The Graduate Council was called to order by Chair Lansman on November 13, 2008, at 2:10 pm in Rock Hall, Room 202. A quorum was present.

Minutes of September 11, 2008 Minutes were approved

Chair’s Report - Chair Jeff Lansman

- Contractual agreement needs to be developed for programs who host graduate students in their labs and institutes. Further discussion and follow-up will occur by Graduate Council.

- An agreement needs to be developed for enrolled students who wish to take courses in self-supporting programs. Further discussion and follow-up will occur by Graduate Council.

Vice Chair’s Report – Elizabeth Watkins

- Graduate student support continues to be a priority for CCGA, who also supports additional funding going directly to graduate deans as opposed to the EVC/Budget offices. Academic Council decided against this approach.

- CCGA supports the new In-Absentia policy, but the Academic Council has questions and concerns. Revision will be reviewed at the December meeting after additional data and information is collected.

- Professional doctorate degree - UC/CSU Joint Board will work on issues related to what system may offer a certain degree.
• Graduate Academic Certificate - CCGA provided recommendations to Academic Council on the review of graduate certificate programs – Council sent back questions for additional information.

• New professional degree programs will now be reviewed by CCGA.

• The degree proposal for the UCSF master’s in Science and Technology Studies in Medicine has been assigned a reviewer.

Dean’s Report – Patricia Calarco

• A list of new graduate degree program initiatives was distributed.

• The Academic Program Review of the PSPG program was completed and went well.

Graduate Student Association Report

No report.

Postdoctoral Scholars Association Report

• PSA is planning a retreat for the purpose of organizing their academic functions; social functions are going well.

Old Business

Task Force Update on the Academic Program Review Process - Michael Beattie

The Task Force met several times over the summer and reviewed all the documents associated with the review. The consensus was that the process is very good, but needed to be more user-friendly and in the spirit of helping the programs. Recommendations included an improved timeline, information placed on the website of the Senate and Graduate Division, and that a full hour session with the students be included. Suggestions were also made to improve the student survey and program self-review. A final document will be provided to the Graduate Dean for review and implementation.

Appointment of Council Liaison for Nursing Academic Program Review - Jeff Lansman

Ed Yelin will be the liaison to the Nursing Review planned for May 21-22, 2009.

Discussion of the Medical Informatics Track within the Ph.D. Program in Biological and Medical Informatics – 3:00 pm - David Avrin and Ida Sim

D. Avrin and I. Sim provided information on the history of the program, the current status, and their plans for the future. They initially wish to formalize a specific track within the BMI doctoral program in the area of medial informatics, with plans to develop a separate Ph.D. degree in the future. Council will hear a presentation at their next meeting from T. Ferrin, who is the graduate program director of BMI, and who heads the Biological Informatics track of the degree program. Council will help determine the best structure for the program in the short term after both presentations have occurred.

Discussion of Formal Guidelines for Payment to Interdepartmental Graduate Programs by Associated Institutes and Departments - Jeff Lansman

The Graduate Council agreed that there needs to be a formal agreement between graduate programs and institutes and departments regarding costs associated with graduate student support. This has been
discussed by the basic science chairs, but not by the clinical chairs. A position paper will be drafted by Chair Lansman. Motion passed unanimously.

New Business

Review of the Subcommittee Report on the Professional Doctorate - Jeff Lansman

Graduate Council agreed with the position paper drafted by CCGA on the professional doctorate. CCGA representative, Elizabeth Watkins, will take comments back to CCGA.

UAW Representation of Postdoctoral Scholars – Chris Des Jarlais

UAW is the official representative of postdocs. UC Labor Relations is conducting campus visits to learn more about postdocs. Each campus has been asked to form a Communications Group that will be used in an advisory capacity leading up to and during the negotiations.

Discussion of Course Fees for Enrolled Students Taking Courses in Self-Supporting Programs - Jeff Lansman

This will be a future agenda item for the Council.

Proposed Changes to the Academic Personnel Manual – Includes Postdocs (APM 170)

H. Alden indicated that it was not necessary to discuss this item.

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