Vice Chair Gardner called the meeting of the Coordinating Committee to order on Tuesday, April 17, 2007 at 8:30 A.M. in Room S-30. A quorum was present.

Approval of Minutes

The minutes from the February 13, 2007 meeting were approved.

Vice Chair’s Report

Vice Chair Gardner reported using notes provided by Chair Greenspan regarding the previous meeting of the Academic Council, which included discussion of RE-89 (Regents’ proposed policy restricting University acceptance of tobacco funds), Academic Council’s disapproval of the proposed slotting and stratification system (mechanism to establish administration salary tiers across campuses), APM revisions regarding advancement to Step 6, and the systemwide incidence of off-scale salaries.

Information Item: Divisional Response to Regents’ Proposed RE-89 Adoption of Policy Restricting University Acceptance of Funding from the Tobacco Industry

Vice Chair Gardner presented the Divisional Response to the Regents’ Proposed RE-89 Adoption of Policy Restricting University Acceptance of Funding from the Tobacco Industry (Attachment 1).

Information Item: Response from the Executive Committee, Graduate Council, and the Committee on Academic Planning and Budget to the Proposal for a Master’s of Science Degree in Global Health Sciences

Vice Chair Gardner presented the Communications from the Graduate Council, Responses from Haile Debas, and the Communication from the APB Subcommittee reviewing the Proposed MS Degree in
Global Health Sciences (Attachment 2). After careful evaluation of the proposal, the additional information provided by Haile Debas, and the recommendations of the Graduate Council and the Committee on Academic Planning and Budget, the Executive Committee decided to support the proposal. J. Rodnick, who participated in the detailed review of the Proposal on behalf of the Committee on Academic Planning and Budget, reported briefly on the financial and budgetary concerns with the proposed self-supporting program. A short discussion followed.

A copy of the complete proposal is available from the Coordinating Committee page of the Academic Senate Web site.

Presentation Regarding WASC Accreditation—Sally Marshall, Vice Provost Academic Affairs, Member of the WASC Accreditation Steering Committee

VPAA S. Marshall offered an informational presentation on behalf of the WASC Steering Committee and on behalf of Joe Castro, Associate Vice Chancellor for Student Academic Affairs, who is managing this process but could not attend today. S. Marshall provided an informational summary of the Institutional Proposal.

Update from the Pharmaceutical Vendor Relations Task Force—Dan Bikle, Chair of the Task Force

D. Bikle reported that this task force was formed to respond to a UCOP proposal (online at http://www.universityofcalifornia.edu/senate/underreview/SWR.pharmaceutical.vendor.policies0107.pdf) regarding the issue of faculty relations and conflicts of interest with pharmaceutical vendors, and UCOP has requested divisional comment on four specific issues related to the proposal issues, plus an additional three issues which were raised relating to the Brennan report. The task force solicited feedback from the faculty councils of each of the four schools, the Committee on Academic Freedom, and the Committee on Faculty Welfare. There is some basic agreement among the parties on these issues and the Task Force has a draft response which will be finalized in their next meeting.

It should also be noted that this policy “sets the floor” for acceptable behavior and campuses may enact stricter policies individually. The Task Force believes that this is a reasonable floor and generally supports this proposal. D. Bikle further noted that this policy has within it no authority or power for adherence and there are no consequences for violating this policy.

While the UCOP report was drafted by three physicians and one dentist, the UCSF Task Force was more diverse; its membership is composed of faculty from all four schools, and it has solicited opinion and input from all four Faculty Councils.

It has become clear to the Task Force that this campus does not have a consistent campus-wide policy regarding vendor relations, pharmaceutical or otherwise (including device manufacturers). The Task Force believes it is important for the Academic Senate to form another task force to review the various campus policies and the recommendations of this Task Force, and ultimately propose a campus-wide policy.

