School of Nursing Faculty Council  
Linda Chafetz, RN, DNS, Chair  

MINUTES  
Friday, January 16, 2009  

PRESENT:  L. Chafetz (Chair), K. Dracup (Dean), M.L. Bayog, N. Donaldson, J. Hirsch, M. Lynch, Z. Mirsky, J. Mullan, R. Newcomer,  

ABSENT:  C. Kennedy (Vice Chair), B. Phoenix, M. Wallhagen  

Chair Chafetz called the meeting of the School of Nursing (SON) Faculty Council to order on Friday, January 16, 2009 at 9:15 a.m. in Room N 319D. A quorum was present.  

The minutes of December 12, 2008 were approved with minor corrections.  

Chair’s Report  
Chair Chafetz reported on the following topics:  

• Discussion items at the recent the Senate Executive Committee meeting.  

Dean’s Report  
Dean Dracup reported on the following topics:  

• Ongoing development of *School of Nursing Measures Taken to Address Budget Restrictions* (Attachment 1)  
• UCSF’s *Principles and Guidelines to Govern Budget Reductions, Cost Savings, and Revenue Enhancements*  

The Faculty Council discussed a variety of concerns regarding the budget forecast and implications for and responses from the School of Nursing.  

• The CTSA has a new KL2 award program, but Schools are required to contribute $17K per awardee, and guarantee 25% of their salaries for five years. Due to the budget constraints, non-salaried Adjunct faculty are now by policy considered non-eligible for this award.  

Department Reports  
*Family Health Care Nursing*  
• Chronic Illness, Pediatric and Midwifery position searches are beginning.  

*Community Health Systems*  
• Search committee has found two viable candidates and are proceeding.  

*Physiological Nursing*  
• Recent retreat and strategic planning; setting goals to be self-sustaining.
Social and Behavioral Sciences

- Searches beginning for succession planning.

Student Report

M.L. Bayog reported on the following:

- The GSA President requested a SON Student Council representative to the search committee for the new Chancellor. SON Student Council Fred Tatum will be serving, and hosted a round table discussion. The students of the School of Nursing expressed the importance of finding a Chancellor who demonstrably values diversity.

- The Student Council recently released a survey of asking student for their areas of interest for sponsored activities and volunteer opportunities.

- Continued frustration in the process of finding and securing a 60% employment appointment with the Medical Center. Dean Dracup raised these concerns in a Medical Center Nurse Manager’s meeting yesterday and was able to offer some insight and advice.

- Reports of confusion in course selection and difficulty in the scheduling of different courses within the various program tracks, and the importance of involved and informed advisors.

ML Bayog will put together a bulleted list to elucidate these concerns. Jane Hirsch noted similar reports in the alumni surveys, and offered to take these concerns to the MPC. Faculty will need to be concerned with more proactive advising, especially in matters of cross-campus education. Faculty Council members will take this topic and the idea of pre-registration to their departments and report back to the Faculty Council. The Faculty Council and the Dean may then send suggestions to Associate Vice Chancellor, Student Academic Affairs Joe Castro for further review and discussion of possible actions to address these difficulties.

This discussion also raised the question: How may students best handle an advisor problem diplomatically, and find a more suitable advisor and mentor?

The Faculty Council will invite Judy Martin-Holland to the continuation of this discussion.

Planning for Winter and Spring Hot Topics

The Faculty Council discussed two primary future Hot Topic subjects: Doctoral Program Review for the winter (February) and Industry Partnerships (to be led by Barbara Drew) for the spring (May 15). The Faculty Council had previously discussed inviting Chris Garrett to come and discuss technology issues.

The Faculty Council also noted a need to follow up on the publishing/plagiarism software presented at the last full faculty meeting. Currently, the hope is that the campus, not the School, will engage in this sort of contract and it would be managed by the Library. Dean Dracup will approach University Librarian Karen Butter and SON representative on the Academic Senate Committee on Library and Scholarly Communication Ruth Malone for a possible discussion and presentation.

Susan Kools has requested time at the February Full Faculty meeting for a DIVA presentation regarding the new diversity modules.

Dean Dracup noted that the Doctoral Program Committee review is scheduled for May 21 and 22. A notice will be sent from the Dean’s office.
The Faculty Council agreed that the Doctoral Program Review topic will be held in February and the industry partnership presentation will take place in May. School-wide technology issues will be presented within the February meeting of the Full Faculty rather than in a Hot Topic hour. Mary Lynch will invite Chris Garrett to the February Full Faculty meeting.

**Update from the MS Curriculum Task Force—Jane Hirsch**
Jane Hirsch reported that the task force is meeting weekly and has prepared the toolkits to assist the design teams. The task force will be presenting to Joanne Saxe this week the names of faculty across departments who would be best suited to serve on the design teams.

**Update from the Teaching Awards Selection Committee—Joe Mullan**
Joe Mullan reported that the selection committee has now been formed (eleven members) and they are currently awaiting nominations.

**Old Business**
None.

**New Business**
The Faculty Council will ask the DPC examine qualitatively the content of and the faculty support for the of the research curriculum.

Chair Chafetz adjourned the meeting at 11:00 a.m.