COORDINATING COMMITTEE
Deborah Greenspan, DSc, BDS, Chair

MINUTES
Meeting of June 13, 2006


EXCUSED: D. Deen, B. Gerbert, D. Kessler, P. Loomer, L. Pitts, H. Sanchez

GUEST: Karen Nelson, Assistant Dean, Graduate Division

Chair Greenspan called the Coordinating Committee to order on June 13, 2006 at 8:34 A.M. in room S-30. A quorum was present.

Approval of Minutes
The minutes from the April 13, 2006 meetings were approved with minor corrections.

Chair’s Report
Chair Greenspan made the following reports and announcements:

• The President’s Summit on Faculty Diversity was held May 23, 2006. The meeting focused on faculty diversity and strategies to ensure that we have a diverse faculty in the 21st century. In a letter to Robert Dynes, President, John Oakley, Chair of the UC Academic Senate, requested that the Proposed University of California Statement on Diversity be included in the summit with the request that this Statement be adopted of policy. http://www.universityofcalifornia.edu/senate/reports/.

• Although the University suffered a setback following Proposition 209, which eliminated state and local government affirmative action programs, there has been improvement toward these initiatives in the last few years.

• Wyatt R. (Rory) Hume has been appointed Provost and Senior Vice President for Academic Affairs, the second highest post in the University of California system. The appointment was made during a special meeting of the Regents.
The search for the Chancellor at UCLA continues.

Academic Council met following the President’s Summit on Diversity. The issues discussed at that meeting were:

- $200 million has been set aside for Health Sciences planning. The Academic Senate has had no official input and has requested a role early in this process.
- The Deans addressed their budget issues:

  **School of Pharmacy**
  Dean Koda Kimble discussed budgetary needs, growth plans, funding, and spending projections for the next three to five years in the School of Pharmacy. She indicated that the school has a budgeted student body of 117. The actual enrollment is 122 students with a proposed increase to 133 and then 150. The school is asking for a research ratio of 4:1, which would give the school an overall faculty to student ratio of 8:1. Dean Koda Kimble stated that any changes to get additional students and provide service to outlying areas would require additional infrastructure support.

  **School of Nursing**
  Dean Kathleen Dracup reported that the School of Nursing has proposed admitting an additional 15 students in 2005-06 and an additional 25 students over the next two years for a total of 40 students. At the request of the Dean’s Council, a proposal was submitted to Executive Vice Chancellor Washington for 80 additional students at an 8:1 ratio. The proposals for 15 students and a 1.88 faculty FTE have been approved.

  **School of Dentistry**
  Dean Charles Bertolami presented a broad-term budget to Executive Vice Chancellor Washington. He stated that there is no shortage of dentists and without additional funding, no expansion could happen. Applications to the School of Dentistry are record setting. If there was additional funding, space and FTE’s, there could be an additional 10 students in the class.

  **School of Medicine**
  Nancy Milliken, representing Dean David Kessler, School of Medicine, stated that their response to the Office of the President is still in the preliminary stages.

Additional issues discussed were:

- The Long Range Guidance Report. The report, due at the end of July, examines what needs to be done prior to 2025 to maintain the quality of the University of California. The report will suggest that each campus develop its strengths rather than compete with each other.
- The need to bring more medical students into underserved communities.
- The possibility of a new medical school. Possible locations are Davis or Merced. Faculty input is needed on this issue.
- Graduate education needs support and has asked the state for additional funding.
- President Dynes spoke about his 5-point plan. The Academic Senate would like input into the choice of the new position of Chief Compliance Officer and reporting procedures.
• Wyatt R. (Rory) Hume has been appointed provost and senior vice president for academic affairs, the second highest post in the UC system. The appointment was made during a special meeting of the regents.
• The search for the Chancellor at UCLA continues after Albert Carnesale’s decision to step down June 30, 2006 to resume teaching.

Professional Doctorates. The possibility of discontinuing some of UC doctorate programs or partnering with Cal State campuses was discussed. The Health Science Committee is also reviewing this issue and presenting feedback to their campuses. The Academic Senate would like to influence, as well as support, the committee.

