The Clinical Affairs Committee (CAC) was called to order by Chair Weber on October 22, 2008 at 5:05 p.m. in room S 118. A quorum was present.

The Minutes from September 24, 2008 were approved.

Chair’s Report
Environmental Sustainability at UCSF
Chair Weber serves on the Academic Senate Sustainability Task Force and is one of the Academic Senate representatives to the Chancellor’s Advisory Committee on Sustainability. She will bring information to CAC and seek feedback on issues as they arise. An important clinical issue for environmental sustainability is to reduce waste.

Faculty Exit Survey
Chair Weber presented the Faculty Exit Survey report and recommendations to the Academic Senate Coordinating Committee on October 21, 2008. The Coordinating Committee provided the following feedback:

- Concern about generating recommendations from a small number of respondents (28% of those contacted)
- Input should be gathered from Department Chairs and Division Chiefs.

The Committee requested that CAC revise the current report to include the current first recommendation:

"[To] implement a campus-wide system for gathering and analyzing data about UCSF faculty from both current UCSF faculty and those who leave UCSF."

and to reduce the focus on the recommendations generated by the small data sample. The Coordinating Committee proposed and unanimously carried the following motion:
The Academic Senate Coordinating Committee shall note that while this information is preliminary, this pursuit is worthwhile and recommend that survey and analysis of departing faculty should be pursued by the Chancellor’s office or another administrative unit such as Human Resources or Academic Affairs.

The revised report will be discussed at the next CAC meeting. Once approved, it will be sent to Academic Senate Chair David Gardner for transmission to the Chancellor.

K. Duderstadt noted that the results of the survey included important themes, which should not be lost in the revised version of the report. Many of the themes are also in line with the Medical Center Strategic Plan.

UCSF Clinical Enterprise Strategic Planning Process (Attachment 1) – Jay Harris, Chief Strategic Planning Officer, UCSF Medical Center

Jay Harris, Chief Strategic Planning Officer for the UCSF Medical Center presented an overview of the Medical Center Strategic Planning Process. Key points discussed include the following:

- improved transparency and shared accountability
- work to improve resource use efficiency, particularly for space: exam room utilization needs to be improved, office space needs to be expanded, off campus ambulatory care centers need to be developed
  - determining who will be on campus and who will be off campus will be a collaborative process. CAC is a key group for helping illuminate why some faculty will not provide consults in multiple locations while others are willing.
  - Goal: reduce medical center employee ratio to occupied bed. Currently UCSF has eight full-time-employees per bed. Peer institutions have six or fewer. Our goal would be 7.7.
- growth planning should not happen only at the department level, rather it should be planned with all 18 clinical departments involved
- patient mix: some clinical services have adopted patient scheduling policies to take patients who cannot be treated locally and who meet teaching needs or who live in San Francisco county
- create an Institutional Outreach Oversight Committee to improve name recognition of UCSF
- retain talent, succession planning

Suggestions from CAC members included the following:
- the word “nurse” is only used once in the Medical Center’s Strategic Plan, yet UCSF has a strong nursing program.
- create dedicated parking at each location for consulting physicians, perhaps after 3 pm
- include hospitalist faculty in clinical departments across campus

The next step for the Medical Center Strategic Planning process is to draft an implementation plan. CAC would like to participate in creating this plan from an early stage, either as a committee or with representatives from CAC involved in the process. J. Harris will send his initial thoughts on who should be involved for review and comment.

Reports from the Schools
None.

New Business
None.
Chair Weber adjourned the meeting at 6:10 p.m.

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