Task Force on Conflict of Interest
Daniel Bikle, MD, PhD, Chair

DRAFT
MINUTES
Tuesday, January 27, 2004
Room M989B


Chair Bikle called the meeting of the Task Force on Conflict of Interest to order at 2:05 p.m. on Tuesday, January 27, 2004 in Room M989B. A quorum was present.

Chair’s Report

No report.

Planning the Strategy for Faculty Education and Input

L. Sheiner distributed a chart outlining Rules Related to Financial Ties and Research Governing UCSF Faculty (Attached). The task force discussed this table at length and agreed that it should be distributed to faculty ahead of a planned town hall meeting and prior to the release of a ballot. This ballot will solicit a vote on the adoption of recommendations for amendment of the current Guidelines on Conflict of Interest to be put forward by the task force.

Chair Bikle suggested that the attached table be reformatted to be more easily readable, and that it be accompanied by a one-page explanation and background statement. Task force members agreed to these suggestions and agreed also that the final ballot will be released electronically. The Office of the Academic Senate will facilitate the development of this ballot. L. Bero and L. Sheiner agreed to reformat the attached table and to draft an explanation and background statement to accompany it prior to the February 17 meeting of the task force. R. Malone agreed to distribute a first draft of the ballot to task force members and Chair Bikle will discuss the proposed process and ballot with the Deans of each of the four schools. Senate staff will assist with the scheduling of a Town Hall meeting for early May, 2004.

COIAC Evaluation and Management of Potential Conflicts of Interest – Lisa Bero, PhD

The task force briefly discussed the evaluation and management of potential conflicts of interest by the Chancellor’s Advisory Committee on Conflicts of Interest (COIAC) (see attached document). During this discussion, L. Bero noted the following:
The COIAC is guided principally by Academic Personnel Manual (APM) 028
Each conflict of interest disclosure is reviewed on a case by case basis and an action recommended according to the Committee’s review of the case. The Committee is aided in its review by a preliminary review conducted by COIAC staff.

The task force agreed that the review process used by the COIAC is thorough and does not require recommendations for change by the task force. The task force strongly felt however that staffing to the COIAC should be increased. This recommendation will be included in the task force’s final report.

The task force recommends that the COIAC develop a test that would prove knowledge of UCSF regulations regarding financial ties to research. This test would be mandatory for all principal investigators and passage would be required before submission of grants.

*The meeting adjourned at 3:50 p.m.*

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