COMMITTEE ON EDUCATIONAL POLICY
Henry Sanchez, MD, Chair

MINUTES
October 19, 2005

PRESENT:  H. Sanchez (Chair), S. Baranzini, P. Fox, S. Jain, T. Chaffee

ABSENT:  L. Verhey (Vice Chair), M. Feldman, S. Guo, A. Fernandez, A. Miller

GUEST:  Karen Butter, University Librarian
        Gail Persily, Director, Education and Public Services & Associate Director, Center for Instructional Technology

The meeting of the Committee on Educational Policy (CEP) was called to order by Chair Sanchez on Wednesday, October 19, 2005 at 3:40pm. A quorum was not present.

Approval of the Minutes
The minutes of the September 14, 2005 were not approved due to lack of quorum.

Chair’s Report/Announcements
Chair Sanchez will extend invitations to the Chairs of the four schools Educational Policy Committees to survey, amongst other things, how the schools plan on addressing their need for teaching space and how the CEP can help to address issues within their schools.

UCEP Report: Henry Sanchez
Chair Sanchez made the following report regarding the system wide University of California Education Policy Committee (UCEP):

- The University of California (UC) is currently being sued for failing to include the Theory of Intelligent Design as a course that satisfies the Basic Science requirement for admission. UC is also reconsidering whether to include Earth Science as a science that satisfies the Basic Science requirement.

- Last year, Governor Schwarzenegger announced that he would be instituting a new state wide program entitled California Teach. The goal of the program is to train 1,000 credentialed math and science teachers per year by the year 2009. The University of California will be participating in this program by instituting curriculum on various UC campuses however it is not yet up and running.
Earlier this academic year, the program was as prematurely advertised to incoming freshmen as a program that is currently available within UC. UCEP is currently working to determine to best address this issue in order to implement the program as soon as possible.

- UC is implementing a new policy regarding the use of iPods for teaching. Any professor interested in utilizing iPods to broadcast their lectures must now seek the approval of their Chancellor before making the software available students. Chair Sanchez is currently using the technology to broadcast certain lectures. In his experience, the availability of the lecture has been well received. Karen Butter, University Librarian, is interested with Chair Sanchez to create a handout or presentation that can be used by faculty campus wide that are interested in using this new teaching tool.

**Presentation on Library Space and Copyright Issues**

Karen Butter, University Librarian and Gail Persily, Associate Director of Informatics Education/Center for Instructional Technology, gave a brief overview of the history of space issues as they pertain to library space on campus. During the summer K. Butter generated a report for the four Deans and Executive Vice Chancellor Eugene Washington. Amongst other things, the report suggested utilizing the second floor of the library space for campus planning purposes versus the fifth floor.

K. Butter has been asked by EVC Washington to create a small working group that will evaluate what space is available and to generate detailed recommendations on how should that space be used functionally. The working group consists of representatives throughout the campus including, Adele Clark, Chair of the Committee on Library. The current timeline for the decision making and implementation process is eighteen months to two years.

K. Butter feels that it is important to know how changes in teaching methodology be used in the future in order to determine the most effective way of restructuring the library. Last year a student survey was conducted that resulted in some changes to the policies for student use of the library. K. Butter is interested in surveying the faculty on their needs for library space. K. Butter is advocating for the inclusion of library space in the long term Campus Strategic Plan to ensure that decisions regarding the library space are made consciously. K. Butter is willing to continue to report back to the CEP as the work of the of the Library’s small working group proceeds.

Copyright issues within the school are still being explored system wide. K. Butter and G. Persily are continuing to encourage faculty to retain their rights to the copyright of their information. They have generated a handout entitled Taking Back Control: Managing Copyright and Intellectual Property to educate faculty on this issue (Attachment 1).

P. Fox questioned whether there is an established campus process for faculty to reference as they determine what information is protected and how to duplicate these materials with authorization. K. Butter suggests that any faculty interested in passing out copyrighted materials go through a licensed Copyright Clearance House to receive authorization to use copyrighted material. Ultimately, the University is held liable for copyright infringements. The Library and the administration within the University are working diligently to educate faculty to on the implications of copyright infringement and how to proactively avoid violating copyright laws.

**Update on Creation of Proposal for the Establishment of Senate Wide Teaching Facilities Task Force**
Chair Greenspan has decided to postpone the formation of the Senate Wide Teaching Facilities Task Force which was recommended by the CEP until the Student Academic Affairs Assessment Group, appointed by EVC Washington to review all activities under the purview of Student Academic Affairs, meets and makes its recommendations. Past CEP Chair Dennis Deen has been asked to sit on this group as the representation from the Academic Senate. CEP thinks monitoring how the Campus Wide Task Force moves forward is important. Chair Sanchez will report on any information that he receives.
## Committee on Educational Policy 2005-2006 Meeting Attendance Record

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X = RSVP Attendance  
EXS = RSVP Absence  
ABS = Absent (no RSVP)

Senate Staff:  
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