MINUTES
May 24, 2005

PRESENT:  D. Deen (Chair), H. Sanchez (Vice Chair), S. Baranzini, P. Fox, L. Verhey,


The meeting of the Committee on Educational Policy (CEP) was called to order by Chair Deen on Tuesday, May 24, 2005 at 2:42pm. A quorum was present.

Approval of Minutes
The minutes of the April 26, 2005 minutes were not approved.

Chair’s Report/Announcements
Chair Deen reported that Elena Fuentes-Afflick has been invited to attend the June meeting.

Subcommittee Reports
Health Sciences Institute
L. Verhey presented a report that he drafted on the Health Science Institute Proposal, which included recommendations on how the Academic Senate should move forward with the implementing the proposal. The committee provided L. Verhey with modifications to the report that he will use in conjunction with feedback from the Health Science Institute Subcommittee members to finalize the report. Chair Deen requested that L. Verhey present a final report at the June 2005 meeting. The Senate Analyst will work with L. Verhey to circulate the report for comments.

Teaching Facilities
Chair Deen presented a draft report written by D. Shafer on the Teaching Facilities at the University of California, San Francisco. Chair Deen asked the Teaching Facilities subcommittee to submit comments to D. Shafer and possibly arrange a meeting to discuss report before finalizing it. Chair Deen requested that D. Shafer present a final report at the June 2005 meeting. The Senate Analyst will work with D. Shafer to circulate the report for comments.

Old Business
Update on Responsible Conduct of Research Proposal
Chair Deen recently met with Ara Tahmassian, Associate Vice Chancellor, Office of Research, to discuss the implementation of the Responsible Conduct of Research Proposal (RCR). AVC Tahmassian has asked Chair Deen to assemble a group of educators to discuss the practical aspects of implementing the program. Chair Deen reported that he has contacted several faculty members to serve on the committee and formally
extended an invitation to the members of the CEP to participate in the group. Vice Chair Sanchez volunteered to participate. Chair Deen anticipates that the committee will serve as the starting point for other administrative committees that will be responsible for getting the RCR off the ground and that the committee may be in place for several years to come.

There being no further business, Chair Deen adjourned the meeting at 3:36 pm.
### Committee on Educational Policy
#### 2004-05 Attendance

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X = Present  
EXS = Excused Absence  
ABS = Absent

**Senate Staff:**

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