Dean Koda-Kimble stated that additions to the infrastructure are necessary if changes in teaching and formatting are made to increase the enrollment of students and provide service to outlying areas.

In a meeting of the 10 Graduate Deans, it was proposed that graduate education, in order to increase its visibility and effectiveness, would need representation on a regular basis by someone at the level of associate vice provost.

The Academic Senate has forwarded the following proposals for funding support to the Executive Budget Committee:

• Permanent budget increase for Library in amount of $150,000 to support purchase of journals and books.
• Continuation and permanent funding for faculty support for Academic Senate service.
• Satellite faculty fitness facilities at the VAMC and SFGH.
• Support for funding the development of an online course preparation, review and approval system.

Certificates of Appreciation were presented to the eight outgoing Academic Senate Committee Chairs.

• Betty Davies – School of Nursing, Faculty Council
• Ken Drasner – Committee on Faculty Welfare
• Eileen Grady – Committee on Courses of Instruction
• Matt Jacobson – School of Pharmacy, Faculty Council
• John Kurhanewicz – Committee on Research
• Frances Lu – Committee on Equal Opportunity
• Thomas Newman – Committee on Library
• Joseph Wiemels – Committee on Rules and Jurisdiction
• Glen Chertow – Clinical Affairs Committee
• Adele Clark – Committee on Library
• Dennis Dean, in absentia, received special recognition has served as a member of numerous Academic Senate task forces.

*Academic Senate Committee Appointments for 2006-06 – Elena Fuentes-Afflick*
Elaina Fuentes-Afflick, Chair, Academic Senate Committee on Committees, presented current Academic Senate appointments for 2006-07. E. Fuentes-Afflick indicated the Committee on Committee’s appreciation to all who have assisted in getting Committee vacancies filled.

Proposed Bylaw Changes for the Graduate Council – Farid Chehab

Farid Chehab, Chair of the Academic Senate Graduate Council, announced that the Committee has presented three proposed changes to the bylaws to allow the Graduate Council to have the full complement of representative faculty when reviewing graduate programs and performing its duties as well as assisting in managing the increased workload of the Graduate Council. These changes are:

1. Increased membership to 13;
2. Appointment of two faculty members who are faculty with medical degrees;
3. Appointment of either the Vice Chair or other designated member, as approved by the Committee on Committees, to CCGA;
4. The Secretary of the Council, Assistant Dean of the Graduate Division, recognized for his or her work, will be an ex-officio member. The council deferred on this point.

Joseph Weimels, Chair of the Academic Senate Committee on Rules and Jurisdiction noted that these changes will be reviewed by the Committee on Rules and Jurisdiction at the next meeting and will be sent to the Academic Senate for a vote.

Proposed Variance to Regulation 750 – Clinical Faculty Permissions – Eileen Grady/Joe Weimels

The Academic Senate Committee on Courses of Instruction proposed a variance to Senate Regulation 750 which would include Health Science Clinical or Clinical faculty titles in the list of eligible teaching titles. Currently, faculty in these series prepare and teach courses. Therefore, during each course approval cycle, the Committee must take a separate action to grant approval for Health Sciences Clinical or Clinical faculty as an “instructor of record” on an exceptional basis. The change would allow that faculty in these series to be formally recognized for their teaching roles and allow the Committee to operate in a more efficient and effective manner.

The Variance will be reviewed by the Academic Senate Divisional Rules and Jurisdiction and submitted for a vote by the Divisional Academic Senate and then forwarded to the Academic Council for action.

Development of a Clinical Skills Simulation Center at UCSF, Request for Senate Support – Patty Robertson, Chair, Committee on Academic Planning Budget

Patty Robertson, Chair of the Academic Senate Committee on Academic Planning and Budget, noted that a request for $2.5 million has been submitted to the Academic Senate Committee on Academic Planning and Budget for start-up funds equipment for the Clinical Skills Simulation Center. Funding from outside sources based on the benefit of the Center to the community was also discussed.

