Chair Kennedy called the meeting of the School of Nursing (SON) Faculty Council to order on Friday, February 19, 2010 at 9:00 a.m. in Room N 319D. A quorum was present.

The minutes of January 22, 2010 were approved.

Chair’s Report
Chair Kennedy followed up on her previous e-mails to the faculty Council regarding budget and curriculum planning and more will be presented in detail at the meeting of the full faculty later today.

Dean’s Report
Dean Dracup Dean Dracup will be giving the State of the School address today at noon before the meeting of the full faculty.

Associate Deans’ Report
Dean Mirsky reported on the working committees of the Chancellor and her video address “UCSF 2011: A Focus on Operational Excellence” released yesterday, and the continuing dire straits of the budget situation.

Department Reports
Community Health Systems
After a final discussion on efficiencies, ultimately the faculty believed that they have had sufficient representation on these committees and their recommendation regarding proposed efficiency changes is “just do it, stop talking about it” and the department will learn to live with it.

Physiological Nursing
Ongoing discussion on integrating efficiency changes and possible revenue-generating ideas.

Family Health Care Nursing
Two primary issues of discussion: (1) canceling courses with fewer than six enrollees, with concerns regarding faculty time and effort preparing for a course which may be canceled only two weeks before it is scheduled to begin; and (2) efficiencies regarding clinical enrollment and the summer session.

Social and Behavioral Sciences
Class size is an ongoing issue for some courses, but they have successfully created models to address the issue of small or under-enrolled classes. Efficiencies discussions continue.
Student Report
The Student Council met this week and the Dean will be addressing the students this Wednesday. The Student Council has begun efforts to partner with other entities for leadership training opportunities.

Update on the UC “Teach In”
Susan Janson and Meg Wallhagen provided the Faculty Council with a summary of the January “Teach In” with four speakers, including the GSA President speaking on burdensome and unexpected new fees on students, Stan Glantz speaking on Financial Options for Restoring Quality and Access to Public Higher Education In California (http://keepcaliforniaspromise.org/553), UCSD Political Science Professor Meister who proposed funding higher education from a public trust established by a bond measure; and UC Berkeley Linguistics Professor George Lakoff and the conflict between democracy and democratic ideals and extreme and disproportionate distribution of wealth.

New Campus Course Pre-Registration
Doug Carlson, Registrar, joined the Faculty Council for a discussion and Q & A on the developing system for students to pre-register for courses four to six weeks in advance of the term, and related program-specific needs. D. Carlson welcomed and requested feedback on the proposed ideas and implementation concerns. The Faculty Council and the Registrar are working together proactively to best design this process and best benefit the faculty, students, and curriculum. The Faculty Council suggested that six-weeks in advance would be best for faculty and course planning, as well as student scheduling (particularly as most students working as clinicians need to request time off from employment six weeks in advance). The School will need to develop a mechanism for canceling courses with fewer than a mandatory minimum of students enrolled (this is not a decision or action taken at the Registrar’s office).

Student Representative M. Smith requested including course scheduling information (when and where) with the course information. As organized now, course meeting times are accessed via a separate system and not included in program/course descriptions.

D. Carlson, Chair Kennedy and Judy Martin Holland will continue this conversation and work out details for the SON and its programs.

MS Program Revision
JoAnne Saxe and Lynda Mackin joined the Faculty Council in a discussion of new courses/programs for the fall which are the result of the MS curriculum revisions. These courses are listed with the other School courses on the Consent Calendar to be presented at the meeting of the full faculty later today. There is some concern that not all faculty will support the courses as proposed and some may wish to remove the items from the Consent Calendar and discuss and vote on their approval individually. The revisions to the curriculum will be addressed in a presentation at the full faculty meeting prior to the vote on the Consent Calendar. It is hoped that with this information and explanation, faculty concerns will be addressed and the course curriculum will be approved without incident.

Parliamentary procedure was reviewed and clarified and that there are mechanisms in place for programs to opt out or exempt students from certain courses via the MS Program Council and the approval or disapproval of courses on the Consent Calendar is not the opportunity to discuss the merits of particular courses or their application to individual specialties. There have been ample opportunities for discussion of the particular curriculum design over the past two years.
**Proposed Bylaw Modifications**
The Faculty Council reviewed proposed changes to SON bylaws governing the Faculty Practice Committee, the Research Committee, and the MS Program Council, as well as administrative changes to the full body of bylaws for the School of Nursing (Attachments 1, 2, 3 and 4).

The Faculty Council will continue its review and bring back any new language to the next Faculty Council meeting.

**Old Business**
None.

**New Business**
None.

Chair Kennedy adjourned the meeting at 11:10 a.m.