Proposed Language for Student Handbook and Web Site Regarding Informal Procedures for Student Grievances in Academic Affairs

If there is a disagreement about a grade, an assignment, or a class experience, students are encouraged to use time-honored dispute resolution techniques, such as: speaking first with the faculty member or teaching assistant responsible for the grade, assignment, etc. to explain circumstances or request clarification; then seeking the consultation of the faculty advisor and/or specialty coordinator or department chair if further exploration, intervention, or advocacy is needed.