The Coordinating Committee was called to order by Chair Fuentes-Afflick on July 19, 2010 at 2:05 p.m. in room S-118. A quorum was present.

The minutes of May 24, 2010 were approved.

Chair’s Report – Elena Fuentes-Afflick

Outgoing 2009-2010 Committee Chairs and Representatives to UC Systemwide Committees
Chair Fuentes-Afflick thanked outgoing UCSF committee chairs and representatives to UC Systemwide committees, including: Jacque Duncan (CFW), Warren Gold (APB), Brad Hare (CAC), Steve Kahl (CAP), Tom Kearney (CEP), Susan Kools (EQOP), Geoff Manley (UCIE), Roberta Rehm (CAF), George Rutherford (COLASC), James Sorensen (COR), Christian Vaisse (COCOI), Paul Volberding (UC EDIT), Fred Waldman (P&T), Elizabeth Watkins (GRAD COUNCIL) and Sandra Weiss (Assembly).

UC Systemwide Parliamentarian
Chair Fuentes-Afflick congratulated UCSF Academic Senate Parliamentarian Jean Olson on her appointment to become the UC Systemwide Academic Senate Parliamentarian in 2010-2011.

Review of the Report on Faculty Recruitment, Retention and Promotion
Chair Fuentes-Afflick informed the Committee that she received a response from the Vice Provost for Academic Affairs Sally Marshall regarding the 2009 Review of the 2004 Report on Faculty Recruitment, Retention. All documents discussed may be found here.

UCSF Review of the UC Commission on the Future Recommendations
Chair Fuentes-Aflick led a discussion of the ongoing process of reviewing recommendations from the UC Commission on the Future. All documents and links may be found [here](http://senate.ucsf.edu). Faculty concerns include the following:

- S. Weiss encouraged committee members to carefully review the recommendations, as well as the response from faculty at UCLA (included in the documents posted in Issues Under Review at [http://senate.ucsf.edu](http://senate.ucsf.edu) in the link above).
- How will increasing implementation of online education change the instructional process?
  - W. Gold informed the committee that APB and UCPB share a negative perspective on online education as described in UCPB’s [Choices Report](http://senate.ucsf.edu). Online education has been presented as a way to help with UC finances. Faculty have used online education for teaching, but to offer exclusively online courses is not favored by APB.
  - R. Rehm noted that national standards for online education is a 1:25-30 faculty-student ratio. Currently, courses at UCSF have 100 or more students per faculty member. At the University of California, faculty are responsible for the curriculum, including responsibility for maintaining the quality of the curriculum.

**Director’s Update – Heather Alden**

**Faculty Development Day – September 23, 2010**

Faculty Development Day will be held on September 23, 2010, 12:00-1:30 pm at Laurel Heights. This event is intended to provide information for new faculty at UCSF, although all faculty are welcome. The Academic Senate will have a table at this event. Senate members who would like to participate in educating new faculty at that event are welcome. Please volunteer by contacting H. Alden.

**Review of Proposal for Master of Science Degree in Biomedical Imaging – Michael Beattie, Vice Chair, Graduate Council and David Saloner, Professor in Residence, Radiology and Bioengineering**

M. Beattie presented an overview of the proposal (linked above) that was approved by Graduate Council at their May 13, 2010 meeting. M. Beattie and D. Saloner responded to questions from committee members.

- **Motion:** Recommend approval of the Proposal for Master of Science Degree in Biomedical Imaging at UCSF
- **Action:** The motion was unanimously approved

The Proposal will be put before the UCSF Academic Senate faculty for a vote (Division vote). Once approved, it will be routed to the Chancellor who may recommend the proposal for approval by the UC Systemwide Coordinating Committee on Graduate Affairs (CCGA).

**UCSF Academic Senate Stipends**

Starting in the 2006-2007 academic year, UCSF Academic Senate officers, committee chairs and CAP members received stipends for their service. Prior to this time, Academic Senate service at UCSF was not compensated, while faculty at the other UC campuses had long been compensated for Academic Senate service by course relief, stipends, research funds or a combination thereof. The proposal began with the Committee on Committees in 2004 and was supported by Academic Planning & Budget throughout the process of negotiating additional funds for this purpose to be administered through the Academic Senate Office. In 2006, the Chancellor allocated $114,000 for Academic Senate service stipends.

When asked to propose cuts to the Academic Senate State funds (19900) budget for the 2009-2010 fiscal year, current and incoming Academic Senate leadership agreed to reduce the stipend allocation to $95,000. The overall reduction comprised cuts from each of the individual stipends.
For the 2010-2011 fiscal year, the further 25% reduction to State funds (19900) initiated a shift to use non-19900 funds for service stipends. With this shift, the 2006-2007 funding level ($114,000) could be restored.

