The Graduate Council was called to order by Chair Majumdar on November 3, 2003 at 2:10 p.m. in S-118. A quorum was present.

Approval of the Minutes: The minutes were unanimously approved.

Chair’s Report: Chair Majumdar reported that the Coordinating Committee met with the new Dean of the Medical School, David Kessler; items discussed included faculty retention and tobacco funding. At the annual Academic Senate leadership retreat the following items were discussed: the development of a faculty committee to provide input into the LRDP process, the location of the hospital, and the review process for academic and research units on the campus.

Chair Majumdar also appointed D. Kroetz as a member of the Council Postdoctoral Scholar sub-committee.

Vice Chair and CCGA Rep Report: Vice Chair Marshall reported that the CCGA meeting will take place on November 4, 2003. He indicated that CCGA is trying to make the case that undergraduate and graduate education are very different and they should not be treated the same when analyzing issues such as enrollment, faculty work load, and financial strategies.

Dean’s Report: Dean Attkisson reported that the competing renewal for the NIGMS grant was completed, which is a very important part of campus student support. The Graduate Division received a supplement to the NSF AGEP program, which provides outreach support in math based science programs and funds the Graduate Division undergraduate Colloquium program. Tickets for the “Celebrating UCSF” event have been sent to all Graduate Council members for the February 27, 2004 event to be held at the Asian Art Museum. Harold Varmus will be the keynote speaker. Dean Attkisson noted that Benjamin Alba, who won the Krevan’s Dissertation Award, also participated as an undergraduate in the UCSF Summer Research Training Program (SRTP).

Graduate Student Association Report: No report

Postdoctoral Scholar Association Report: C. Colas reported that the biannual Postdoc Orientation Faire, held for the first time at Genetech Hall, was a great success.
Old Business:

Proposal for a Designated Emphasis in Nanoscale Science and Engineering in the UCSF/UCB Joint Ph.D. program in Bioengineering (D. Kroetz and A. Johnson)

D. Kroetz summarized the proposal by indicating that this would be the first designated emphasis in a UCSF graduate program. It was not clear in the proposal how many UCSF students would participate in the program since the faculty listed were all from UC Berkeley. Chair Majumdar indicated that it would benefit our students by offering additional coursework, but that students who would pursue this emphasis would most likely declare UCB as their home campus. It was clarified that the designated emphasis would appear on a students transcript, but not on the diploma. Discussion continued on the relationship of the emphasis with the graduate group and the proposed new Department of Bioengineering.

The Council voted unanimously to approve the designated emphasis pending any further comments from A. Johnson, the other lead reviewer of the proposal.

Proposal for a Certificate of Advanced Training in Clinical Research

Chair Majumdar provided an overview of the proposal; all questions were answered to the satisfaction of the Council. Members iterated that the same grading procedure and process should occur for the certificate students as does for the master’s program.

The Certificate of Advanced Training in Clinical Research was unanimously approved.

Additional Members for Graduate Council

J. Dang indicated that there is the possibility that the number of members of Council may be increased. She recommended that Chair Majumdar send a letter to Senate Chair Zegans that requests two additional members. It was also recommended that Council request a change to the by-laws, which would permit the chair elect of the Council to serve for a four-year term.

Senate Committees Charged with Leading Campus Reviews

Chair Majumdar summarized the Academic Senate proposal, developed in Spring 2003, regarding Senate committee responsibilities for leading various campus reviews. She explained that the previous Graduate Council did not approve the proposal and recommended that the Committee on Educational Policy take the lead on the following reviews:

Educational Policy: Five Year Perspective; creation of new schools and colleges; name changes of schools and colleges; transfer, consolidation or disestablishment of schools and colleges; reconstitution of academic programs and academic units (that are not graduate programs).

This recommendation was made based on the stated by-laws of the CEP and the inappropriateness of the Graduate Council taking the lead on reviews that involve the professional schools. The Council unanimously agreed with the recommendations. Chair Majumdar will meet with the chair of the CEP to discuss the issue.
Submitted by:
Karen Nelson
Assistant Dean of Graduate Academic Affairs.