Communication from the Committee on Educational Policy
Joan Etzell, MD, Chair

September 18, 2008

David Gardner, MD
Chair, UCSF Academic Senate
500 Parnassus Avenue, Box 0764

Re: Review of the UCSF Proposed Common Academic Calendar

Dear Chair Gardner,

As requested, the Committee on Educational Policy (CEP) reviewed the UCSF Proposed Common Academic Calendar created by the Campus Academic Calendar Committee, overseen by Joseph Castro, Associate Vice Chancellor for Student Academic Affairs. CEP applauds the creation of a common academic calendar for UCSF. Among other benefits, it will improve students’ ability to take classes in schools other than their own, fostering interprofessional education at UCSF.

Responses by CEP members included the following:

- How will the classroom scheduling conflicts presented by the common academic calendar be addressed?
- How will exam scheduling conflicts be addressed?
- The Schools of Dentistry and Medicine currently have portions of their curricula with extended quarters and a larger number of instructional days. How will conforming to the common calendar impact their curricula? Will their needs be addressed?
- The shortened winter break means that some pharmacy students (1st & 2nd year) will not be able to attend certain professional meetings.
- Does commencement need to be on the same day for the entire school? If required on the same day:
  - will acceptable facilities be available to accommodate simultaneous commencement activities?
  - will there be allowance for students who need to start internships before or shortly after commencement since time for relocation is often necessary?
- Should Summer 2009 have more than 30 instructional days (as listed in the parentheses)?
- Once finalized, could this calendar be made Google-calendar compatible?

We appreciate the opportunity to review and respond to the proposed calendar. Should you have questions or need more information, please contact me: etzellj@labmed2@ucsf.edu or (415) 353-1750.

Sincerely,

Joan Etzell, MD
Chair, Committee on Educational Policy

Senate Staff:
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# UCSF Proposed Common Academic Calendar 2009-2010

## DRAFT

| Session begins | 06/13 Sa |
| Independence Day observed | 07/03 F |
| Labor Day holiday | 09/07 M |
| Instruction begins, quarter ends | 09/08 T |
| Quarter begins | 09/09 W |
| Instruction begins | 09/24 Th |
| Veterans Day holiday | 11/11 W |
| Thanksgiving holiday | 11/26-27 Th-F |
| Instruction ends | 12/04 F |
| Final exams | 12/07-11 M-F |
| Christmas holiday | 12/24-25 Th-F |
| New Year holiday | 12/31-01/01 Th-F |
| Campus closed | 12/24-01/03 Th-Su |
| Quarter ends | 12/31 Th |

### Fall 2009 (49)

- **Instruction Dates**
  - Quarter begins: 09/09 W
  - Instruction begins: 09/24 Th
  - Veterans Day holiday: 11/11 W
  - Thanksgiving holiday: 11/26-27 Th-F
  - Instruction ends: 12/04 F
  - Final exams: 12/07-11 M-F
  - Christmas holiday: 12/24-25 Th-F
  - New Year holiday: 12/31-01/01 Th-F
  - Campus closed: 12/24-01/03 Th-Su
  - Quarter ends: 12/31 Th

### Winter 2010 (48)

- **Instruction Dates**
  - Quarter begins: 01/01 F
  - Instruction begins: 01/04 M
  - Martin Luther King, Jr holiday: 01/18 M
  - Presidents’ Day holiday: 02/15 M
  - Instruction ends: 03/12 F
  - Final Exams: 03/15-19 M-F
  - Quarter ends: 03/26 F
  - Cesar Chavez Holiday: 03/26 F

### Spring 2010 (49)

- **Instruction Dates**
  - Quarter begins: 03/27 Sa
  - Instruction begins: 03/29 M
  - Memorial Day holiday: 05/31 M
  - Instruction ends: 06/04 F
  - Final Exams: 06/07-11 M-F
  - Quarter ends: 06/11 F
  - Commencement: 06/11-12 F-Sa

### Additional Important Dates 2009-2010

- **Rosh Hashanah Day 1** Sat. Sept 19
- **Rosh Hashanah Day 2** Sun. Sept 20
- **Yom Kippur** Mon. Sept 28
- **Eid al-Fitr** Sat. Sep 21
- **Eid al-Adha** Thu. Nov 28

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**Legend:**

- **Quarter Begins**
- **Instruction Dates**
- **Exam Dates**
- **Holidays**

**Note:** Each quarter ends and begins on successive dates to insure continuous health insurance coverage for students.