABSENT:
Elena Fuentes-Afflick (Division Chair)
Peter Loomer (Division Secretary, Educational Policy Chair)
Robin Corelli (Academic Freedom Chair)
Candy Tsourounis (Comm on Committees Chair)
Roland Henry (Research Chair)
Catherine Waters (Rules & Jurisdiction Chair)
Farid Chehab (Assembly Delegate)
Wendy Max (Assembly Delegate)
Erika Froelicher (Alternate Assembly Delegate)
Sam Hawgood (Dean, Medicine)
Mary Anne Koda Kimble (Dean, Pharmacy)
Errol Lobo (UCIE)
Elizabeth Watkins (UC EDIT)
Leslie Zimmerman (UCOPE)

GUESTS:
Paul Green, Committee on Faculty Welfare Vice Chair

The Coordinating Committee was called to order by Vice Chair Newcomer on March 7, 2011 at 2:10 p.m. in room S 30. A quorum was present.

The minutes of January 10, 2011 were approved.

Vice Chair’s Report – Robert Newcomer
Operational Excellence
Vice Chair Newcomer serves on the Operational Excellence Faculty Oversight Committee. He provided an update to the Committee on Operational Excellence (OE) activities to date. R. Newcomer requested that the School Faculty Councils review the implementation plans posted on the OE website and advise their Deans and him if they have questions or concerns. Two work groups are close to implementation of their proposals: Pre-Award Administration and HR/Academic Affairs. Three other OE work groups (Research Administration, Finance and IT) are at various stages in the planning process.

**UCSF Academic Senate Membership Task Force**

Vice Chair Newcomer serves as Chair of the UCSF Academic Senate Membership Task Force. The group met once in February and drafted a work plan, as follows:

1. Create a webpage to list all myths, benefits and responsibilities associated with Academic Senate membership. This list will be made available to all faculty with an opportunity to provide comment.
2. Compile a list of all current UCSF practices that differentiate between Senate and non-Senate faculty. Proposed opportunities for greater equity in these areas.
3. Conduct a poll of UCSF non-Senate faculty regarding their interest in becoming members of the Academic Senate.
4. Seek a solution for non-Senate faculty participation in UC Systemwide Academic Senate activities.
5. Publish a report on all findings and activities to be submitted to the Chancellor by June 2011.

**Director’s Update – Heather Alden**

The Distinguished Faculty Awards will honor Distinction in Teaching and Distinction in Mentoring on Wednesday April 6, 2011 in HSW 300.

The Faculty Research Lecture in Translational Science will be given by Michael Harrison, MD on April 19, 3:30-5:00 pm in Cole Hall.

**Discussion of the UCSF Division Response to the UC Systemwide Senate Membership Task Force Report**

The Committee reviewed and approved the final draft of the Division response to the Report of the Task Force on Senate Membership.

**MOTION**: Approve the Division Response to the Report of the Task Force on Senate Membership.

**ACTION**: Unanimous approval.

**UCSF Pilot Backup Dependent Care Program – Paul Green, Vice Chair, Committee on Faculty Welfare**

As a member of the Chancellor’s Advisory Committee on Child Care, P. Green updated Coordinating Committee members about a pilot program to provide backup care for child and adult dependents of UCSF faculty and staff. The terms of the program are being negotiated and faculty input is requested. For more information, please refer to the attached slides. Please direct any feedback to Paul Green.

**Reports from the Standing Committees, Faculty Councils and UC Systemwide Committees**

**Committee on Academic Planning & Budget – Steven Cheung, Chair**

S. Cheung updated Coordinating Committee members on the proposal to change APM 670 guidelines on occasional outside professional activities. APB has proposed that faculty should have greater access to earning from occasional outside professional activities. S. Cheung will forward APB’s recommendations to the Committee on Faculty Welfare for review and endorsement.

S. Cheung also provided information regarding the planned changes to UC funding streams that will allow campuses to retain more of the revenue they generate, the UCOP funding model, and the UC Rebenching Project that will determine the allocation of funds to each UC campus.
In their discussions on these issues, APB has considered how funds will be allocated in the future that gives appropriate support to UCSF. State fund allocation models are being developed, but are not yet ready for senate review. A related issue is administration of self supporting programs, which are under review by CCGA and Graduate Council.

Committee on Equal Opportunity – Paula Braveman, Chair
P. Braveman informed the Coordinating Committee that the Committee on Equal Opportunity (EQOP) has been working to revise the Toolkit to promote diversity in hiring UCSF faculty. The Toolkit should be completed soon and will be submitted to Vice Chancellor for Diversity Renee Navarro for posting on the UCSF diversity website.

P. Braveman noted that EQOP was charged with reviewing applications for a faculty award to help promote diversity at UCSF. The funds for that award have been eliminated due to budget cuts. P. Braveman proposed that the Academic Senate seek to continue to promote diversity via an award or other source of funding. Committee members suggested the following:

- Collaborate with the Committee on Research to include diversity in their research grant criteria.
- Work with the Development Office to identify possible sources of funding for a diversity award.
- If funds are identified, the selection criteria for the award should be more specific and easily attainable by a diverse group of faculty.
- Work with R. Navarro to determine if funds and/or other opportunities exist to help promote diversity at UCSF.

P. Braveman will work with R. Newcomer to follow up on these recommendations.

Old Business
None.

New Business
None

Adjournment
There being no further business, Vice Chair Newcomer adjourned the meeting at 3:50 pm.