COMMITTEE ON EDUCATIONAL POLICY
Henry Sanchez, MD, Chair

MINUTES
January 11, 2006

PRESENT:  S. Baranzini, M. Feldman, P. Fox, S. Guo, S. Jain, A. Miller, H. Sanchez

ABSENT:  T. Chaffee, A. Fernandez, L. Verhey

The meeting of the Committee on Educational Policy (CEP) was called to order by Chair Sanchez on Wednesday, January 11, 2006 at 3:37 p.m. A quorum was present.

Approval of the Minutes
The minutes of the meeting of November 16, 2005 were approved with minor changes.

Chair’s Report/Announcements
Chair Sanchez provided the following report:

- Gail Persily, Director of Education and Public Services and Associate Director of the Center for Instructional Technology at UCSF, asked that Chair Sanchez circulate information about an upcoming presentation on Google Scholar, a new search tool designed to facilitate access to peer-reviewed journal articles and other scholarly materials. The event will take place on Wednesday, January 25, 2006 at 10:00 a.m. in the Lange Room.

- The University Committee on Educational Policy (UCEP) will meet on February 6, 2006. Among other things, the Committee will likely discuss the Governor’s budget proposal.

Discussion on Developing Policy Related to the Use of “iPodcasting” by Campus Community

At its last meeting, the Committee on Educational Policy agreed to begin the process of developing a campus wide “iPodcasting” policy. iPods are becoming widely popular and offer functionality that could enhance teaching at the University in a variety of ways. While other institutions, including Duke University, have explored the use of iPods in their educational curricula, the technology appears to be underutilized for health professional education and scientific purposes.

Committee members discussed the pros and cons of using iPods for educational purposes at UCSF. Potential benefits included: greater access for students to lectures and course content; enhanced delivery of images and movies, including images of human brain; information storage capacity; portability of material that could benefit programs such as the UCSF Global Health Sciences Initiative; and positive publicity for UCSF as being on the “cutting edge” of technology. Caveats to the use of iPods included: the potential for increased social isolation and lack of classroom attendance; creation of additional burdens on instructors; the
costs of equipment and infrastructure; and intellectual property issues. M. Feldman suggested that the Committee devise a set principles and goals to guide the iPodcasting initiative, as the potential benefits of the technology are clear. The Committee thus came up with the following issues for further discussion and action:

1) **Access/Evaluations**
   The Committee should investigate how accessible an iPodcasting program would be to students via a survey, a review of evaluations from past courses where iPods have been used, or other means.

2) **Faculty Development**
   The Committee should examine whether use of iPodcasting would present challenges for faculty and determine best practices for rolling out the initiative.

3) **Intellectual Property**
   The Committee should invite Campus Counsel and/or representatives from the California Digital library to future meeting to discuss intellectual property issues such as copyright and unlawful use or distribution of materials.

4) **File Standards**
   The Committee should identify standard file types for use with iPods.

5) **Funding**
   The Committee should explore funding sources to launch the initiative in each of the four Schools at UCSF, including a possible partnership with Apple.

6) **Information Technology**
   The Committee should examine ways in which the Senate will need to coordinate and interface with the Department of Information Technology Services in order to support iPodcasting.

Chair Sanchez stated that he would work with Senate staff to move some of these items forward before the February 2006 meeting of the Committee.

**Old Business**
None.

**New Business**
None.

*The meeting of the Committee on Educational Policy adjourned at 5:02 p.m.*
## Committee on Educational Policy 2005-2006 Meeting Attendance Record

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X = RSVP Attendance  
EXS = RSVP Absence  
ABS = Absent (no RSVP)

Senate Staff:  
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476-8827