The Graduate Council was called to order by Chair Lansman on June 17, 2008 at 2:05 p.m. in room S-30. A quorum was present.

The minutes of May 20, 2008 were approved.

**Chair’s Report – Jeff Lansman**

- The Senate Coordinating Committee approved the proposal for a new Department of Bioengineering and Therapeutic Sciences. It will go to the full Senate for a vote in July 2008. This supports the recommendation from the previous Academic Program Review that the Bioengineering Graduate Group form a department.

- Discussed the Issue of students matriculated in other programs having the ability to participate in the clinical research course offerings that fall within the self supporting fee structure. Council plans to invite Jeff Martin and Bob Hyatt from Biostatistics and Epidemiology to discuss the issue at a fall meeting of the Council.

- Faculty have submitted a request to the EVC and Chancellor for a wet lab and educational space in Genentech Hall, which is currently used for student overnight study space. Efforts are being made to find replacement space.

- There was discussion regarding faculty rewards and recognition for graduate student teaching. The Council will further analyze this topic and decide if a position paper should be written.

- The Graduate Program Review process was discussed regarding informing the school dean of relevant priorities based on recommendations from the external reviews.

**Vice Chair and CCGA Report – L. Watkins**
• The in-absentia registration policy continues to be under discussion at CCGA and will not be effective for the 2008-09 academic year as previously planned. The proposal will be distributed to all campuses for review and approval.

• CCGA will review all new professional school programs; this should not impact UCSF.

• CCGA will now approve Certificate Programs that are stand-alone programs and not part of a graduate program. Current programs that were not approved by CCGA will need a cursory review.

**Dean’s Report – P. Calarco**

• Two successful commencement ceremonies were conducted in May 2008.

• Fall fees will increase 7.4% for 2008-09; the application fee will increase by $10.00.

• P. Calarco participated in an NIGMS site visit at SFSU for the Bridge Program, which further prepares students for graduate programs at UCSF and other campuses.

• New Graduate Division “branding” is being designed for brochures, web sites, and newsletters. Announced the appointment of a new development officer, Joe Lisella, who will be invited to a Council meeting in the fall.

• There will be a review of the regulations dealing with faculty who are also full time students by the associate provost’s office.

**Graduate Student Association Report – J. Fecondo**

• Students are pleased with the hiring of Library security guards; they are looking into providing a private, secure space for 24 hour access in the Library.

• There will be an upcoming meeting with Librarian K. Butter and AVC J. Castro concerning use of the Genentech space for web lab space.

• Bioengineering students developed a student satisfaction survey for their program.

• There is now a Business Club that has registered as a campus organization, that is primarily composed of graduate students and postdocs.

• New officers were selected; Jon Fecondo will continue as President of the GSA.

**Postdoctoral Scholars Association Report**

No postdoc report

**Old Business**

**Clinical Research External Review Report (attachment) – Jeff Lansman and Edward Yelin**

In summary, the report indicated that the Clinical Research Program is highly successful; it exclusively trains UCSF students, and serves an important role in the CTSI training program. The scope of the program will significantly broaden and new coursework is being developed to meet this need. The program may need to reduce the number of required courses to allow for the
offering of a broader range of courses. The Graduate Council will forward the review and a letter to the program and request a response by the fall quarter.

**Medical Anthropology Response to the External Review Report – Pat Calarco**

A full search for new faculty member is underway, new adjunct faculty members have been hired; financial requests of the program are on hold until a permanent school of medicine dean is hired; a student representative now attends all faculty meetings; students were part of the faculty search committee. The Council requests an updated response from the program.

**New Business**

None.

Chair Lansman adjourned the meeting at 3:45 p.m.

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