Bob Day recommended that a professional ethicist should be a member of such a task force and such a task force should also put forth a code of ethics for faculty with relationships to vendors.
Committee on Faculty Welfare Review of the Health Sciences Compensation Plan for Retirees and Recall—Candy Tsourounis

C. Tsourounis raised this issue as it was brought to the attention of Faculty Welfare by a retired faculty member who was recalled to active service at 50% or more time and was then informed that he was required to contribute a percentage of his income to the Health Sciences Compensation Plan. C. Tsourounis reviewed with the Committee the existing SOM policies (Attachment 3) and asked if this is an equitable policy considering the income from outside (clinical) activities of recalled retired faculty (should that income be allocated to the Health Sciences Compensation Plan?).

S. Marshall pointed out that participation in the compensation plan is optional for recalled faculty, even though they are appointed to a maximum of 43%, less than the normal 50% requirement. Normally a faculty member who works less than 50% time will be paid at Step 0 and does not participate in the HSCP. If one wants to be paid more than Step 0 when recalled, one must participate in the Health Sciences Compensation Plan.

It may be that the situation of faculty member in question is idiosyncratic and it may be a departmental issue and not a campus policy issue. C. Tsourounis will investigate this issue further and decide if this requires Senate action.

Committee on Faculty Welfare Recommendation to Revise the Current UCSF Voluntary Catastrophic Leave Sharing Policy—Candy Tsourounis

C. Tsourounis provided a proposal for faculty to share leave time with staff for catastrophic leave, as well as copies of the various UCSF policies regarding faculty and staff leave and leave sharing (Attachment 4)

This concern arose from a case in which a staff member had to go on medical/catastrophic leave and then exhausted their bank of leave time. Staff may donate leave time to other staff, but faculty may not donate leave time to staff. Originally faculty were excluded from the policy as faculty did not have a campus-wide vacation leave tracking policy (faculty do not accrue sick time).

C. Tsourounis reported that UC policy allows for campuses to make their own policies regarding leave sharing and this matter may be decided locally without approval from Systemwide.

The Committee on Faculty Welfare offered this Communication as a formal proposal to allow faculty to donate vacation time to staff. The issue of faculty-to-faculty donation was excluded from this proposal as faculty have varying leave plans from department to department.

VPAA S. Marshall indicated that hers would be the appropriate office to request such a policy change (Office of Academic Personnel and Academic Affairs).

The Committee considered calling a vote on this issue (Motion: Shall Coordinating Committee support the proposal of the Committee on Faculty Welfare and communicate this recommendation to Sally Marshall, Vice Provost - Academic Affairs?) and decided to review the materials provided today and return to this discussion at the next meeting of the Coordinating Committee.

Discussion of Potential Portability of Equipment Purchased Using Academic Senate Grants—Chuck McCulloch, Chair, Committee on Research

C. McCulloch described a situation in which a faculty member purchased a piece of equipment in 2002 using Academic Senate funds, and now wishes to leave the University and take the equipment with him.
Campus policy for equipment purchased with department funds is that such equipment may be purchased back from the Regents. The equipment in question was not purchased solely using Senate funds. However, the Senate grant language explicitly precludes such a transfer for equipment purchased with Senate grant funds. The Coordinating Committee does have the authority to provide an exception in this case. Contingent upon Department Chair’s approval, the Committee found it reasonable that the Senate/the Regents be reimbursed for the remaining value of the equipment, (allocated appropriately).

Motion: Shall the Committee allow an exception to the policy and allow Chuck McCulloch to consult with the Department Chair to allow the faculty member in question to take this equipment with him with appropriate restitution paid to the University.

Vote: Motion unanimously passed.

Discussion of Oversight of Extramural Grants and Cost Overruns—Stuart Gansky, Chair, Committee on Academic Freedom

S. Gansky reported on the issue of grant cost overruns across campus. One primary problem is the inefficiency of the campus accounting/reporting systems. S. Gansky proposed forming a Task Force of relevant Senate committees to review the situation on campus and to make recommendations as to what happens when one does overspend on a grant, what the ramifications should be, and how to remedy the situation.

D. Bikle raised the issue: Where does the responsibility lie for notifying the investigator that he/she is predicted to overspend? Academic Freedom does not seek to address willful overruns, but guidelines for those who make a good faith effort to account for their spending but still encounter an overrun. One question to be addressed is: “What are the University or campus consequences to over-spending?”

