Chair Malloy called the Committee on Clinical Affairs to order at 4:15 p.m. on Wednesday, September 29, 2004 in Room S30. A quorum was present.

Chair’s Reports and Introductions

Chair Malloy welcomed committee members and led introductions.

Distribution of Orientation Materials

Sr. Senate Analyst Elizabeth Langdon-Gray distributed orientation materials to members and provided an overview of the role of the Senate Office. She highlighted the administrative and research support provided by Senate staff and encouraged Committee members to familiarize themselves with the Senate website: http://www.ucsf.edu/senate. Distributed materials included:

- The bylaws of the Committee on Clinical Affairs
- Committee membership 2004-2005
- Academic Staff Phone List
- Committee meeting dates 2004-2005
- Committee on Clinical Affairs Annual Report 2003-2004
- Chancellor’s Advisory Committee on the LRDP Amendment Process – Recommendations to the Chancellor – August, 2004

Clinical Practice Questionnaire

In June, 2004, the Committee released an electronic survey to all faculty in the Schools of Medicine, Nursing and Pharmacy, soliciting information regarding factors that contribute to the success of clinical practices at UCSF and identification of those areas which could be improved. A similar survey was released to all faculty in the School of Dentistry with questions tailored to clinicians in dental practices.

The Committee anticipated that the responses to the surveys would provide insights into factors that contribute to the successful operation of a clinic and to faculty satisfaction, and would highlight areas which require improvement.
Chair Malloy provided an overview of the results of the survey. She noted that two-thirds of responses came from senior faculty and that many respondents had serious concerns regarding the anonymity of the survey. Several faculty members were concerned that they might suffer some sort of “retribution” for talking with members of the committee and Chair Malloy suggested that such anxiety might have been a factor in the low response rate from junior faculty. A total of 126 responses were received.

Chair Malloy has conducted phone interviews with a number of additional faculty and has spoken informally with many who were unwilling to complete the survey. She noted that her conversations have revealed that there may be a climate of distrust on campus and that many faculty are frustrated by their current working environment. She will tabulate the response data prior to the next meeting for review by the Committee.

Committee members expressed concern that faculty were anxious about the consequences of taking the survey. Members debated the best course of action to be taken in order to effectively use the data provided by the survey and will review more detailed data at the next meeting. The Committee will develop a list of recommendations to include in a report to the leadership of the Academic Senate.

**New Business**

Chair Malloy requested that each Committee member provide her with at least two priority issues for consideration in the year ahead. These issues will determine the 2004-2005 agenda.

*The meeting adjourned at 5:05 p.m.*

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