Chair Chafetz called the meeting to order at 3:35 P.M. A quorum was present.

Approval of Minutes from October 10, 2007
The minutes were approved.

Chair’s Report and Announcements – Chair Chafetz
Response to the BOARS Proposal for Revision of Undergraduate Admission Criteria
Committee members discussed the proposal and noted that the most important omission from the document is the lack of consideration for the impact the revisions would have on faculty and staff time and workloads. Furthermore, the proposed revisions would greatly change the Master Plan for Higher Education in California (http://www.ucop.edu/acadinit/mastplan/mp.htm). Chair Chafetz will represent the Committee’s views when this topic is next discussed at the University Committee on Educational Policy (UCEP).

Response to Proposed Changes in Academic Senate Regulations 610 and 630 Define “Residence”
The Committee requested more information regarding residence for University of California students.

Existing Policies Regarding Online Courses
Chair Chafetz requested that Committee members learn more about online education policies within their Schools, Departments and/or Divisions to discuss at the next meeting.

Inter-School Programs
Chair Chafetz reported that the University of California Office of the President is gathering information from faculty who participate in multi-campus programs about costs and benefits of participating in multi-campus programs.
Review and Recommendation for Divisional Response to the Proposal to Repeal Academic Senate Regulation 458

**Motion:** To recommend approval of the Proposal to Repeal Academic Senate Regulation 458.

**Vote:** The Committee unanimously voted to approve the recommendation.

**Update from the Library – Gail Persily**
Planning for the 14,000 square feet on the 2nd floor of the library is now underway as architects are starting their work. It is estimated that this project will be completed in a few years. Currently the Library staff are determining how to move the materials from the 2nd floor to other parts of the Library for the reconstruction.

G. Persily and her colleagues are considering which educational software will be implemented after WebCT. Currently they are looking at Sakai and Moodle, with the idea of starting to transition to the new software in 2008. The Library is considering leaving WebCT running to access existing information while the new platform is implemented.

**New Business**
**Liability Coverage for Students Engaging in Educational Activities before the Start of the Semester – Chris Cullander**
To ensure that practice liability requirements are met, student community service events outside UCSF need to have prior approval. Previously, participating in such events was voluntary for students. The liability policy required that students be enrolled, however students are not officially enrolled until two weeks after the start of the semester. If the students are required to take a course as part of the core curriculum, then students are covered from the moment they accept the University’s offer until the moment they graduate. For further questions, please contact Bruce Flynn, Director, UCSF Risk Management and Insurance Services.

**Adjournment**
Chair Chafetz adjourned the meeting at 4:45 P.M.