The Graduate Council was called to order by Chair Majumdar on February 2, 2004 at 2:10 p.m. in S-118. A quorum was present.

Approval of the Minutes: The minutes were unanimously approved.

Chair’s Report: Chair Majumdar reported that she is serving on a Senate committee to work on the LRDP and the location of the new hospital. She clarified that the Proposal for a Designated Emphasis in Nanoscale Science and Engineering that was approved by the Council previously did not include the approval of a graduate group. The campus Five Year plan was also summarized and reviewed by the Chair.

Vice Chair and CCGA Rep Report: Vice Chair Marshall reported on the CCGA meetings that were held on December 2, 2003 and January 16, 2004. Discussion and action items included the following: update on the budget situation and the impact of increased fees and tuition on the quality of graduate education; approval of the Elsevier contract and discussion of the high costs of journals; USAP funding and shortfalls in the coming year; CCGA proposal for the calculation of instructional load for graduate faculty; applied doctoral degree proposals and the appropriate procedures for reviews; the need for Chancellors to be involved in increasing the level of extramural and fund raising support for graduate fellowships; and, the approval of the joint UCSF/SFSU DPT program in Physical Therapy. The UCI proposal to reconstitute the College of Medicine as the College of Health Sciences was not endorsed by the CCGA at this time.

Dean’s Report: Dean Attkisson reported that he was appointed as a member of the UC/CSU Joint Board, which is responsible for the review and approval of joint degree programs between the two systems. A new fellowship will be advertised for next year; the Matilda Edlun award for new students, which will comprise two $10,000 awards.

Graduate Student Association Report: E. Silva reported on the upcoming “Celebrating UCSF” event to be held on February 27, 2004 at the Asian Art Museum. Graduate Research Day will take place April 5-9, 2004 and will be held at both the Mission Bay and the Parnassus campuses. A request was made for faculty involvement in reviewing poster presentations.
Postdoctoral Scholar Association Report: C. Colas reported that a recent social event for postdocs held at the Alumni House was a success, attracting about 75 postdocs. He reported that he is completing his postdoc appointment and a new replacement will represent the PSA on the Council.

Old Business:

Academic Program Review Report on the Ph.D. Program in Oral and Craniofacial Sciences

M. Majumdar summarized the program review report and noted that Catherine Waters was the Council liaison to the review. Overall, the report was very positive and strengths were noted in the outstanding faculty, vibrant research projects, and the quality of the students. Several recommendations were made to improve the program which will be communicated to OCS with a follow-up response requested by the Council.

Update on the Implementation on Postdoctoral Scholar APM 390

K. Nelson reported that most provisions of APM 390 were effective on January 1, 2004. Appointments to the new title codes will not be effective until January 1, 2005, since the codes will be tied to the new systemwide benefit plans that are currently being negotiated by UCOP Benefits Office. UCSF will consider participation in the plans only if the benefits are less expensive and of identical or better quality. The UCSF Payroll Office, Benefits Office, and Graduate Division have implemented procedures for the appointment of all postdocs in the On-line Payroll and Personnel System (OLPPS). Training sessions will be scheduled for all departmental postdoc administrators.

Request to the Committee on Committees for Additional Members and for a Revision to the draft Document on the Campus Review Process

Chair Majumdar reported that the request to the COC for new members will be considered at the next meeting, however, it is likely that additional appointments may not occur until next year. The Senate leadership is currently reviewing and finalizing the compendium for campus reviews.

New Business

Changes to the M.S. Program in Oral and Craniofacial Sciences (OCS)

The OCS program wishes to integrate the Master’s of Science degree with the D.D.S. degree for a three year combined program. The program indicates that such a curriculum would strengthen the credential and students’ applications for acceptance into specialty programs. Questions arose regarding enrollment, transcripts, credits for the degree, and student FTE. The proposal will be discussed further once various questions have been researched and answered.

Proposal to Re-Open the History of Health Science’s Graduate Program

M. Gillen and N. Lane were appointed as reviewers of the proposal and indicated that there were strong reasons to reopen the program, however, further information was needed before the Council could make a final decision. Additional information included student support, academic advising, recruitment and the applicant pool, the relationship with UC Berkeley, and the formation of academic committees. It was recommended that an outside review may be helpful. Chair Majumdar will communicate concerns with the program.

Update on Graduate Student Fee Increases and Impact on Graduate Financial Support

Dean Attkisson provided an overview of the UCOP Return-to-Aid policy and the decision to use USAP funds to finance TA fee remission on the undergraduate campuses. This policy disadvantages
UCSF and it benefits the growing campuses. Due to high increases in fees, the purchasing power of our fellowship dollars is extremely limited. The Division is attempting to gain additional funding through UCOP and the campus leadership.

The meeting was adjourned at 3:55 P.M.

Submitted by:
Karen Nelson
Assistant Dean of Graduate Academic Affairs.