Chair Fuentes-Afflick moderated a discussion about the stipends and reinstating the previous stipend levels. The final decision on the stipends will be made by the Committee on Committees. Committee members raised the following points:

- **Value of the Academic Senate to UCSF**: D. Gardner reminded committee members that the Academic Senate contributes to running the University via CAP, COCOI, Research and the Officers’ participation in campus decision-making. Those stipends must be preserved and can be used for a strong argument with the administration for preserving funding for those committees and officers. S. Weiss noted that APB provides an important service and protects the faculty.
- **Faculty Council Chairs**: Faculty Council chairs are not currently allocated Academic Senate stipends. The original reasoning for this was that although Faculty Councils are governed and staffed by the Academic Senate, much of their work is school-related business, therefore, stipends for Faculty Council chairs should be provided by School Deans rather than the Academic Senate. Committee members recommended that either Faculty Council chairs be included in the stipend allocation or that a letter be written on their behalf to their Deans requesting either compensation or course relief.
- **Changing the stipend distribution**: B. Hare initiated a letter from committees with less active responsibilities offering that their stipends might be reduced or cut to help preserve stipends for faculty with more time-consuming Academic Senate responsibilities. Other committee members argued that all stipends are important and should be restored.
- **Additional sources of compensation**: An additional opportunity for a no-cost compensation for Academic Senate service could be accelerated promotion based on service.
- **Purpose of the stipends**: When issuing the stipends, the Academic Senate must continue to make clear that the funds are for faculty use only, not to be appropriated by the department or department chair.

The discussion concluded with committee members agreeing that stipends should be restored to their previous levels.

**UC Systemwide Task Force on Senate Membership (Attachment 1) – Robert Newcomer**

Vice Chair Newcomer served on the UC Systemwide task force on Academic Senate membership. Their April 15, 2010 report was submitted to the Academic Council and considered at their April 28, 2010 meeting. The report will be circulated for review by the Divisions in Fall 2010. Vice Chair Newcomer summarized the task force’s deliberations and conclusions as follows:

- Most of the recent growth in the UC faculty has been in non-Senate series
- Faculty from Northern California campuses are leading the Academic Senate
- Recommendations:
  - Maintain the current Senate faculty series which include University/‘Ladder Rank’ faculty, In Residence faculty and Clinical X faculty), and continue to exclude Adjunct faculty and Health Sciences Clinical faculty.
  - Eliminate 1/6 rule for Clinical X
  - Maintain the firewall between professional schools, health sciences and undergraduate education
  - Ask CAPs to establish uniformity for appointing titles
  - Seek to learn why the Systemwide Senate does not have better representation from the southern campuses

**Reports from the Standing Committees, Faculty Councils and UC Systemwide Committee**
School of Dentistry Faculty Council – Janice Lee, Chair
J. Lee gave an overview of the issues before the School of Dentistry Faculty Council in 2009-2010:
- The School of Dentistry seeks to become self-supporting in 2010-11 using dental center income
- The Dental Center has been streamlined to become more efficient and see more patients
- Dental students in the 3rd and 4th years generate the revenue
- Downsizing has affected the ability to maintain the 8:1 student faculty ratio. With the reduction in faculty, faculty members do not have back-ups if they get sick or detained.
- 2012 accreditation coming up
- Working to streamline competency statements (from 54? to 16)
- Admissions – doing well but drop in diversity in application pool for 2010-11
  - working to consolidate scholarships to attract more diverse applicants
  - targeting Central Valley population to mentor potential applicants
- Dean Featherstone working with alumni to provide scholarships
- Dean Featherstone working on strategic plan for Dentistry
- Members of the Chancellor’s office have addressed the SOD Faculty Council retreats

School of Nursing Faculty Council – Christine Kennedy, Chair
C. Kennedy summarized the issues before the School of Nursing Faculty Council in 2009-2010.
- Education, Research and Clinical Practice
  - Greatest challenge – faculty morale
  - Faculty have been cut and student numbers have been maintained
  - 8:1 student-faculty ratio
  - cuts have primarily impacted clinical faculty
  - overhaul of curriculum to focus on case-based teaching over classroom education
  - explored online education, but found that UCSF’s technology infrastructure was not strong enough for SON teaching needs
  - closed Valencia Pediatric clinic serving the Mission community
  - Glide, Young Women’s Clinic and prison practices are still running

Old Business
None.

New Business
None.

Adjournment
There being no further business, Chair Fuentes-Afflick adjourned the meeting at 3:54 pm.