COMMITTEE ON CLINICAL AFFAIRS
Kenneth Fye, MD, Chair

Wednesday, October 24, 2007
Minutes


Absent: B. Hare, D. Kessler, S. Scarpace

Guests: David Morgan, Executive Director, Ambulatory Services

Chair Fye called the meeting to order at 5:05 pm

Approval of the Minutes of the Meeting of October 3, 2007
The minutes were approved.

Chair’s Report and Announcements – Ken Fye
Volunteer Clinical Faculty Workgroup
Chair Fye is a member of the Volunteer Clinical Faculty Workgroup, which is part of the UC systemwide initiative called the University of California Risk Management Leadership Council. This Workgroup has been convened to evaluate the liability for volunteer clinical faculty within the UC system. Chair Fye requested the Committee’s input on how to best respond to the workgroup regarding the liability for volunteer clinical faculty. Committee members responded with the following points:

• Volunteer clinical faculty are an important part of UCSF’s medical education system.
• Volunteer clinical faculty need to be more carefully monitored to ensure that they do not create excessive risk for the University of California. This evaluation and monitoring should be part of a comprehensive system to ensure that volunteer clinical faculty are providing the same high-quality medical education experience expected of UCSF non-volunteer clinical faculty.
• Currently no mechanism exists for ongoing monitoring of volunteer clinical faculty accreditation for those practicing outside the UCSF campus locations.
• Volunteer clinical faculty found to be high-risk should not be allowed to continue their relationship with UCSF.
• Student evaluations should be considered when evaluating volunteer clinical faculty.

Operations Planning for the Mission Bay Hospital
Although architectural planning for the Mission Bay Hospital is well underway, operational planning has not been adequately addressed to date. The Clinical Affairs Committee voted to communicate with the Mission Bay Hospital Project Director and Steering Committee their concern that operational planning for the Mission Bay Hospital should occur simultaneously with the architectural planning.
Reports from School Faculty Councils

School of Dentistry Faculty Council
None.

School of Medicine Faculty Council - Quinn Cheng
The main topic discussed at the last School of Medicine Faculty Council meeting was the proposal for new Department of Emergency Medicine.

School of Nursing Faculty Council
None.

School of Pharmacy Faculty Council - Steve Kayser
The School of Pharmacy is in the process of organizing a Clinical Pharmacogenomics service.

UCSF Patient Population
After reviewing the UC Davis physician appointment scheduling policy, the Committee agreed that a policy such as that does not address moral and responsibility issues. While each division and clinic will determine its patient population, the CAC recommendations can help create a campus-wide set of guidelines. One member suggested that referrals from UCSF faculty should be given options if they are not going to be seen by a colleague in another department.

To better understand current practices at UCSF, Chair Fye asked the Committee to identify practices in their own departments, divisions and/or clinics that could be brought to the discussion at the next meeting.

Proposed Protocol for Student Observers in Dental School Clinics (Attachment I) – Brent Lin
B. Lin requested CAC input on a proposed protocol to gather data on international students who visit clinics in the School of Dentistry. The School of Dentistry has one central staff member who will be responsible for administering the protocol and collecting the data. Furthermore, international students in clinics cannot be ‘volunteers’ they must be ‘observers’.

CAC members suggested that B. Lin to consult with the Services for International Students and Scholars (SISS) to learn more about UCSF protocols. Members agreed that UCSF should have a uniform policy for the entire campus.

Operational Planning for the Mission Bay Hospital
Committee members would like to ensure that operational planning for the Mission Bay Hospital will be included alongside architectural planning. The Committee will draft a letter to send to Academic Senate Chair David Gardner to express their concerns.

Adjournment
Chair Fye adjourned the meeting at 6:30 pm.

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