COMMUNICATION FROM THE COMMITTEE ON COURSES OF INSTRUCTION
Eileen Grady, PhD, Chair

April 10, 2006

Joseph Wiemels, PhD, Chair
Committee on Rules and Jurisdiction
Box 0560

Dear Dr. Wiemels:

At its meeting of March 30, 2006, the Committee on Committee on Courses of Instruction voted to recommend that a proposed new Variance be added to the Regulations of the Academic Senate (Senate Regulation 750), which would include Health Sciences Clinical Professors of any rank, Clinical Professors of any rank, Health Sciences Clinical Instructors, and Clinical Instructors in the list of eligible teaching titles. We are hereby transmitting for review by the Committee on Rules and Jurisdiction, the proposed language of the Variance to Academic Senate Regulation 750 and the Committee’s justification.

The existing Regulation and Variances were enacted prior to July 1, 2005, and do not include Health Science Clinical or Clinical faculty titles. Health Sciences Clinical Professors of any rank, Clinical Professors of any rank, Health Sciences Clinical Instructors, and Clinical Instructors (collectively referred to as “UCSF clinical faculty”) are faculty who have appointments at UCSF and who may have professional practices at UCSF or elsewhere, but who also teach courses at UCSF. UCSF clinical faculty provide a necessary and essential component of clinical instruction in all four schools at UCSF.

The Committee on Courses of Instruction requests this variance because there are many faculty at UCSF in the Health Science Clinical and Clinical series who prepare and teach courses. As a result, during each course approval cycle, the Committee must take a separate action to approve each Health Sciences and/or Clinical faculty member as an “instructor of record” on an exceptional basis. The Committee is not aware of a single instance in which it has rejected a request for a Health Sciences Clinical or Clinical faculty member to teach a course. It is common knowledge at UCSF that UCSF clinical faculty have an integral role in teaching at UCSF. We request this change so that the UCSF clinical faculty can be formally recognized for their teaching roles and so that the Committee can operate in a more efficient and effective manner as we look to potentially automating the course-approval process. Including Health Science Clinical and Clinical faculty in the list of eligible teaching titles will regularize practices that currently must be handled on an exceptional basis.

The Senate Office has informed us that this is the sequence of approvals that must take place:

1) Review and comment by Divisional Rules and Jurisdiction Committee
2) Divisional Vote**
3) Systemwide (UC) Rules and Jurisdiction Committee Review**
4) UCSF Division Chair requests Academic Council to put matter on Agenda for the Assembly of the Academic Senate
5) If Assembly of Academic Senate is not scheduled to meet within 60 days of receiving UCSF Division Chair’s request, then the Academic Council can act on behalf of the Assembly to approve the proposed variance.

** The Division Chair and Secretary should be consulted with respect to whether to first submit the proposed amendments to the UCSF faculty for a Division vote or to forward the requested variance to UC Rules and Jurisdiction prior to taking a Division vote.

Thank you in advance for your assistance in this important matter. We look forward to receiving your feedback.

Sincerely,

Committee on Courses of Instruction
Eileen Grady, Chair
Don Kishi, Vice Chair
Abbey Alkon, Member
Douglas Carlson, Registrar and Committee Secretary
Tony Hunt, Member
Heidi Kirsch, Member
Adam Lloyd, Member
Lynda Mackin, Member
Matija (Boris) Peterlin, Member
Arianne Teherani, Member
Christian Vaisse, Member

Enclosures

Attachment I: Proposed Variance and Justification to Academic Senate Regulation 750

cc: Deborah Greenspan, DSc, BDS, Chair, UCSF Academic Senate w/ attachments
    Mary Malloy, MD, Secretary, UCSF Academic Senate w/ attachments