COMMITTEE ON LIBRARY
David Rempel, MD, MPH, Chair

MINUTES
Meeting of March 11, 2004

PRESENT:       David Rempel, Karen Butter, Adele Clarke, Keir Reavie, Martin London, Diane 
                Zeiger, Judith Barker, Mark Dellinges, Tom Newman, Nancy Hessol

ABSENT:        R. Kip Guy, Dyche Mullins

EXCUSED:

The meeting of the Committee on Library was called to order by David Rempel on January 8, 2004 at 
10:04 a.m. in Room CL 101. A quorum was present.

Approval of Minutes
The minutes of January 8, 2004 were approved with changes.

Chair’s Report
Chair Rempel updated the Committee on UCSF’s budget situation after passage of statewide 
Propositions 57 and 58. Anticipated cuts include $6.6 million to UCSF’s General Fund, $2.2 million to 
instruction, and additional cuts to administration and institutional support, research and outreach. Chair 
Rempel noted that this information is still preliminary, and that more accurate figures would be available 
after the May revise is released.

Librarian’s Report
K. Butter informed the Committee that last year’s 5.2% cuts were absorbed by ‘nickle and diming’. For 
2004/05 programs, collections and/or staff hours will have to be cut if there are requests for permanent 
reductions.

Update on Library Space
Administration’s Request to Use Library as Classroom Space
Last time, Lori Yamauchi discussed upcoming classroom space issues due to curriculum changes which 
require smaller classrooms and the replacement of UC Hall (New Toland Hall). To date there have been 
no formal requests to use library space for classrooms in Fall 2004.

Genentech Hall Library
The Genentech Hall Library is open. The computer lab in the Community Center is slated to open in 
Summer 2005. There has been some discussion regarding offering complimentary services with the 
library housed across the street in the Senior Center.
**Library Focus Group**
K. Butter will talk with Vice Chancellor Washington about the establishment of a Task Force to look at library space including the current and future needs for space by the library and possible new uses that are closely aligned with the library mission. One possibility is to engage a consultant to assist with the Task Force that would have broadly representation from the UCSF campus.

**Update on Digital Library**
K. Butter distributed a handout (Attachment A) outlining changes in Digital Library Resources. Of particular note are negotiations with the AMA to determine an acceptable license and UC’s institutional membership with the Public Library of Science.

As part of the Elsevier negotiations, the UC system lost access to approximately 200 titles which no library in the UC system had ever had a print subscription (“nonsubscribed”). The UC- wide Collection Development Committee reviewed the Elsevier titles to select the 1200 Elsevier titles that were of highest priority.

**Report of the Library Privacy Task Force** (Attachment B)
Due to the fact that the library collects data about library users as part of normal business, K. Butter charged a Privacy Task Group to look at what personal data is currently collected. Over the past several months library staff have surveyed what data is collected and established ‘best practices’ The recommendations of ‘best practices’ are now being implemented to assure that only necessary information is collected and that record retention is the minimum required for business purposes. The Policies and Procedures are being reviewed by Legal Affairs and upon approval will be made available to patrons. (Attachments C & D)

**UCOL Update**
M. London reported that at the meeting, each Academic Senate representative reported what each campus was involved with. Considering that UCSF is only a graduate institution, the issues faced here were markedly different than the other undergraduate campuses. However, all campuses recognized that Elsevier resolution was only a temporary solution.

**Proposed Change to Faculty Carrel Reservations**
There has been some suggestion that the carrels be opened up to graduate students. The Committee decided to institute the revised carrel policies and if there is still no increase in use, then to consider opening up the reservations to graduate students.

**Submission of Online Dissertations**
K. Butter is working with the graduate schools to make theses available online. (Attachment E).
## Meeting Attendance Record

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Prepared by:
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