Committee on Academic Planning and Budget
Kit Chesla, RN, DNSc, FAAN, Chair

MINUTES
Thursday, December 11, 2008


ABSENT: C. Apfel, S. Barclay, F. Brodsky, E. Foster, R. Greenblatt, H. Lipton, R. Lopez, C. Marmar, B. Spaulding, C. Tsourounis

GUESTS: Eric Vermillion, Associate Vice Chancellor Finance

The Committee on Academic Planning and Budget (APB) was called to order by Chair Chesla on December 11, 2008 at 2:00 p.m. in room S 118.

The minutes of November 20, 2008 were approved.

Chair’s Report
Chair Chesla reported on the following topics:

- Formation of the Chancellor Search Committee
- Resumption of employee contributions to the retirement plan
- Unionization of the post-doctoral Fellows

Report from the University Committee on Planning & Budget (UCPB)
N. Oppenheimer, the new Vice Chair of UCPB, summarized current activities of UCPB. Agendas and minutes are posted to the UCPB Web page. UCPB recently discussed budget concerns, many of which were mentioned in E. Vermillion’s presentation. Other topics included the significance of certain budget cuts, resistance of some faculty to taking the legally-required sexually harassment training program and how to address that issue.

Budget Status and Overview, Part II
Eric Vermillion, Associate Vice Chancellor Finance distributed binders of budget information and gave Part II of the orientation of the State and University budget process.

Review and Comment: Proposed Regents Item J1
At the request of Division Chair Gardner, the Committee reviewed the systemwide Proposed Regents Item J1: a Proposed $2 Billion Revenue Bond Issue Intended to Finance Seismic Upgrades and Other Construction Projects (Attachment 1). The Committee discussed several points of the proposal, including the following:

- While this appears expensive, ignoring the seismic problem is not reasonable option as this a significant safety issue. The counter option is that the buildings of concern not be occupied, or specific campuses take on their own debt to fix their problems.
• The primary concern to the Committee is that of how the debt will be serviced—across the campuses or to each their own?
• It is unclear in this document as to how the debt service will be allocated across the campuses. This is of concern given that the upgrades are unevenly distributed.
• Is it possible to disaggregate the costs for simultaneous improvements to buildings that are being planned, beyond the seismic upgrades? If yes, the cost for improvements might be borne by the host campus while retrofitting would be a shared UCOP expense.

By consensus, the Committee will communicate its general support for this proposal with the inclusion of the above concerns and with a request a breakdown of how the debt-service will be allocated to the different campuses.

**Review of the Proposed Higher Education Investment Act**
At the request of Division Chair Gardner, and Senate Chair Croughan, the Committee reviewed and discussed the draft communication to the incoming Obama Administration from the Summit on Public Higher Education: The Higher Education Investment Act (Attachments 2 & 3, Confidential)

By consensus, the Committee expressed support for this proposal.

**Budget Reports from the Schools**
The Faculty Council Chairs present briefly shared with the Committee the budget and budget cutting experience within each of their schools, and the level of faculty participation.

**School of Nursing**
Even though the UCSF School of Nursing has the highest level of NIH funding among US nursing schools, a quarter of the school’s operating revenue is derived from state funds. Administration took a 2% budget cut, and the remainder of the cuts will be spread equally across the board to all four departments. The departments are forming task forces to begin to plan how to absorb cuts, in future years. The plan is to focus on new sources of revenue to offset the cuts rather than the elimination of staff or services.

**School of Dentistry**
Department chairs were told to expect 3% budget cuts. That is what was handed down and so they have been prepared. However, there will also be a mid-year cut with which they will have to contend. The SOD recently held a school retreat during which they discussed and prepared for the upcoming budget cuts.

**School of Pharmacy**
Has scheduled school meetings to discuss and address the budget cuts.

**School of Medicine**
E. Foster was unable to attend this meeting and will report to APB in January.

Chair Chesla reported that there has been an unprecedented push for transparency this year and that the school deans are very much involved with the Chancellor’s meetings and campus budget planning.

**Old Business**
None.

**New Business**
None.

Chair Chesla adjourned the meeting at 3:35 p.m.

Senate Staff:
Wilson Hardcastle, Senior Analyst
wilson.hardcastle@ucsf.edu; 415/476-4245