D. Gardner inquired if a department has the authority to terminate an appointment (in accordance with the APM) based on cost over runs, and if they do, what are the processes for such a dismissal. Funds may be repaid into the overrun account. Chairs may also refuse to sign new grant applications for researchers who have demonstrated irresponsibility for accounting and ignoring warnings from MSOs and Department Chairs. The distinction was made between “cost overruns” and “lack of funding”.

Vice Chair Gardner asked the Committee if there needs to be a Senate ad hoc committee or task force to investigate the situation on campus, the campus policies, and restitution options. There was a lack of interest in doing so.

D. Bikle noted that if the situation deteriorates to the point where it is a termination issue, it would become the purview of Privilege and Tenure. Faculty Welfare noted that regarding grant overruns, there is confusion regarding the rules, the APM is unclear, and there is a concern of personal liability.

D. Gardner asked S. Gansky and the Committee on Faculty Welfare to focus on this issue and to submit to the Coordinating Committee at the next meeting three or four basic questions which need to be addressed or answered. During the next meeting, the Coordinating Committee can review these questions and determine a course of action, including the focus of any Senate investigation and the appropriate Committees to be involved.
Reports from Committee Chairs:

Academic Freedom
No report beyond the earlier discussion.

Academic Personnel
CAP has been going along at a strong pace and has reviewed 265 so far this year, with 77 currently outstanding.

Academic Planning and Budget
APB is currently hearing presentations and reviewing requests for Chancellor’s Discretionary Funds.

Clinical Affairs
The exit survey is complete and the Committee is determining the best method to solicit responses

Committee on Committees
Appointments are almost complete.

Courses of Instruction
COCOI has just finished the Library Instruction Grants. There were seven grants and $37k awarded. The Committee is also looking at courses which have not been taught in many years in an effort to clean up the course catalog.

Equal Opportunity
The Committee is currently reviewing the EQOP plans in various schools and has concerns diversity policies and programs are not being followed to the level that they should be.

Faculty Welfare
No report beyond the earlier discussion.

Graduate Council
The Graduate Council has met with Karen Butter, University Librarian, to investigate how the Graduate Council might interface and support digital library initiatives as they emerge. The Graduate Council as met with Kathleen Dracup, Dean of the School of Nursing regarding moving forward on a review of the School of Nursing master’s curriculum. The Graduate Council also heard a proposal to bring UCSF post-doc salaries up to scale with their peers.

Library
The Committee on Library is currently reviewing the Systemwide proposed open access policy, and asked what the Senate is doing to prepare a divisional response.

Privilege and Tenure
No report.

Committee on Research
The COR has just finished reviewing 24 shared equipment grant requests and funded 10. The Faculty Research Lecture is approaching during Founders Week. The Committee is set to begin its review of 37 applications for Individual Investigator Grants.
Rules and Jurisdiction
Comments to the most recent revision to the Divisional Procedure for Student Grievance in Academic Affairs are due back to the Committee by April 23, 2007.

School of Dentistry Faculty Council
No report.

School of Medicine Faculty Council
The School of Medicine Faculty Council is supporting the new bridge funding policy 4.5MM designed by the School of Medicine. The SOM accepted the recommendation of APB to extend the funding to non-senate faculty and bridge funding may be available to non-SOM faculty. The SOM-FC is actively addressing the Ambulatory Care Initiative with the School of Medicine and hopes to make it a policy across campus.

School of Nursing Faculty Council
The School of Nursing Faculty Council is working with the Dean to identify and hire a consultant to aid in its process of reviewing and updating the Master’s curriculum. The year-long centennial celebration activities are ongoing.

School of Pharmacy Faculty Council
The School of Pharmacy Faculty Council is working on the School’s accreditation and will be working with the WASC Steering Committee. The SOP-FC has also updated its bylaws and hopes to bring these updates for a full faculty vote soon. The SOP has updated its mission statement to enhance its commitment to diversity.

Old Business
None.

New Business
Ken Fye identified himself as a Member of a Subgroup of the UCOP Risk Management Council and raised some issues which would be relevant to the Senate. D. Gardner requested a future update from the Subgroup of the Risk Management Council of the Office of the President.

Vice Chair Gardner adjourned the meeting at 10:28 A.M.