Chair Greenspan called the Coordinating Committee to order on February 13, 2007 at 8:37 A.M. in room S-30. A quorum was present.

Approval of Minutes

The minutes from the December 12, 2006 meetings were approved with minor changes.

Vice-Chair’s Report

Chair Greenspan reported the following information and announcements from the January 24, 2007 Academic Council Meeting:

- Following a nation-wide search, The UC Board of Regents appointed UC Santa Cruz engineering dean Sung-Mo (Steve) Kane to be Chancellor of UC Merced.

- The Strategic Planning Board’s next round of meetings will begin in March, 2007. A final report is anticipated to be completed by April or May, 2007.

- Peter Walter, Professor, and Chair of the Department of Biochemistry and Biophysics, will present the Academic Senate’s 50th Faculty Research Lecture on Tuesday, May 1, 2007 at 3:30 in Genentech Hall.

- Founders Day Dinner will be held at the Ritz-Carlton Hotel on May 3rd, 2007, 7:00 – 10:00 PM.

- Distinction in Teaching Award Recipients – Gurpreet Dhaliwal, MD (Category 1) and George Sawaya, MD (Category 2) – will be recognized at the Academic Senate Awards Ceremony on Wednesday, May 2, 2007 at 12:00 Noon in Toland Hall.

- Sally Marshall, Vice Provost, Academic Affairs, has requested the creation of a new Academic Senate Award to acknowledge Distinction in Faculty Mentoring. She has requested that the new award be administered by the Academic Senate with funding provided by the Executive Vice Chancellor and Provost. The Senate will
wait for S. Marshall to provide guidelines for this new award so that the Senate can develop the criteria and selection process, as well as identify the Senate Committee to select the recipient of this new award.

- The Assembly of the Academic Senate will discuss tobacco funding and the Regent’s Proposed RE89 at its upcoming meeting on February 14, 2007. UCSF Delegate Stan Glantz provided the Committee with background on the issue that was referred back to the Senate at the request of President Dynes following the January 16-18, 2007 meeting of the Regents. The following documents were distributed to Coordinating Committee members for review: Item RE89 - Adoption of Policy Restricting University Acceptance of Funding from the Tobacco Industry; and a Communication from Regent John J. Moores, on behalf of the Regents, to Chair John Oakley, soliciting the Academic Senate’s input on the ongoing discussion of the proposed policy to decline tobacco industry funding for tobacco related research.

UCSF Faculty Handbook

VPAA S. Marshall inquired about the UCSF Faculty Handbook, citing the need to make corrections. H. Harris, Chair of the Committee on Equal Opportunity indicated that the Committee has indicated that they no longer want to be responsible for updating the Handbook. Concern was expressed by members of the Coordinating Committee that the Academic Senate needed to continue its role as the principal organization responsible for the handbook. It was suggested that perhaps Faculty Welfare could assume the role of lead Senate Committee, involving CAP as necessary to review and comment on information in the handbook which falls into the purview of CAP. No action was taken.

Turning UCSF into a Green/Environmentally-Sound Campus – Steve Wiesenthal, Associate Vice Chancellor, Capital Projects and Facilities Management

Steve Wiesenthal presented information on UCSF’s ability to balance financial resources with institutional needs while considering the impact on society and the environment (Attachment 1). UCSF is one of the largest consumers in San Francisco, but is not among the leaders in sustainability.

The Sustainability Committee, established in 2003, is working on reducing energy and water consumption, improving air quality, designing environmentally responsive building, expanding its recycling program as well as reducing toxic material usage and increasing the use of renewable energy. UCSF achieved recognition having the first laboratory renovation certified by the Leadership in Entergy & Environment Design (LEEDS).

The Committee’s goal is to increase sustainability awareness on the UCSF campus.

ACTION: AVC Wiesenthal will work with the Committee on Academic Planning and Budget to identify ways in which the faculty can provide support for these efforts and move forward initiatives that have low cost, but high value.

Consideration of UCSF Rules and Jurisdiction Report Recommending UCSF Support of UCRJ’s Proposed Revision to Senate Bylaw 205 Part I.A. – Jean Ann Seago, Chair, Committee on Rules and Jurisdiction

The Coordinating Committee reviewed the recommendations of the Rules and Jurisdiction Committee to support the proposed modifications to Senate Bylaw 205 Part I.A permitting the continuity of committee leadership and work in the event of an interruption in the Chair’s availability (Attachment 2).

ACTION: A Motion was made, seconded, and unanimously APPROVED to adopt the recommendations from Rules & Jurisdiction to support the proposed changes to Academic Senate Bylaw 205 Part I.A and to transmit said action to the Chair of the Academic Council.
Status Report: Committee on Rules and Jurisdiction Review of Appendix VII to Divisional Bylaws: Procedure for Student Grievance in Academic Affairs – Jean Ann Seago, Chair, Rules and Jurisdiction.

J. Seago provided the Committee with an overview of the work thus far of Rules and Jurisdiction regarding its reviews and of Senate Bylaws and the various policies of the schools and the Graduate Division regarding procedures for student grievances in academic affairs. J. Seago reported that over the past year, that R&J has solicited input from the administration and the Faculty Councils of each of the four schools and from the Graduate Council. Of primary concern is the retention or deletion of Section 1.4 which provides for a special ad hoc committee of the Academic Senate to serve as the final appeal body to ensure that the stated procedures were in fact followed properly (the ad hoc grievance committee reviews the process of the grievance procedure, not the merits of the grievance).

