COMMUNICATION FROM THE SCHOOL OF MEDICINE FACULTY COUNCIL
Wade Smith, MD, PhD – Chair

May 30, 2005

Joseph Wiemels, Chair
Committee on Rules and Jurisdiction
Box 0560

Dear Dr. Wiemels:

At its February 14, 2005 meeting, the School of Medicine Faculty Council reviewed the January 5, 2005 communication from the Committee on Rules and Jurisdiction regarding the School of Medicine’s proposed bylaw revisions. The Council approved each of the Committee’s recommendations with the exception of the following:

   In order to describe the support provided by the Academic Senate Office to the School of Medicine Faculty Council, the Committee proposed the following language:

   The Vice Chair shall oversee the duties of the Executive Office of the San Francisco Division, which provides professional, analytical, and administrative support; guidance; coordination; communication; and assistance (Division Bylaw 25).

   The Council did not feel that this language accurately captures the relationship between the Medicine Faculty Council and the Academic Senate Office. The Council thus suggests the following modifications in order to clarify this section:

   The Vice Chair shall oversee the duties of the Executive Office of the San Francisco Division, which provides professional, analytical, and administrative support; guidance; coordination; communication; and assistance (Division Bylaw 25), solely as the functions of the Executive Office pertain to the School of Medicine.

   The Medicine Faculty Council is currently out of compliance with its bylaws, as more than two members from one department (the Department of Medicine) currently serve. The Council had proposed deleting language that prohibits more than two members from a single department or its divisions from serving simultaneously. Rules and Jurisdiction pointed out that such a deletion would have the unintended consequence of allowing, in theory, the entire Council to be composed of members from one department. Rules and Jurisdiction instead recommended inserting language to increase the cap on members from the Department of Medicine. The Council considered the recommendation and agreed that the following
revision would not only avoid unintended outcomes but would also allow for greater flexibility with respect to representation from all departments:

*No more than two three members from one department or its divisions may serve simultaneously.*

Thank you for your commentary and support in this process. We look forward to receiving any feedback you may have regarding the above matters.

Sincerely,

Wade Smith, MD, PhD
Chair – School of Medicine Faculty Council