COMMUNICATION FROM COMMITTEE ON COMMITTEES
Elena Fuentes-Afflick, MD, MPH, Chair

October 23, 2006

Jean Ann Seago, RN, PhD
Chair, Committee on Rules and Jurisdiction
c/o Academic Senate Office
Box 0764

Dear Dr. Seago,

At its October 16, 2006 meeting, the Committee on Committees reviewed the Bylaw membership requirements for each UCSF Divisional Committee in order to determine which Academic Senate Divisional Committees can include Clinical and/or Adjunct faculty members. When possible, we would like to increase the number of Clinical and Adjunct faculty appointed to Senate Committees. As we look toward appointments for the 2007-08 academic year (which will begin in a few months), we are especially interested in appointing Clinical and Adjunct faculty who are interested in participating on Senate Committees and who would add value to the role of the Academic Senate at UCSF.

We would like to ask the Committee on Rules and Jurisdiction to assist us by providing guidance with respect to reviewing the Bylaw language for each UCSF Academic Senate Committee membership and letting us know, for each committee, if there is language that specifically prevents the Committee on Committees from appointing a Clinical or Adjunct Faculty member to that particular committee.

We are particularly interested in your Committee’s guidance with respect to understanding the difference between “including,” as written in the CAP Bylaw membership criteria (see below) and “limited to.”

…… “This Committee shall consist of nine members of professor rank including Tenure Track, Clinical –X and In-Residence series, serving staggered terms of three years. It shall contain members from each of the Division’s Schools and should be representative of the broad missions of UCSF, including members who are involved in the Basic, Clinical, and Social/Behavioral Sciences. [Am 1 Sep 03, 18 Nov 04] ”

Thank you, in advance, for your assistance. If you have any questions, please do not hesitate to contact Elena Fuentes-Afflick, Committee Chair, at 206-4196 or efuentes@sfghpeds.ucsf.edu or Tamara Maimon, Academic Senate Director, at 476-3808 or tmaimon@senate.ucsf.edu.

Committee on Committees
Elena Fuentes-Afflick, Chair
Stanton Glantz, Vice Chair
Steven Kayser, Member
Peter Loomer, Member
Robert Newcomer, Member
Lawrence Pitts, Member
Elizabeth Watkins, Member

cc: Deborah Greenspan, Chair, UCSF Academic Senate
    David Gardner, Vice Chair, UCSF Academic Senate