Committee on Academic Planning and Budget  
Kit Chesla, RN, DNSc, FAAN, Chair

MINUTES  
Thursday, September 25, 2008

PRESENT:  K. Chesla (Chair), D. Adey, C. Apfel, S. Cheung, R. Greenblatt, S. Hwang, P. Leong, C. Marmar, W. Max, N. Oppenheimer, I. Sim, K. Topp, M. Wadell, D. Weiss; J. Showstack, B. Spaulding, E. Foster, H. Lipton


GUESTS:  None.

The Committee on Academic Planning and Budget (APB) was called to order by Chair Chesla on September 25, 2008 at 1:37 p.m. in room S 118.

The minutes of June 19, 2008 were approved.

Chair’s Report  
Chair Chesla welcomed the Committee.

Report from the University Committee on Planning & Budget (UCPB)  
N. Oppenheimer, the new Vice Chair of UCPB, summarized current activities of UCPB. Agendas and minutes are posted to the UCPB Web page. UCPB recently heard an address from the new UC President Mark Udof. N. Oppenheimer reported on new focus on new programs, funding issues, and the resulting “tiering;” bringing transparency to the Budgetary Savings Targets (BSTs), increasing student fees, and restoration of faculty contributions to the retirement plan.

Introduction of Committee Members; Orientation  
Chair Chesla welcomed new members who introduced themselves, then reviewed the charge and bylaws of the Committee. Members were provided an APB Member Handbook, which was reviewed in the meeting. These materials are also posted online, available via the APB webpage.

J. Showstack reported on the ongoing process of defining budget funding opportunities, specifically for items from the strategic plan and the IT infrastructure, and the recommendations from the Huron Group. B. Spaulding contributed his view of status of the reports and recommendations coming from the Huron Group. J. Showstack suggested securing the attendance of Steve Barclay to the next APB meeting to explain how the campus budget is spent, how budgets are devised, and how different aspects of the budget are funded.
Steve Barclay is an ex-officio member of this Committee. Eric Vermillion will be addressing APB in October and November to give an orientation of the budget process, and hopefully identify how the faculty might be more directly involved in the budget planning process.

J. Showstack reported that a few new Huron reports have come out over the summer. The Analyst will follow up and request copies for Committee review. The Committee will likely address these reports in the coming meetings.

D. Weiss brought up a recurring concern of the committee: when does the Committee get involved in the advisory and recommendation process? Is it before or after many of the important decisions are made? Chair Chesla noted the distinction between faculty involvement in the variety of decision-making bodies and Senate or Committee involvement. Faculty and Senate members have been heavily involved in creating the Strategic Plan, and an APB representative served on the planning board. Other sub-committees may not have direct APB involvement, but do request and include Senate representatives.

Chair Chesla brought the discussion back to the vocalized concerns of the committee: “how does budgeting happen on this campus?” and “How can Senate faculty be more involved in the process of budgeting?” (rather than merely being an audience for a series of present/approve presentation).

E. Foster stressed the importance of communication from APB members to their constituents.

C. Marmar expressed to the importance of Senate or Committee involvement in decision or planning committees, rather than have budgets be presented to APB for a rubber stamp.

Committee Agenda Items for 2008-2009: Transitional Issues from 2007-08
Chair Chesla reviewed with the Committee future topics for discussion and action items for APB this year. The Committee suggested the following concerns to be addressed by the Committee or Sub-Committees this year:

1. Global Heath Initiatives

2. Furthering Faculty Participation in the Central the Budgeting Process
   It was stressed that the Committee should focus on transparency and participatory issues in the campus budget planning and determination process, working on the momentum created by the faculty involvement in the strategic plan, and the Strategic Planning Board.

3. Task Force to Review of Development Office Funding Models
   This task force will be chaired by an APB member, and feature two members of APB, a member from Faculty Welfare, and a representative to be determined by each school’s faculty council. This task force will be chaired by Ruth Greenblatt. Charles Marmar will also serve.

4. Space Allocation on Campus: How it has been done and how it might should be done
   B. Spaulding offered staff support for these presentations, although this might be too onerous a task or the Committee to take on this year. D. Weiss added that this review and revision would need a longer-term standing Senate committee to do the job over several years.

5. Assignment of FTEs

6. Faculty Compensation for Teaching

7. Funding Model for IT Infrastructure; Implementation via DVSAC
8. Physical Planning Issues; New Medical Center Planning
B. Spaulding suggested addressing the inclusion of academic office space allocation in the new Mission Bay hospital. Currently the medical center plan does not include faculty offices other than minimal clinical offices. Chair Chesla asked B. Spaulding where or with whom the Committee could interact to have an impact on this concern. The Committee could ask the Chancellor how the plan expects to address this shortfall.

P. Leong suggested that for longer-term issues, the Committee could state Senate or APB Principles. for example: For any clinical practice construction, space should be proportionally allotted to teaching faculty offices.

The Committee continued discussion regarding how the Committee will set its agenda and how the Committee might best make an impact regarding its priorities.

Old Business
None.

New Business
None.

Chair Chesla adjourned the meeting at 3:30 p.m.