Committee on Academic Planning and Budget  
Kit Chesla, RN, DNSc, FAAN, Chair

MINUTES  
Thursday, May 15, 2008


ABSENT:  J. Balmes, S. Barclay, H. Bernstein, N. Boudreau, D. Fried, E. Foster, E. Fuentes-Afflick, H. Lipton

GUESTS:  Eric Vermillion, Associate Vice Chancellor, Finance; John Curry and Andrew Laws, The Huron Group; Joseph Castro, Associate Vice Chancellor, Student Academic Affairs; Doug Carlson, Registrar; Stella Hsu, Associate Vice Chancellor, Campus Life Service Administration; Lori Yamauchi, Assistant Vice Chancellor, Campus Planning; Incoming 2008-2009 Committee Members C. Apfel, R. Greenblatt, N. Hessol, K. Topp, C. Tsournis, and D. Weiss

The Committee on Academic Planning and Budget (APB) was called to order by Chair Chesla on May 15, 2008 at 1:30 p.m. in room S 30. A quorum was present.

The minutes of April 10, 2008 were approved.

Chair’s Report
None.

Report from the University Committee on Planning & Budget (UCPB)
None.

Proposals for Refining the UCSF Budget Process—Eric Vermillion, Associate Vice Chancellor, Finance; John Curry and Andrew Laws, The Huron Group
E. Vermillion gave an overview of the current budget situation and context, and then introduced John Curry and Andrew Laws of The Huron Group, who presented their analysis of the issues and challenges facing UCSF. The Huron Group presented the “High Level Summary” of the report “UCSF: A Regrouping of Huron’s 12 Recommendations” for managing the finances of UCSF (Attachment 3).

The plan for implementation is set out on a three year timeline. Work has already begun on the case for implementing a funding structure for the information technology infrastructure and three other business cases.

Proposal for Funding IT Infrastructure—Eric Vermillion, Associate Vice Chancellor, Finance; and Jon Showstack, Co-CIO of the Office of Academic and Administrative Information Systems; John Curry and Andrew Laws, The Huron Group
J. Showstack reviewed the recommendations of the Data and Voice Services Advisory Committee (DVSAC) to the Chancellor’s Executive Committee (Attachment 2). J. Showstack introduced the presentation of the IT infrastructure funding proposals given by Andrew Laws of the Huron Group (Attachment 1). Chair Chesla had invited incoming 2008-2009 members of the Committee to attend this presentation and discussion and those who were able to attend did so.

**Concluding Discussion of Classroom Space Issues at Laurel Heights**
The Committee continued its investigation and discussion of academic space needs at the Laurel Heights site. Joe Castro, Associate Vice Chancellor for Student Affairs, whose office manages academic space allocation, was able to provide some use and need data regarding the Laurel Heights site (Attachments 4a and 4b). Also participating in this discussion were Nancy Adler (whose initial inquiry prompted this investigation), Stella Hsu, Associate Vice Chancellor, Campus Life Service Administration; and Lori Yamauchi, Assistant Vice Chancellor, Campus Planning.

Stella Hsu reported that the conference center can no longer operate as a self-sustaining entity and must be closed. As a result of the stated priority for better training articulated in the new strategic plan, the conference space was evaluated as potential training space.

Nancy Adler reported that there are currently no immediate space needs, but that there is a fear that the auditorium might be made completely unavailable to faculty at Laurel Heights for academic purposes.

After discussion, the following motion was put forward:

**Motion:** The Committee shall make a recommendation to the Chair of the Academic Senate for transmittal to the Chancellor that should the conference space at Laurel Heights currently managed by Campus Life Services be transferred to other purposes or entities, that some spaces, particularly the Regents’ Room and the auditorium, be considered mixed-use space and available for academic purposes free of charge. Furthermore, as possible, the Committee recommends that some meeting spaces continue to be made available to the community at whatever charge is considered reasonable.

**Vote:** Unanimously passed.

**Old Business**
None.

**New Business**
None.

Chair Chesla adjourned the meeting at 3:40 p.m.