The meeting of the School of Nursing Full Faculty was called to order by Chair Kennedy on May 21, 2010 at 1:00 p.m. in room HSW 301. A quorum was present.

The minutes of February 19, 2010 were approved as corrected.

Chair’s Report
Chair Kennedy encouraged faculty to participate in school and Senate committee service, and the benefit to engagement on campus as well as professional advancement. Janice Humphreys has been appointed as the School of Nursing’s representative to the Committee on Committees for 2010-2011. The Dean’s search committee is well underway, energetic, and engaged. A special presentation was made to the Dean for her ten years of leadership at the SON.

Dean’s Report
Dean Dracup addressed the full faculty for her last time as Dean of the School of Nursing discussing the strength of the faculty at UCSF. Dean Dracup reported on the following items:

- There is significant restructuring in the Office of University Development and Alumni Relations. Judson Gregory, development officer for the School of Nursing, is leaving for Portland and Mark Boone will step in to serve for the School of Nursing.
- Alfredo Mireles, a student in our health policy specialty in SBS, is going to be the 2011-2012 student UC Regent. He will be the first student representing health sciences ever and the first UCSF student serving as a UC Regent since 1991. He is currently the Jessie Marvin Unruh Assembly Fellow (2009-2010) and he will be an Albert Schweitzer Fellow (2010-2011).
- Linda Franck has been appointed Chair of the Department of Family Health Care Nursing.

Associate Dean’s Report (Administration)
- The town fall meetings held by the Chancellor in which she has been articulating her vision for the University: The Chancellor has proposed a three-year plan to decrease campus operating expenses by $28 to $40 million through administrative efficiencies, new or increased revenue and net cost reductions. The School of Nursing is budgeting for a $1 million reduction, but may face up to $1.3 million.
- UCSF has reported it will create $500,000 in permanent savings. Utilizing workforce incentives from state, the school will likely not have to layoff current staff or reduce faculty appointments. However, there are no reserves to carry faculty for more than one month post-grant funding.
- Pending changes to the OAAIS/ITS structure and improvements.
Assistant Dean Report (Academic Services & Diversity)
The Assistant Dean reported that every effort is being made to provide students with disabilities the necessary accommodations. As of April 28, 2010, thirty-one students have requested special accommodations such as quiet rooms, sound blocking devices, and additional time. Students are directed to the Office of Student Life for information on the process for establishing assistive services.

Associate Dean’s Report (Academic Programs)
Judith Martin-Holland, recognized the following individuals as “Academic Program Gems:”

- MS Curriculum Revision Task Force Members: JoAnne Saxe, Lynda Mackin, Susan Janson, Mary Lynch, Karen Duderstadt, Mary Louise Fleming, and Chris Garrett.
- From the BRN Re-Approval of the Nurse Practitioner Program: Suzan Stringari-Murray (Clinical Director of the NP Programs) and Amy Levi (Director, Nurse Midwifery Program).
- CCNE Accreditation Self-Study and Site Visit: Roxanne Garbez and Zina Mirsky.
- Doctoral Program Review: Nancy Stotts (for her work on the successful SON review); and
- Jane Hirsch, Chairperson of the Master’s Program Council. She worked tirelessly on the BRN and CCNE self-studies, spent countless hours on the MS Curriculum Revision Task Force, and performed duties above and beyond the call of duty all year!

Department Reports
No reports.

Excellence in Teaching Awards Presentation
Joseph Mulullan identified and honored this year’s recipients of the School of Nursing Excellence in Teaching Awards. These honorees are:

- Creating a Supportive Learning Environment: Fran Dreier
- Clinical Mentoring: Mark Hawk
- Education/Curricular Innovation: Suzan Stringari-Murray
- Clinical Enrichment Leave: Barbara Burgel

University Service and Academic Career at UCSF
Sandra Weiss gave a presentation to the SON Full Faculty regarding the role of University service responsibilities in academic advancement at the University of California, UCSF, and the School of Nursing. Slides from this presentation are attached as Attachment 1.

Master Program Councils’ Committee Report on Professional Behavior
Jane Hirsch presented a School of Nursing document entitled Essential Professional Behaviors for Admission, Continuation and Graduation for UCSF School of Nursing, May 2010. The document is both a guide to students and an aid to instructors documenting student behavior issues (Attachment 2).

Consent Calendar
The faculty present unanimously approved the Consent Calendar with slight administrative changes to the course schedule. This document will be corrected and maintained by the Dean’s office.

Report from the Diversity in Action Committee (DIVA)
Michael Adams and Erica Monisterio presented an update on faculty diversity issues including training modules aimed at new faculty. These modules are undergoing revision.

DIVA reported findings that some students continue to suffer in silence when they perceive a negative interpersonal interaction. It is perceived by students that faculty members do not step in to intercede.
Other issues under consideration by DIVA include students with special needs and those who have English as a second language. The Committee continues to work to find answers and are looking for to increase faculty-student mentoring activities.

**Old Business**
None.

**New Business**
None.

Chair Kennedy adjourned the meeting at 3:00 p.m.

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