There is no action to be taken by the Academic Senate on this matter at this time.
Committee Reports

Academic Freedom
Chair Stuart Gansky has requested that there be follow-up by the Academic Senate regarding a memo written by Dr. Lee Goldman, Chief of the Department of Medicine essentially stating the department would not grant waivers for Principal Investigator (PI) status to members of the faculty in the Professional Research Series unless he/she already has an NIH grant (with exception).

Academic Personnel – Joel Karliner
Chair Joel Karliner reported that the annual CAP retreat which includes members of CAP, Associate Vice Chancellor for Academic Affairs and the Academic Affairs Deans from each of the four schools was productive and that the group addressed an array of issues that are included in the Committee’s Annual Report at the following URL:  http://www.ucsf.edu/senate/2005-2006/b-cap-2005-06-annualreport.pdf

Academic Planning and Budget
Patty Robertson, Chair
No report.

Clinical Affairs Committee
Chair Ken Fye requested a clear definition of the Committee’s roll in the Academic Senate. He stated that there is a need to identify concerns and offer possible solutions for clinical faculty issues. Committee members would like an established system for Medical Center responses to CAC issues, to ensure that concerns are heard and discussed.

Committee on Committees
Elena Fuentes-Afflick, Chair
No report.

Courses of Instruction
Chair Eileen Grady reported that the Committee submitted a formal request for funding to develop an on-line course submission process, which would allow the course form process to function more efficiently for faculty, the Committee and the Registrar.

Education Policy – Chair Greenspan for Henry Sanchez
The Academic Senate Committee on Education Policy continues its work on identifying possible uses of Apple’s I-tunes for pod-casting lectures and events throughout the campus. The Committee is working with the library to allow access to I-tunes through the use of a Galen account.

Committee on Equal Opportunity
Francis Lu, Chair, presented the Diversity Statement and requested campus-wide support.
Committee on Faculty Welfare
Chair Ken Drasner discussed the proposed new Child Care Center which would double the number of infants and toddlers that can be cared for on campus. Currently UCSF refers many students and faculty to non-campus facilities in an effort to handle the large number of requests by student and faculty for childcare.

Committee on Graduate Council
Chair Farid Chehab reported that the Graduate Division has completed two external reviews in Medical Bioengineering and Sociology.

Committee on Library
Chair Tom Newman stated that the Library Committee continues to work on space issues and repurposing. The aim is to assure that the any new tenants or use of library space is state of the art, enhances the library and its purpose should be one that can be shared by all schools.

Committee on Privilege & Tenure
Pamela Den Bensten, Chair - No report.

Committee on Research
Chair John Kurhanewicz reported that the Committee on Research approved 13 of the 23 Individual Investigator Grants submitted to the Academic Senate.

Committee on Rules and Jurisdiction
Joe Weimels, Chair, stated that the Committee will be reviewing two items at the next meeting: 1) proposed bylaw changes submitted by the Graduate Council, and 2) the proposed Variance to Academic Senate Regulation 750 requesting recognition of clinical faculty as instructors of record permissions submitted by the Committee on Courses of Instruction.

Faculty Council Reports
School of Medicine
Dan Bikle, Chair
The major thrust for the School of Medicine is the Ambulatory Care Experience for faculty in conjunction with the Clinical Affairs Committee. A report on the clinical migration process presented by David Morgan will be heard at the meeting on Monday. Dean Kessler has assured Chair Bikle that he is committed to examining the quality experience for faculty in terms of clinical care, reimbursement and teaching opportunities.

School of Pharmacy – Matt Jacobson
Matt Jacobson, Chair of the School of Pharmacy Faculty Council indicated that the School is looking at how to plan for succession of faculty who are anticipated to retire within the next five or ten years. M. Jacobson indicated that approximately 43% faculty in the School of Pharmacy are 55 years or older. Factoring in normal turnover and retirement, in 10 years potentially over 50% of the School’s faculty could be new.

The meeting was adjourned at 10:31 A.M.