Chair Chafetz called the meeting of the School of Nursing (SON) Faculty Council to order on Friday, October 17 at 9:10 a.m. in Room N 319D. A quorum was present.

The minutes of September 19, 2008 were approved.

Chair’s Report
Chair Chafetz reported on the following topics:

- Introduced Maria “Maloo” Lourdes Bayog, Vice President of the Student Council and representative to the School of Nursing Faculty Council
- Report from the Academic Senate Leadership Retreat
- N. Donaldson has continued her research regarding entrepreneurial initiatives and best business practices among the departments.

Dean’s Report
Associate Dean Z. Mirsky reported on the following topics:

- The SON has not yet received its allocation letter from the Chancellor, but it is expected to be consistent with the budget cuts and crisis experienced by the state and the nation. A minimum 3% decrease is expected, while the School is still required to pay for salary and benefit increases.
- Resumption of departmental and individual contributions to the retirement plan. The departmental contribution will start at 4% and increase incrementally.

Department Reports

Family Health Care Nursing
- Continued leadership changes and search committees. The Vice Chair has decided not to step down, and so there will not be a search committee for the succession of Pat Sparacino at this time.

Community Health Systems
- No report.

Physiological Nursing Department
- No report.
Social and Behavioral Sciences

- No report.

Student Report
M.L. Bayog reported that the SON Student Council had its first meeting recently and they have established a plan for the year. Reports from the SON-SC will be forthcoming in their newsletter.

Report of the Ongoing Campus WASC Review and Accreditation—Joe Castro, Associate Vice Chancellor Student Academic Affairs and Judy Martin Holland, Associate Dean for Academic Affairs
Joe Castro, Associate Vice Chancellor Student Academic Affairs and Judy Martin Holland, Associate Dean for Academic Affairs reported the status of the WASC accreditation to the Faculty Council (Attachment 1). Joe Castro reported that we are in the second stage: Capacity and Preparatory Review (CPR). The CPR report is expected to be completed in December. The third stage will be the Educational Effectiveness Review, and that will take place latter part of 2009.

The CPR Report will focus on three themes: Learning Environment, Learning Outcomes and Diversity. J. Castro’s Classroom Improvement Initiative has been very successful and has gained an endowment to support classroom facilities.

Yesterday UCSF Today ran an announcement of improved and installed wireless Internet access in all of the classrooms on the Parnassus campus. This story is still featured on the UCSF homepage.

J.M. Holland announced the appointment of additional staff to assist the school in managing this process, and her office will be issuing regular newsletter with information and updates regarding the WASC review and accreditation, both of the campus and programs of the School of Nursing.

The Faculty Council members asked for a one-page bulleted update of the information provided in this presentation that they might be able to distribute to their departments. J. Castro offered to work with J.M. Holland to provide electronically timely and succinct information to the SON faculty.

Report from the Faculty Practice Executive Committee—Gerri Collins-Bride
G. Collins Bride reported from the Faculty Practice Executive Committee on the Clinical Scholarship Project Proposal (as of 03/19/08) to encourage clinical scholarship for faculty in the Health Sciences Clinical Professor series (Attachment 2).

One intent of this proposed program is to encourage and support individuals’ initial clinical research projects (or quality improvement projects) of clinical faculty beyond research areas typically related to clinical teaching practices or outcome measures.

The FPEC is seeking $20,000 to support two clinical scholarship projects ($10,000 each), and is addressing to the Faculty Council for feedback regarding the proposal as an idea and a goal, as well as advice as to how to proceed with such a program, and possible avenues for funding. The Faculty Council discussed different aspects of this proposal, its intent, and its pros and cons compared to other avenues of support.

G. Collins Bride invited N. Donaldson to attend the next meeting of the Faculty Practice Executive Committee to further vet this idea and continue the discussion, to which she readily agreed.
Disseminating Results from Student Surveys—Teresa Scherzer

T. Scherzer addressed the Faculty Council regarding the three recent student surveys conducted in the spring of 2008: (1) masters exit survey, (2) masters alumni survey, and (3) PhD alumni surveys (alumni from graduates of classes 2005, 2006, and 2007.

T. Scherzer requested permission to dissemination the reports resulting from these surveys (not the raw data), and requested advice on the best method of doing so. There is a concern of “leakage” regarding this information and it appearing in venues or voices which could be detrimental to individuals or the School.

T. Scherzer will send the “Key Findings” document the Faculty Council for their review.

T Scherzer initially proposed to send these reports send these reports to the Associate Deans and Department Chairs, and that the dissemination would continue by the Department Chairs to the Specialty Coordinators then to the specialty faculty. It was suggested that the reports be sent to the MPC and DPC. T. Scherzer reported that such as already taken place, and the MPC and DPC supported wider dissemination of the scrubbed qualitative data.

The Faculty Council discussed active/passive methods of dissemination, the depth of the data to be disseminated, and the timeliness of dissemination.

The Faculty Council decided that they would like to receive and review the key findings report before they decide on their next course of action.

Motion
N. Donaldson moved that the faculty Council should receive and review the key findings report before they make a recommendation for public dissemination.

The Motion passed unanimously.

Motion
N. Donaldson moved to disseminate the executive summary and the reports for all three surveys to the Associate Deans and the Department Chairs with instructions to present this information for discussion to the department meetings. At this time, the full survey reports specific to each specialty will be sent to the appropriate Specialty Coordinators. (Full reports will be also be resent to the MPC and DPC committees.)

The Motion passed unanimously.

Old Business
None.

New Business
None.

Chair Chafetz adjourned the meeting at 11:00 a.m.