The Sustainability Task Force meeting was called to order on December 18, 2008 at 3:35 p.m.

The minutes of September 25, 2008 were unanimously approved.

Co-Chair’s Report – Tom Newman

Chancellor’s Task Force
Co-Chair Newman provided an update on the Chancellor’s Task Force on Sustainability. The task force has not addressed the financial issues that are fundamental to implementing sustainability recommendations. The task force members discussed the need to make strong arguments to promote sustainability, including investments to promote sustainable practices. The task force believes that there is a need for monitoring and coordinating the sustainability practices, which will require support for personnel and materials.

Review of Task Force Recommendations
The Task Force members discussed the recommendations (version December 5, 2008) and applauded the efforts of Ms. Alden and the Co-Chairs to incorporate the input we received from other groups. Co-Chair Newman offered a few additional modifications which were unanimously accepted by the task force.

The task force unanimously approved the modified report (Tom Newman, 12/18/08) and will submit to Chair Gardner for review and approval by the Coordinating committee. If possible, the task force would like the Coordinating Committee to endorse the report before the February 2009 meeting. Once formalized, we will send a copy of our report to the faculty members of the subcommittee of the Chancellor’s search committee. We would like to recommend that the search committee consider the candidates’ record on issues of sustainability in the search process.

New Business
Ellen Weber asked for input about ordering recycled paper for the Emergency Department. Members of the committee suggested that she seek information through Office Max for purchasing information.
Christine Chang requested information about ordering 100% recycled paper for the Department of Clinical Pharmacy.

**Adjournment**
Co-Chair Newman adjourned the meeting at 4:10 p.m.

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