The Committee on Rules and Jurisdiction will provide its most recent version of the revision to Appendix VII (version 5) to the Faculty Council and the Graduate Council and request written communications detailing their final comments and recommendations. These communications will become part of the report and will be taken into consideration by R&J when they make their final recommendation to Chair Greenspan. J. Seago indicated that initially the Committee’s work was scheduled for completion by April, 2007, but this additional round of review would push the completion date to June, 2007.

**ACTION:** Rules and Jurisdiction committee will communicate its draft proposed changes to each School Faculty Council and Graduate Affairs for additional feedback.

**Divisional Committee Chair Reports**

**Academic Freedom – Stuart Gansky**
The Symposium on Politicization of Science by Nobel Laureate and Stanford Professor Paul Berg entitled “Brilliant Minds, Dark Politics, Uncertain Law” has been postponed due to the illness. The Committee on Academic Freedom has discussed the potential negative impact on members of the faculty when grants are overdrawn. The committee has discussed the variety of ways that departments resolve these issues, which can be caused by mismanagement, the ongoing and systemic problems in the Controller/Accounting office and the lack of timely communication with faculty members when problems are identified. If there is an issue of faculty misconduct, an audit is done through the office of the Vice Provost for Academic Affairs.

**Clinical Affairs Committee – Ken Fye**
The Exit Questionnaire for departing UCSF faculty has been completed. The Committee is currently working on the logistics of administering the questionnaire and who will assess the information. The EVC will provide the Academic Senate Office with Funding to support this effort.

**Committee on Committees – Elena Fuentes- Afflick**
The Committee on Committees is in the process of conducting interviews for Divisional Vice Chair candidates. The Call for Academic Senate Service will be released by the end of the week. Everyone was asked to encourage their colleagues to respond.

**Courses of Instruction – Abbey Alkon**
The Committee is continuing to work with the Office of Academic and Administrative Information Systems (OAAIS) on the development and implementation of an online course form review system

**Equal Opportunity – Hobart Harris**
Committee is working on identifying mechanisms and related funding for increasing faculty diversity. Chair Harris stated that that University needs to demonstrate that a concerted effort is being made to implement the recommendations contained in the President’s report on Diversity, which has been adopted by all Chancellors.
Faculty Welfare – Candy Tsourounis
The Committee on Faculty Welfare is discussing the following issues:

- Child Care complexities and on-going difficulties for faculty who need child care. There is no unified method of signing your child up for daycare without going to each campus and paying a $50.00 sign up fee. There is no coordinating effort among daycare facilities.
- Employee contributions to the University of California Retirement Plan (UCRP) have been delayed for now and will not be implemented in July 2007.

Graduate Council – Farid Chehab
The Graduate Council is reviewing or discussing the following:

- Review of Master's Proposal in Global Health Sciences;
- A subcommittee is working on a letter to the Chancellor and EVC regarding child care concerns;
- A member of the Graduate Council will chair a task force to review SR694/695, which addresses academic residency issues;
- The Search Committee for the new Graduate Dean is reviewing applications;
- Chancellor Bishop has provided another year of temporary graduate student support in the amount of $1 million.

Library – David Teitel

- The goal of the Library Space Program Planning Group is to look specifically at repurposing the second floor. The group met a few weeks ago and reviewed information from the Deans regarding the individual schools’ space needs. Some criteria included requiring that the space be used for programs that support the library, the educational mission, and the campus. Suggested functions of the space included: a clinical simulation skills center, small group classrooms, and videoconferencing.
- The Systemwide Senate Committee “Committee on Library” will be changing its name to “Committee on Library and Scholarly Communication”
- Library security will be revamped in an effort to decrease unauthorized/ inappropriate use of the Library. The issue at Mission Bay is that children are often left unattended in the Library while the parents are on Campus (at the gym). The Parnassus Campus faces the issue of homeless entering the library for shelter and increased thefts of property.
- Information regarding Open Access Journals (peer-reviewed journals that provide free, online access to the articles) was released on February 13, 2007 by the Office of the President.

Privilege & Tenure – Pam Den Besten

There have been no matters referred to the Committee so far this year.

Research – Chuck McCulloch

- The Academic Senate awarded 11 Individual Investigator’s Grants for the fall funding cycle.
- The Academic Senate Shared Equipment Grant applications will be reviewed on February 14, 2007.

Nursing Faculty Council – Mary Engler

- The Council has asked UC police to discuss campus security at the next Faculty Council meeting due to the high number of thefts in the School of Nursing.
- The Nursing Faculty Council will work with a consultant to reevaluate the Masters program.
- Dean Dracup will form a task force to review student growth and FTE’s.

Pharmacy Faculty Council – Helene Lipton

- A memorial service for former Dean of The School of Pharmacy Jere Goyne is planned for February 23, 2007 from 3:00 – 4:00 pm in N-225.
- The SOP Faculty Council has been engaged in revisions of its Bylaws. These changes will be voted on at the next Full Faculty meeting in May, 2007.
- The School of Pharmacy revised its Mission Statement to reflect its view on diversity.
• The SOP Faculty Council will ask the Academic Planning and Budget to review the issue of UC student/faculty ratios.

**New Business**
It was announced that Mary Croughan, Professor in Residence, OB-GYN & Reproductive Sciences has been nominated to be the in-coming Vice-Chair of the Systemwide Academic Senate. Her nomination is scheduled to be confirmed at the February 14, 2007 meeting of the Assembly of the Academic Senate.

The meeting was adjourned at 10:34 A.M.

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