Meeting of the San Francisco Division
Elena Fuentes-Afflick, MD, MPH, Chair

DRAFT MINUTES
June 9, 2011

The Meeting of the Division was called to order by Chair Fuentes-Afflick on June 9, 2011 at 3:40 p.m. in room N 225. A quorum was present.

Announcements from the Division Chair – Elena Fuentes-Afflick
Chair Fuentes-Afflick thanked outgoing committee Chairs Steven Cheung (Academic Planning & Budget), Russell Pieper (Academic Personnel), Candy Tsourounis (Committee on Committees) and Meg Wallhagen (Nursing Faculty Council) for their service in 2010-11.

Special Orders
The minutes of June 10, 2010 and the 2011-12 appointments to the standing committees were approved via the consent calendar.

LGBT Health Care Disparities Statement – W. Grayson Marshall, Chair, Committee on Faculty Welfare
W.G. Marshall presented the following statement on behalf of the San Francisco Division:

The San Francisco Division of the Academic Senate of the University of California recognizes the significant disparity in both access to health care and a positive health environment for its LGBT faculty, staff, students and their families. Evidence has shown that marriage-inequality is a significant factor in this health care disparity and the Academic Senate expresses its support for marriage equality for its LGBT faculty, staff, students and their families.

Announcements from the Chancellor – Susan Desmond-Hellmann
Chancellor Desmond-Hellmann presented some of her views on UCSF, including the following:

- UCSF wants to hear more about UCSF outside its walls. The Chancellor is working to communicate UCSF’s story outside UCSF. This includes working to ensure that UCSF’s brand remains strong. She encouraged faculty to watch her video celebrating UCSF’s 2011 commencement.
- The California state budget looks bad and uncertain and additional cuts are expected.
- The University of California is moving to a high-fee, high-aid model. However, this will not work for UCSF. The Chancellor is working with the UCSF Development Office to build student support.
- The Chancellor is searching for a new Vice Chancellor of Development (UDAR – University Development Alumni Relations).
- For the ongoing Operational Excellence process, feedback from faculty and the entire UCSF community is important. Three key issues drive the Operational Excellence process:
  - Seeking to avoid furloughs in the future
  - UCSF should be a positive, facilitative working environment
  - Development of the people at UCSF
Operational Excellence – Robert Newcomer, Division Vice Chair
Vice Chair Newcomer presented an overview of faculty participation in the Operational Excellence process to date and faculty recommendations for the next steps in the process (see Attachment 3).

Metrics of Success – Jeff Bluestone, Executive Vice Chancellor and Provost (EVCP)
EVCP Bluestone presented key points regarding the objectives for the Operational Excellence process and how the administration expects to measures success, as follows:

- Hire and develop the best support staff through training, certification and an explicit career path.
- Recognize that the relationship between the principal investigator and the pre-award grant administrator is crucial. Success in this area will be measured by continuation of the best grant administration staff.
- The Operational Excellence process is intended to improve equity of service across campus. Success will be measured by all faculty gaining access to better grant service which will mean an easier process that is more timely with a better success rate.

To further measure success, the Operational Excellence team will collect and analyze data via a survey that will be distributed to faculty on June 11, 2011. This survey will gather a faculty baseline data set for future satisfaction surveys. Faculty member Claire Brindis is working on the survey.

Timeline – Sam Hawgood, Dean, School of Medicine
Already underway for 18 months, Dean Hawgood provided the following information related to the Operational Excellence process timeline:

- Recruitment for the Human Resources/Academic Personnel service centers will take place July 2011 through June 2012.
- 11 departments have volunteered to participate in the pre-award administration Operational Excellence process, to take place August 2011 through November 2013.
- Finance service centers are expected to be created September 2011 through September 2012.
- UCSF should realize cost savings from consolidated procurement.
- By December 2011, Information Technology services including the help desk, email, desktop support, wireless access and network improvements should be completed.

Reports of Special Committees
None.

Reports of Standing Committees
None.

Petitions of Students
None.

Unfinished Business
None.

New Business
None.

Adjournment
Chair Fuentes-Afflick adjourned the meeting at 5:00 p.m.
Academic Senate Staff:
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