COMMITTEE ON ACADEMIC PLANNING AND BUDGET
Jack Rodnick, MD, Chair

MINUTES
Thursday, November 15, 2007


GUESTS: Eric Vermillion, Executive Vice Chancellor, Finance; Joe Castro, Associate Vice Chancellor, Student Academic Affairs; Representatives from the Huron Group; Jim Asp, Associate Vice Chancellor, University Development and Alumni Relations, Mike Irwin, Executive Director, Financial Services & Administration, University Development and Alumni Relations; Tom Newman and Steve Hulley of the Department of Epidemiology and Biostatistics

The Committee on Academic Planning and Budget (APB) was called to order by Chair Rodnick on November 15, 2007 at 1:37 P.M. in S-118. A quorum was present.

The minutes of October 18, 2007 were approved.

Chair’s Report
Chair Rodnick reported on the highlights from Executive Budget Committee, IT voice/data issues under examination by OAAIS, and disseminated the printed brochure version of the strategic plan.

Report from the University Committee on Planning & Budget (UCPB)
N. Oppenheimer reported on the November 13, 2007 meeting of UCPB. Issues addressed at this meeting do not affect this campus as they largely related to undergraduate programs or programs at other campuses. Discussion of faculty-to-student ratios followed. The agenda and the minutes from the meeting are available online via http://www.universityofcalifornia.edu/senate.

Presentation from the Huron Group, Resource Planning for UCSF
Eric Vermillion introduced Representatives from the Huron Group who were invited to give an informational presentation regarding budget and resource allocation planning for UCSF. E. Vermillion stressed budget and planning transparency, and reviewed the 42 points in the strategic plan which drive the resource allocation and planning for the campus. The Huron Group is seeking preliminary comment and information from faculty engaged in budget and planning, and lead a discussion on these topics with the Committee. The Huron Group will be meeting with all Deans
and Department Chairs, and would also appreciate suggestions from the Committee on how to further engage faculty on this planning.

John Curry, Managing Director, stressed the importance of performance-based resource allocation, as is stated on page 15 of the Strategic Plan publication. (Attachment 1)

**Presentation Regarding the Classroom Improvement Initiative—Joe Castro, Associate Vice Chancellor, Student Academic Affairs**

J. Castro gave the Committee an informational presentation regarding the recent $1 million allocation of Chancellor’s discretionary funds to the Classroom Improvement Initiative, and the goals and current progress of the Initiative. They will host a town hall in the future to discuss classroom immediate needs and goals. (Attachment 2)

**Presentation Regarding UCSF Development—Jim Asp, Associate Vice Chancellor, University Development and Alumni Relations; and Mike Irwin, Executive Director, Financial Services & Administration, Office of University Development and Alumni Relations**

The Office of University Development gave an informational presentation (Attachment 3) regarding the development goals and fundraising status of the University. J. Asp and M. Irwin also addressed the Committee regarding the Development Office funding model.

**Presentation Regarding Sustainability at UCSF—Tom Newman, Department of Epidemiology and Biostatistics**

T. Newman gave the Committee an informational presentation (Attachment 4) regarding the recent efforts of the Department of Epidemiology and Biostatistics towards a more environmentally-friendly campus operation. This department is leading the University in the green efforts, and their initiatives are presented online at http://www.epibiostat.ucsf.edu/general/administration/green.html.

T. Newman stressed that sustainability needs to be a priority of the campus and of each school, and encouraged the creation of a campus-wide program lead by faculty and students. Having such a central program with a mission statement and structured goals would increase the likelihood for funding.

The Committee discussed sustainability issues and possibilities for the University. Once example cited for the benefit of UCSF faculty is that the Berkeley campus grants the purchase of carbon offsets for air travel as an allowable expense.

**Old Business**

None.

**New Business**

None.

Chair Rodnick adjourned the meeting at 3:35 P.M.

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