COMMITTEE ON EDUCATIONAL POLICY
Henry Sanchez, MD, Chair

DRAFT Minutes
Wednesday, September 13, 2006
3:30-5:00PM

Present: H. Sanchez (Chair), B. Bird, S. Baranzini, L. Chafetz, S. Guo, S. Jain, G. Persily, L. Verhey, C. West

Absent: M. Feldman, A. Fernandez

Guests: Chris Cullander, Associate Dean for Student & Curricular Affairs, School of Pharmacy

Chair Sanchez called the meeting to order at 3:40 pm.

Introduction of 2006-07 Committee Members
Each member introduced themselves to the Committee.

Approval of Minutes from June 14, 2006
The minutes were approved as amended.

Chair’s Report and Announcements

Committee Issues for 2006-07
Chair Sanchez would like to improve campus wide representation on CEP by including representatives from all Educational Policy Committees on campus.

For 2006-07, Chair Sanchez would like the Committee to create a policy for podcasting at UCSF. The policy should include faculty feedback on concerns including copyright, distribution, content and access.

University Committee on Educational Policy
Chair Sanchez will continue to serve as the UCEP representative from UCSF. Topics for 2006-07 include:
• Implementing Educational Policy at UC Merced
• Creating a uniform policy for Graduate Student Instructors
• Continuing discussion of the Systemwide math & science initiative
• Streamlining transfer credit equivalents from students in International Baccalaureate programs, California State University and community colleges
• Continuing discussion of the Plus 10 Initiative for undergraduate exchange with China.
Committee Response to the Strategic Planning Initiative Document (Attachment 1)

Team C (Education and Training for the Future) is most relevant to the work of this committee.

Omissions from the Document:

- Key problems with the practicalities of educating such as classroom space issues, resources for teaching, lack of classroom support. The lack of technology and support are hampering ability to recruit and retain students. The infrastructure needs to be well-established and well-funded.
- For Goal #12: Instructional technology needs related to communication systems is not included.
- Discussion of incorporation of advancing technology to bring the campus up to the level expected of an institution such as UCSF.

Key ideas to for the Strategic Planning process:

- Share information and knowledge resources across schools and departments. Use technology to remove barriers to movement of educational information.
- Focus on educational outcomes and assessment, competencies. Incorporate course evaluation software into the process.
- Podcasting is an important educational tool for education. Podcasting needs to be supported by a campus-wide infrastructure to make it accessible for all students and faculty.

Western Association of Schools and Colleges (WASC) Accreditation Steering Committee – Sergio Baranzini

The WASC Accreditation Steering Committee will present a 15-page proposal by April 2007. The report will include 3-5 themes: the challenge of operating multi-site campus (IT, communication, etc.); new technology in education; student learning outcomes; and student and campus diversity. The proposal in April 2007 is the first of three phases of the process. It will be followed by a report 18 months later and a site visit.

Update: Library Space Planning Issues - Gail Persily, Associate Director, Center for Instructional Technology

At the request of Executive Vice Chancellor Eugene Washington, last year the UCSF Library determined that approximately 10,000 square feet could be repurposed on the second floor of the Parnassus Library. The space currently holds shelving with bound journals 1975 to present. These will be relocated. The space will be used for education-related purposes, but the specific details need to be made in this recommendation.

University Librarian Karen Butter is convening a committee to determine the new space-use strategy for the Library. The committee will consider various reports already prepared on space, as well as the PRIME telemedicine proposal which suggests some uses for this space. Committee will consist of a representative from each school plus grad division, Campus Planning, Budget Office and Academic Senate.

The timeline for the repurposing of the library space is dependent on availability of funding. Passage of Proposition 1D would include some funds for capital improvements, but if 1D is not funded then the campus would need to come up with other funds.
Update: UCSF Apple iTunes University Agreement – Gail Persily, Associate Director, Center for Instructional Technology

UCOP created a system-wide agreement with Apple for iTunes because UCOP did not want to include restricted content in the process. Thus, the podcasting on campus will have two aspects, public content (managed by Apple) and restricted content (managed within UCSF). The UCSF part of the process will be managed using WebCT.

The next steps for implementing podcasting at UCSF include working out details such as creating release forms, the role of the Center for Instructional Technology (CIT) and relationships to web pages.

Adjournment
Chair Sanchez adjourned the meeting at 5:00 pm

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