The meeting was called to order at 2:10 p.m.

The Graduate Council minutes from October 20, 2005 and November 17, 2005 were unanimously approved.

Chair’s Report
Chair Chehab provided a summary of the Systemwide Academic Council meeting as reported by Senate Chair D. Greenspan. He announced that Bruce Alberts will represent UCSF on a Systemwide initiative to prepare math and science teachers. The Executive Vice Chancellor has hired outside consultants to help develop a “long-term vision” and strategic plan for UCSF. Other announcements included that student fees will increase by 8% in 2006-2007 and that President Dynes’ clinical research vision for UC will incorporate the need to increase graduate students in clinical research.

CCGA Representative Report
No Report

Vice Chair’s Report
No report

Dean’s Report
Interim Dean Calarco reported that she is working on a proposal to the Chancellor for additional student support funding for 2006-2007; evaluation results for student supported by the NIGMS program showed that this cohort of students had a shorter time to degree than other underrepresented and majority students, but the number of publications produced was lower than the majority students’ rate. Dean Calarco will work with the NIGMS faculty advisory committee to analyze and seek solutions to this discrepancy. She also reported that she was able to negotiate with Student Health Services and Student Financial Services to allow health insurance and student loans to be available to new students on September 1, 2006 (before fall quarter begins).

Graduate Student Association Report
GSA President O'Brien reported that the GSA continues to work on Career and Research Day, which will have a “science in the global arena” focus. She reported on Mission Bay safety and security issues and the e-mail transition from “itsa” to “UCSF exchange.”

Postdoctoral Scholar Association Report
The PSA representative reported that EVC Washington will be the keynote speaker at the PSA holiday party; former graduate council chair and current Professor Feuerstein received the first annual PSA mentoring award; and, former graduate council member, Deanna Kroetz and Gerard Evans are the new faculty advisors to the PSA.

Old Business:

Proposal for an Emphasis in Clinical Research in the Ph.D. Program in Oral and Craniofacial Sciences
K. Topp, lead reviewer for the proposal, provided an in-depth review of the proposed program, which includes the completion of the one year certificate program in Clinical Research as a requirement for the Ph.D. emphasis. She indicated that the School of Dentistry received a training grant to prepare OCS Ph.D. students in clinical research. Questions and areas of concern of the Council included the number of clinical faculty that could serve as mentors; support for students beyond the time spent on the clinical research portion of the program; the number of specific courses and electives included within and outside the program; and, the long term vision of the program beyond the length of the training grant. Council requested that the faculty proposing the program respond to Council’ questions in writing and also visit the Council at the next meeting.

Determining New Minimum English Language Requirements for Graduate Admission
F. Schaufele and H. Kennedy reported on the results of the graduate program survey conducted to receive feedback on English language requirements for new students. There were a small number of respondents, but those that did provide feedback indicated that they did not want to have a less rigorous standard than in the past. The Council also reviewed the minimum requirements of the other UC campuses and other research universities. It was determined that a score of 80 on the new TOEFL test would be required, with the request that programs closely monitor students to determine if the minimum score is appropriate. The Council plans to re-evaluate the requirement after one year.

Council Representation for the Coordinating Committee of Graduate Affairs (CCGA)
Chair Chehab reviewed the dilemma of having the CCGA representative serve for two years, while the chair of the graduate council is a one year term. He proposed having the Graduate Council bylaws changed to reflect that either the chair of the Graduate Council or another appointed member would serve as the CCGA representative. He will discuss the issue with the Committee on Committees to gather its opinion on how best to achieve UCSF representation at CCGA while addressing the local needs of Graduate Council leadership.

Proposal for a Certificate Program in Global Health
The lead reviewer, B. Yen, was unable to attend the Council meeting. The proposal will be discuss at the Council meeting in January 2006.

Addendum to the Motion to Approve the Senate Diversity Statement
The Council approved the statement and H. Kennedy provided an amendment to the motion as follows:

While the UCSF Graduate Council has no opposition to the UC Academic Statement on Diversity, we do not believe it represents a strong enough statement about the level of diversity we would like to see among the students and faculty at UCSF.

**Update on Enrollment Data for Fall 2005**
K Nelson distributed and reviewed a table depicting graduate enrollment numbers for fall 2005 for all campus graduate programs.

The meeting was adjourned at 4:10 p.m.

Submitted by:
Karen Nelson, Assistant Dean
Graduate Division