The Coordinating Committee was called to order by Chair Gardner on October 21, 2008 at 8:30 a.m. in room S 30. A quorum was present.

Approval of Minutes
The minutes of June 10, 2008 were approved.

Chair’s Report
Chair Gardner reported on the following topics:

- Pending address by President Yudof to the Academic Council regarding the budget, UC budget cut expectations
- Ongoing Senate task forces concerning the oversight of grant cost overruns, review of the emerging Development Office funding model
- Clinical Enterprise Strategic Plan
- Faculty input on faculty activities in the proposed Mission Bay hospital
- Pending resumption of contributions to the retirement plan, likely commencing next July; Discussion by the Academic Council regarding the level of employer (i.e. the State of California) contribution, and the position that the level of faculty contributions should not result in a reduction in salary

Request from Academic Council for Campus Review of the University Committee on Academic Freedom (UCAF) to Amend Senate Bylaws 125.A.4, 128, and 130
The Committee reviewed the proposed amendments to Senate bylaws (Attachment 1), which adds a UCAF representative to the Academic Council as a standing member and extends the term of the UCAF Chair from one year to two years.
Motion: The Academic Senate Coordinating Committee shall recommend approval of the proposed amendments to Senate Bylaws to extend the term of the UCAF Chair to two years.

Vote: The motion carried unanimously with no objections and no abstentions.

Motion: The Academic Senate Coordinating Committee shall recommend approval of the proposed amendments to Senate Bylaws to add a UCAF representative as a standing member of the Academic Council, with the recommendation that this be approved on a provisional basis for one year, with the expectation that the appointment would be reviewed at the end of one year for potential permanent addition.

Vote: The motion carried unanimously with no objections and no abstentions.

Proposal to Establish a Program of Graduate Studies in Dental Hygiene at UCSF for the MS Degree—Margaret Walsh, Preventive and Restorative Dental Sciences Steering Committee

Peggy Walsh and Bill Bird (Interim Chair, Department of Preventive and Restorative Dental Sciences) presented the proposal for a masters program in Dental Hygiene to the Committee (Attachment 2 and Attachment 6).

Motion: The Academic Senate Coordinating Committee shall put forward the proposed program for a vote by the Division with a recommendation for approval.

Vote: The motion carried unanimously with no objections and no abstentions.

Report from the Academic Senate Sustainability Task Force—Peter Bacchetti and Ellen Weber

Peter Bacchetti and Ellen Weber reported on the work of the Academic Senate Sustainability Task Force and presented the task force's report and recommendations (Attachment 3).

After much discussion, the representatives of the task force stressed that sustainability efforts recommended by the task force are recommended to be voluntary, but with strong institutional support to aid the faculty in achieving these ends. Some concern was expressed regarding the tone of the language in the recommendation in that some appear as restrictive mandates rather than a call for participation. Chair Gardner called for suggestions and comments, especially as to specific language, to be submitted via e-mail to task force Chairs Elena Fuentes Afflick and Tom Newman.

D. Greenspan recommended, as there are many concerns and the report purports to represent the Senate as a body, the recommendations and alternatives put forth by the Senate task force should be discussed at a town hall and/or at a meeting of the Division. E. Foster recommended that at the least it should go out for review to the faculty councils.

Chair Gardner will ask the task force to give presentations to each of the faculty councils, The Senate will send a communication to the greater faculty, including links to supporting information and a revised report of recommendations from the task force, calling for review and comment. After these rounds of faculty review, the task force will return to the Coordinating Committee for an update, at which time the Committee may vote on forwarding such recommendations to the Chancellor.

Report from the Clinical Affairs Committee’s Faculty Exit Survey—Ellen Weber, Chair

Ellen Weber gave a presentation regarding the Clinical Affairs Committee’s Faculty Exit Survey and presented the report and recommendations to the Committee (Attachment 4). Additional discussion
included the need to interview Department Chairs and Division Chiefs. There were significant concerns regarding generating recommendations on such a small sample of respondents.

The Committee agreed that the Senate should recommend an improved, more in-depth survey and analysis, which is part of the first/primary recommendation of the report.

The first recommendation of the report is stated as follows: *To implement a campus-wide system for gathering and analyzing data about UCSF faculty from both current UCSF faculty and those who leave UCSF.*

Additional discussion followed regarding data collection.

**Motion:** The Academic Senate Coordinating Committee shall note that while this information is preliminary, this pursuit is worthwhile and recommend that survey and analysis of departing faculty should be pursued by the Chancellor’s office or another administrative unit such, as Human Resources or Academic Affairs.

**Vote:** The motion carried unanimously.

The Clinical Affairs Committee will modify the report and recommendations based on the discussion of the Committee, and draft a communication for Chair Gardner’s review to be transmitted to the Chancellor.

**Reports from Standing Committees and Faculty Council Chairs**

Committee Chairs were asked to briefly report on the issues and activities of their Committees.

**Academic Freedom**

No report.

**Academic Personnel**

S. Kahl announced the new Academic Senate Distinction in (Faculty) Mentoring Awards. The Senate has also sent out the call for the Distinction In Teaching Awards.

**Academic Planning and Budget**

No report.

**Clinical Affairs**

Ellen Weber presented the report regarding the Faculty Exit Survey earlier in the meeting.

**Committee on Committees**

No report.

**Courses of Instruction**

No report.

**Educational Policy**

No report.

**Equal Opportunity**

No report.

**Faculty Welfare**

No report.
Graduate Council
No report.

Library
No report.

Privilege and Tenure
The Committee is currently reviewing two active grievance cases.

Committee on Research
The Committee is discussing the Academic Senate grant process and considering folding some of the grant review activities into the operation currently managed by the CTSA. This will be discussed in greater depth by COR and returned to Coordinating Committee for a decision.

Rules and Jurisdiction
No report.

School of Dentistry Faculty Council
No report.

School of Medicine Faculty Council
No report.

School of Nursing Faculty Council
No report.

School of Pharmacy Faculty Council
No report.

Old Business
None.

New Business
Chair Gardner shared the call for volunteers to serve on certain Senate committees at the UC Merced campus (Attachment 5).

Chair Gardner adjourned the meeting at 10:40 a.m.