DRAFT – PROPOSED CHANGES TO DIVISIONAL BYLAW 105 - 5.27.04

Statement of Purpose: The proposed bylaw change is intended to clarify the authority and responsibility of the Committee on Committees related to the appointment and removal of UCSF faculty to Senate committees.

105. Organization of Committee on Committees

A. The Committee each year shall elect its own Chair and Vice Chair and shall establish its own rules consistent with these Bylaws. The Committee, elected by Members of the San Francisco Division shall have the authority to appoint or remove committee members in accordance with Divisional Bylaw requirements and rules established and contained in Sturgis related to the authority granted to appointing committees. The Chair, who normally shall serve in that capacity not more than two successive years, shall be the Divisional member of the University Committee on Committees. The Committee shall elect a Vice Chair from its membership.

B. Vacancies: The Committee may appoint or nominate for election [Divisional Bylaw 65 (B)(2)] a candidate or candidates to occupy any unfilled term. The Division shall be notified when the Committee appoints or nominates for election a candidate to occupy any unfilled term. The list of Committee members containing any new appointments shall be included on the Consent Calendar at the next meeting of the Division. Appointments shall be confirmed by a majority vote, so long as a quorum of 40 Division members participates in the vote.

C. Duties:

1. To appoint or remove with Divisional confirmation the Divisional Representatives and the Alternate to the Assembly.

2. To appoint or remove all members, not ex officio, of each standing committee and Graduate Council of the San Francisco Division, designate its Chair and Vice Chair, and when necessary Secretary. [Am 23 Mar 72]

3. To appoint or remove with Divisional confirmation, the Chair, Vice Chair, Secretary and Parliamentarian of the Division.

4. Confirmation: The Division shall be notified when the Committee appoints or nominates for election a candidate to occupy any unfilled term. The list of Committee members containing any new appointments shall be included on the Consent Calendar at the next meeting of the Division. All appointments for committee membership, whether
at the expiration of a term or to fill a vacancy before the end of a term, must be confirmed by a vote of the Division membership. Appointments shall be confirmed by a majority vote, so long as a quorum of 40 Division members participate in the vote. When confirmed, the appointments to expired terms shall begin September first. If at least two thirds of a quorum of the Division opposes fails to confirm a candidate recommended by the Committee on Committees, it must notify the Secretary of the Division who will inform the Committee on Committees that it must submit another candidate until an acceptable one is proposed. The Committee shall submit these recommendations for regular annual committee appointments for confirmation to the Division at its last meeting of the academic year. [Am 1 Sep 03]

5. Filling Committee Vacancies: The Committee shall have power to receive, to declare and to act upon resignations and vacancies, and to make appointments, with notification to the Division [105.C.4] confirmation, to fill such in the list of the standing committees of the Division. Partial Term: A candidate appointed to fill a vacancy shall take office at once and shall serve for the full remaining term of the candidate that he or she replaced. [Am 24 Nov 70]

6. Members of the Committee on Committees shall be eligible to serve as officers or members of any and all committees, or as representatives of the San Francisco Division to the Graduate Council or to the Assembly.

7. To advise the Chancellor on appointments to administrative committees. [En 24 Nov 70]

8. Administrative Advisor: The Committee on Committees itself, or at its discretion, a subcommittee appointed by it, shall serve as a properly constituted conference body of the San Francisco Division, to advise the Chancellor or President of the University concerning the appointment of Deans and Directors. (See Standing orders of The Regents in regard to Deans and Directors).