COMMITTEE ON RULES & JURISDICTION
Jean Ann Seago, PhD, RN, Chair

MINUTES
Tuesday, January 22, 2007

PRESENT:  J. A. Seago (Chair), D. Carlson, J. Imboden, R. Jordan, J. Olson, A. Slavotinek

ABSENT:    T. Mauro (Vice Chair), O. Clark, M. Larson, D. Ramos, J. Weinberg

The Committee on Rules & Jurisdiction (R&J) was called to order by Chair Seago on January at 10:15 A.M. in room S-30. A quorum was not present.

Chair’s Report
No report.

Review of Proposed Modifications to the Bylaws of the School of Pharmacy
The Committee reviewed the proposed modifications to the School of Pharmacy Bylaws submitted by the School of Pharmacy Faculty Council (Attachments 1-3).

The Committee discussed the issue of voting rights. All may vote on school issues, but only Senate members’ votes count for issues relating to the work of Senate members. The SOP does not have the authority to designate who is eligible to vote as this is governed by Systemwide regulation, particularly Systemwide Senate Bylaw 35. The School of Pharmacy Faculty Council may not confer voting rights beyond those allowed by Systemwide Senate Bylaw Title IV, Section 35.C. Furthermore, to allow non-Senate members to vote on non-Senate actions, the School of Pharmacy Faculty Council Bylaws need to provide explicit provisions.

Non-Senate faculty voting may only be allowed to the extent permitted by and in accordance with Systemwide Senate Bylaw Title IV, Section 35 C. This issue is relevant to Part II, Point 3 and Part IX, Point 13.

The Committee recommends the following modification to Part II, Point 3:

Instructors of less than two years service and non-Senate members of the Faculty responsible for instruction shall have the privilege of the floor and may vote on any actions other than final actions on any matter for the Academic Senate, or final actions that give advice to University officers or other non-Senate agencies in the name of the Senate.

The Committee recommends the following modification to Part IX, Point 13. A:
One representative to the Faculty Council shall be elected from among the faculty who are not members of the Academic Senate. This member shall be entitled to participate in the deliberations of the Council and may vote on any actions other than final actions on any matter for the Academic Senate, or final actions that give advice to University officers or other non-Senate agencies in the name of the Senate. Such elected representatives must hold at least a half-time academic appointment in the School of Pharmacy.

This language is taken directly from Systemwide Senate Bylaw 35.C.2.

Motion: To approve the new School of Pharmacy bylaw language as modified.

While a quorum was not present at any one time, members came and went as their schedules permitted and voiced their approval of the modification, and a quorum of votes was obtained, all in favor. The Communication was submitted for approval by e-mail to the absent members, who also communicated their approval.

**Continued Discussion of the Committee’s Review of the Divisional Procedure for Student Grievance in Academic Affairs**

The Committee continued its discussion of proposed modifications to the Divisional Procedure. Three former members of an ad hoc grievance committee were solicited for suggested modifications to Section 1.4. Two of these declined to propose modifications. The third, K. Topp, currently serves on the Graduate Council, who is also reviewing this Procedure. K. Topp will include her comments and suggestions with those to be submitted by the Graduate Council.

The Graduate Council was provided with revised drafts of the Divisional Procedure on DATE and solicited for comment and proposals for revision. The Graduate Council recently met on Thursday, January 18, 2007, but did not have time to discuss the Procedure. In an e-mail dated January 18, 2007, Graduate Council Chair Farid Chehab informed Chair Seago that they will address this issue at their next meeting Thursday, February 15, 2007. The next scheduled meeting of the Committee on Rules and Jurisdiction is Monday, February 12, 2007.

The Committee continued its discussion on the currently proposed modifications, working from WORKING DRAFT v2, which with the result of today’s deliberations, shall be known as WORKING DRAFT v3.

**Analyst’s note:** Further revision and discussion took place via e-mail and other meetings (without a quorum present) during February and March, and additional input was solicited. This resulted in WORKING DRAFT VERSION 5. After discussion in the Coordinating Committee February 13, 2007, Working Draft Version 5 was sent to all faculty councils and the Graduate Council, as well as the Graduate Students’ Association and the Associated Students of UCSF for comment back to R&J no later than April 23rd. The School of Medicine Faculty Council, the Graduate Council, and the School of Nursing Faculty Council discussed this issue in their meetings and submitted detailed comments. The School of Pharmacy Faculty Council did not meet on this issue, but did reformat and submit (belatedly) comments from Robert Day of SOP Administration.
New Business

None.

Chair Seago adjourned the meeting at 11:49 A.M.

Meeting Attendance Record – Rules & Jurisdiction Committee 06-07

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>09/25/06</th>
<th>11/09/07</th>
<th>01/22/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jean Ann Seago, Chair</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Theodora Mauro, Vice Chair</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Douglas Carlson, Ex Officio</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Orlo Clark</td>
<td>Absent</td>
<td>RSVP’d Absent</td>
<td></td>
</tr>
<tr>
<td>John Imboden</td>
<td>Absent</td>
<td>RSVP’d Absent</td>
<td></td>
</tr>
<tr>
<td>Richard Jordan</td>
<td>Absent</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>Merlin Larson</td>
<td>RSVP’d Absent</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>Jean Olson, Ex Officio</td>
<td>Absent</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Dan Ramos</td>
<td>X</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>Anne Slavotinek</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Joanna Weinberg</td>
<td>X</td>
<td>RSVP’d Absent</td>
<td></td>
</tr>
</tbody>
</table>

Senate Staff:
Wilson Harcastle
wilson.hardcastle@ucsf.edu
(415) 476-4245  www.ucsf.edu/senate