Committee on Educational Policy
Peter Loomer, PhD, Chair

MINUTES
Wednesday, March 9, 2011

PRESENT: Peter Loomer (Chair), Abbey Alkon (Vice Chair), Lucy Fisher, Thomas Kearney, Nancy Nkanseh, Doug Schmucker, Sophia Saeed, Vineeta Singh

ABSENT: Tamara Alliston, Harry Hollander, Judy Martin-Holland, Nancy Nkanseh, Elisabeth Wilson

GUEST: Karen Butter, Chair, IT Education Governance Committee

The Committee on Educational Policy was called to order by Chair Loomer on March 9 at 3:36 p.m. in room S-616D. A quorum was present.

The minutes from January 12, 2011 were approved.

Chair's Report
Chair Loomer provided the following updates:

Coordinating Committee:
1. Operational Excellence has moved to the 'piloting' phase for central administration. OE is seeking departments to serve as volunteers.
2. UCSF has set up its own committee examining Senate Membership and has routed its overall response to Systemwide.
   a. UCSF proposes the campus determine what qualifies as "Senate" for its campus.
   b. UCSF also aims to standardize the use of the Research and Adjunct series through all departments.
3. There are changes forthcoming to APM 670 involving outside professional activities. Member Saeed mentioned that within this, SOD is looking to add back in the option of doing clinical dentistry outside of the UCSF.
4. The Committee on Equal Opportunity (EQOP) has proposed moving the Faculty Development Awards to the Committee on Research (COR) as an awarding body. This is being further explored by both EQOP and COR.

Systemwide Report:
1. The new UC Funding Model and its impact on UCSF is still being negotiated between UCSF Chancellor Desmond-Hellman and UOP. Overall it will result in a 1.67% tax on each UC campus.
2. A Systemwide committee has been created to explore online courses. In particular, they will be exploring:
   a. How to verify that work submitted through such courses is accomplished by the enrollee.
   b. If online education is the future for UC Education overall, especially in connection to long-term development space planning with courses of over 400+ students. Or is the intention to expand the current blended model of part online, part face-to-face?
**Discussion of COCI merger**

1. Members discussed the pros and cons of combining the CEP and COCI committees into one. Questions raised include:
2. Is the online course review system was really saving COCI members time, or were members spending time in different ways?
3. Online course review system problems still need to be resolved, especially as related to cross-school courses.
4. Does training for course form preparers happen?
5. “Empowerment” of COCI members to develop courses inside of an overall program/series, with an eye on interprofessional opportunities and cross-school courses. Can COCI members turn their attention to examining this first rather than expanding the breadth of what they handle, they could deepen their focus? Can COCI expand its charge, within Senate bylaws?

CEP members propose, for now:

1. Creating bridges or overlaps between CEP and COCI, perhaps even having a member from each committee sit on the other to look for bridge opportunities.
2. Encouraging COCI to further streamline the online course review system. In a year or two, if the online course review system continues to improve, CEP members would be inclined to reconsider a potential merger.
3. At this time, members find it a premature conversation.

**Presentation on the IT Educational Governance Committee - Karen Butter, Chair**

ITEGC Chair, Karen Butter, updated the committee on this committee’s effort. Established by CIO Elazar Haral when he joined UCSF, SOP EPC Chair (and CEP guest member). Tina Brock also sits on the ITEGC committee.

The primary focus of the committee at present is determining the educational technology landscape and avenues to proceed. The goal through the end of 2011 is to conduct a survey to both confirm the landscape and to see where UCSF faculty see it going.

CEP members discussed the IT educational disparities between departments and schools in obtaining support for IT. Chair Butter advised that this is indeed a resources issue that is being further developed and/or effected by OE efforts.

CEP also raised issues of the different technologies -- i-Rocket and Ilios, for example -- and if a set of standards could be created to apply to all systems? Chair Butter advised that as each school does it differently, it is a real challenge to create uniform standards. CEP advised that not doing so presents other issues for inter-departmental and inter-professional programs.

Members wondered if there was a school or university policy mandating that course information must have information up on Content Capture? At present, some schools do not do this. CEP members put forth the motion to draft a letter recommending that all schools should put such information up on Content Capture. Analyst Cleaver will draft such a letter to the “UCSF community at large.”

**Updates from the schools**

**SOM**

The Dean has appropriated funds for the 13th floor multi-disciplinary multi-school teaching facility to be developed. An architect is drafting plans with the physical work to begin in eighteen months. Eventually, an opportunity may exist to rent space within the facility to other schools, in an effort to foster interdisciplinary/interprofessional efforts.
SON
The School’s new Dean begins April 2011.

SOD
None.

SOP
None.

**Update from the Library**

Instructional Grants Program
The Library received additional funds from Vice Chancellor Joe Castro’s office in connection to the ID/IP Center for Excellence. Applications are due next week. Grants are for a maximum of $18K each: www.library.ucsf.edu/services/cit/grants

TLC Status
The Learning Center was created around the vision of an integrated leaning space based on team-based learning with formal and informal spaces with interprofessional health education and with intensive technology. The ribbon cutting was January 2011. The facility overall cost $15.5M. Four years worth of funding were received from the Chancellor’s office for the maintenance of The Learning Center. For more information: http://tlc.ucsf.edu

**Old Business**
None.

**New Business**
None.

Chair Loomer adjourned the meeting at 5:00 p.m.

Senate Staff:
Alison Cleaver, Sr. Senate Analyst
alison.cleaver@ucsf.edu; 415/476-3808