On October 12, 2004, Dennis Deen, Chair, Henry Sanchez, Vice Chair, Tamara Maimon, Director and Janelle Green, Senate Analyst met with the new campus Registrar Doug Carlson in his office. The meeting was in regards to implementation of Resource 25, a web based application for managing classroom assignments. Chair Deen informed D. Carlson that the classroom scheduling problem had become a serious one for the University and that the Committee on Educational Policy was willing to lend whatever assistance was needed to help expedite the accessibility of Resource 25 to the faculty.

D. Carlson assured the group that implementing Resource 25 is a priority for his office. D. Carlson stated that he is in the process of hiring an Associate/Assistant Registrar who will deal almost exclusively with this issue. While D. Carlson is optimistic about the ability of Resource 25 to address the school’s scheduling needs, he pointed out that there are problems with classroom scheduling that go beyond a computer system. D. Carlson posed a couple of questions to the group that he thought would best be addressed by the committee:

1. “What happens when conflicts arise that are related to competing for class time slots rather then computer malfunctions?”
2. “How are teaching facilities going to be updated/fixed across the campus to provide more classrooms for teaching?”

While D. Carlson indicated that he hopes to begin installation and training for the use of Resource 25 by winter 2004, he estimated that the earliest probable implementation date for the software would be fall 2005.

Chair Deen asked D. Carlson to notify him or the Senate Office when the Associate/Assistant Registrar is hired so that they can be invited to the Committee on Education Policy to provide a status report and asked that he be kept apprised of the overall progress.