The Coordinating Committee was called to order by Chair Gardner on February 10, 2009 at 8:30 a.m. in room S 30. A quorum was present.

Approval of Minutes
The minutes of December 2, 2008 were approved.

Chair's Report
Chair Gardner reported on the following topics:

UC Systemwide Update
- UCSF Professor Lawrence Pitts has been named as the Interim Vice Provost of Academic Affairs for the University of California.
- Academic Affairs at the UC Office of the President (UCOP) will continue the reorganization initiated prior to L. Pitts’ arrival.
- The UC Office of the President will work with Unions as the budget cuts unfold.
- The employer contribution to the UC Retirement System will be approximately $20 million. The Academic Senate position has been that faculty contributions should not begin until employer contribution was in place (starting April 2010), and that net pay should not be reduced.
- In response to California State Senator Leland Yee’s proposal that the UC Retirement Program (UCRP) should not be administered by the UC Regents, the Regents are considering revising the composition of the UCRP Advisory Board with representation from represented and non-represented staff.
- UCOP continues to develop accountability structures for the UC system and for the campuses.
- The UC Systemwide Academic Senate is forming a task force to consider the status of non-Senate faculty in the UC system.

UCSF Campus Update
This year, UCSF is expected to experience a 7.5% reduction in state funds. The first cut will likely come in March or April 2009, with continued cuts expected over the next two to four years. In response to these cuts Chancellor J. Michael Bishop asked his Executive Committee to become an arm of the Executive Budget Committee to develop mechanisms for better absorb anticipated reduction in state revenues. Three committees have been meeting weekly to determine how budget cuts can be implemented strategically in the following areas: Revenue Generation and Innovation, Administrative and Business Efficiencies, and Academic and Clinical Programs Efficiencies.

Executive Vice Chancellor and Provost Eugene Washington and Vice Provost for Academic Affairs Sally Marshall are compiling the framework for accountability reporting for UCSF. Chair Gardner requested that the Coordinating Committee review the proposed framework, send comments to HA to draft Senate Response by March 1, 2009.

The Academic Senate is forming a task force to review the impact of increased faculty at UCSF.

Development Office Funding Model Task Force – Deborah Greenspan
The Development Office Funding Model Task Force has convened to provide feedback on the proposed funding model to support the UCSF Development Office. It is chaired by Committee on Academic Planning and Budget Committee member Charles Marmar. The first meeting was held in January and included a presentation from Michael Irwin, Interim Associate Vice Chancellor for University Development and Alumni Relations. M. Irwin is working with this Task Force and others on campus to create a Development Office funding model that will be acceptable to the UCSF campus community, as the Development Office is currently underfunded. At the January meeting, he presented information about the current assessment model and the proposed funding model. As the funding model is currently a work-in-progress, more information will be presented to the Coordinating Committee when the funding model proposal is finalized, by July if possible.

United Auto Workers (UAW) Unionization of Postdoctoral Scholars in the UC System
Assistant Dean for Postdoctoral Affairs Christine DesJarlais has been named as UCSF’s representative in the negotiations. As the process proceeds, she will keep the Coordinating Committee informed. Coordinating Committee members were concerned that faculty and other members of the UCSF community were not well informed about this unionization process. Chair Gardner will contact C. DesJarlais to learn more about how information about this process is being communicated to the UCSF community.

Update on the WASC (Western Association of Schools and Colleges) Accreditation of UCSF – Jean Olson
The WASC Accreditation site visit is scheduled for February 18-19, 2009. The Accreditation Team will meet with members of the Academic Senate on February 19, 2009 at 11:00 am. J. Olson will brief Academic Senate attendees prior to the meeting. Following the site visit, J. Olson will update the Committee about that visit at the next Coordinating Committee meeting. This process is being managed out of the Office of Student Academic Affairs.

Reports from Standing Committees and Faculty Council Chairs

Academic Freedom – Miriam Kuppermann (sent to Chair Gardner prior to the meeting)
The Committee on Academic Freedom is planning a lecture and panel discussion on the academic freedom aspects of industry-academia interactions, to be held in Fall 2009.

Academic Personnel – Steve Kahl
The Committee on Academic Personnel (CAP) has named the 2009 Distinction in Teaching Award winners. They are Conan MacDougall and Barbara Drew. The award ceremony will be held in April. CAP will also select two winners of the Distinction in Mentoring Award who will also be honored in April.
In 2008-2009, the CAP will consider more than 300 personnel files.

**Academic Planning and Budget – Kit Chesla**
The Committee on Academic Planning and Budget (APB) has named representatives for the three working groups of the Chancellor’s Executive Budget Committee:
- Revenue Generation and Innovation—Steven Cheung
- Administration and Business Efficiencies—Warren Gold
- Academic and Clinical Programs Efficiencies—Daniel Weiss

Assistant Vice Chancellor for Campus Planning Lori Yamauchi presented the UCSF Ten-Year Capital Financial Plan ([http://senate.ucsf.edu/2008-2009/c-apb-01-22-09-minutes-at7.pdf](http://senate.ucsf.edu/2008-2009/c-apb-01-22-09-minutes-at7.pdf)). Following her presentation, members of APB raised the following concerns:
- Keep environmental sustainability on the agenda for building planning.
- Keep education and instruction needs in the planning process, as it can be pushed aside in favor of research needs.
- Research at UCSF happens in both ‘wet labs’ and ‘at desks’. Both should be valued.
- Faculty office space should be incorporated into space planning.

**Clinical Affairs – Ellen Weber**
The Faculty Exit Survey ([http://senate.ucsf.edu/2007-2008/d-cac-exitsurvey.pdf](http://senate.ucsf.edu/2007-2008/d-cac-exitsurvey.pdf)) initiated by the Clinical Affairs Committee (CAC) has been officially taken up by the office of the Vice Provost for Academic Affairs. A task force is currently evaluating how to implement the survey across UCSF.

Topics under discussion at CAC meetings include the following:
- Operations planning for the Mission Bay Hospital
- Access to specialty clinics
- Implementation of electronic medical records
- Improved communication between CAC and faculty at all UCSF’s clinical sites, including the Veteran's Administration Medical Center and the San Francisco General Hospital.
- Possible School of Pharmacy oversight of medications in the School of Dentistry

**Committee on Committees – Peter Loomer**
This year in the annual call for service on Academic Senate committees, Committee on Committees (COC) will include expected meeting dates for 2008-09 and a new category for those interested in reviewing affiliation agreements. In reviewing the response to the call for service, COC, will make an effort to appoint those who applied in the past and were not selected.

**Courses of Instruction – Christian Vaisse**
In the last cycle, the Committee on Courses of Instruction (COCOI) reviewed 40 course actions. The online course review system is still being developed, delayed by communication gaps within OAAIS. At their next meeting COCOI will review the applications for the Instructional Grant Program ([http://cit.ucsf.edu/grants/guidelines.php](http://cit.ucsf.edu/grants/guidelines.php))

**Educational Policy – Joan Etzell**
At their most recent meeting, the Committee on Educational Policy (CEP) reviewed the proposed UC Accountability Framework and submitted recommendations to improve the accountability measures from a health sciences faculty perspective. CEP continues to learn about and provide feedback regarding classroom improvements including educational technology improvements at UCSF.

**Equal Opportunity**
No report.
Faculty Welfare – Jacque Duncan
The Committee on Faculty Welfare drafted a letter to Assistant for Postdoctoral Affairs Christine DesJarlais about their concerns regarding the unionization of postdoctoral scholars at UCSF. The Committee on Faculty Welfare continues to monitor and provide feedback on implementing childcare and lactation facilities in the Mission Bay Hospital.

Graduate Council – Jeff Lansman
- Graduate Council has completed reviews of programs including Neuroscience, and Chemistry and Chemical Biology. It is currently reviewing a proposed PhD program in Epidemiology and Translational Science.
- Graduate Council has worked with the Registrar to create a plan for parenthetical degree notations on degrees to indicate a student’s specialization within the degree program.
- Graduate Council continues its discussion of self-supporting degree programs, such as master’s degree programs that bring in revenue. The problem has been access and whether students enrolled in other degree-granting programs at UCSF should be allowed to take the courses. The current thinking is that some spaces should be made available for non-program students at UCSF (scholarship support).

Library and Scholarly Communications
No report.

Privilege and Tenure – Girish Vyas
Going to hearing

Committee on Research
No report.

Rules and Jurisdiction
No report.

School of Dentistry Faculty Council – Caroline Shiboski
The School of Dentistry Faculty Council is currently considering the proposed budget cuts, as well as several internal position searches for an Associate Dean for Research and an Associate Dean for Hospital Affairs. The School of Dentistry will hold a retreat in April 2009.

School of Medicine Faculty Council
No report.

School of Nursing Faculty Council – Linda Chafetz
The School of Nursing Faculty Council is working with Dean Kathy Dracup on school budget cuts.

School of Pharmacy Faculty Council – Helene Lipton
Budget cuts proposed for the School of Pharmacy will minimize education and will follow the strategic plan, maintain service, and preserve morale.

New Business
At a future meeting, committee members would like to discuss how to improve Academic Senate communication with faculty, including better use of the Academic Senate website.

Adjournment
Chair Gardner adjourned the meeting at 10:25 am.

Academic Senate Staff: